



DISTRICT OF COLUMBIA
Board of Barber and Cosmetology
1100 4th Street SW, Room E-300, Washington, DC 20024
Meeting Minutes
Monday, November 2, 2015

The District of Columbia Board of Barber and Cosmetology (Board) held its monthly meeting on Monday, November 2, 2015, 1100 4th Street, SW, Room E300, Washington, DC. In this Public Meeting and Executive Session, the Board discussed new business, applications for licensure, complaints and investigations.

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Anwar S. Saleem, Board Chair, called the meeting to order at 10:11 a.m.

Board Members Present: - Anwar Saleem, Norah Critzos, Richard DeCarlo, Eric Doyle, Frances O. French, Raymond Kibler, Paul Roe/*via conference call*, Cynthia Wilkins, Mark Wills, Sharon Young

Staff Present: - Cynthia Briggs, Board Administrator, Clifford Cooks, Program Officer, Luladaye Valli, Exam Coordinator, Clifford Dedrick, RIS Investigator

Legal Counsel: - Kia Winston, Esq.

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Agenda Item: COMMENTS FROM THE PUBLIC – NONE

Agenda Item: ACCEPTANCE OF MINUTES

Upon a motion duly made by member Norah Critzos, and properly seconded by member Sharon Young, the Board voted unanimously to accept the September 28, 2015 meeting minutes, with noted corrections.

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Agenda Item: CORRESPONDENCE REVIEW

- NABBA 2015 Annual Conference Minutes
- Body Artists News Articles/Clippings
WAMU 88.5 News - 10/22/2015 and WTOP - 10/26/2015

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Agenda Item: OLD BUSINESS – NONE

Agenda Item: NEW BUSINESS

- FY16 - Barber and Cosmetology Budget – Board requested a Fiscal Year budget from OPLA Administration detailing expenses and revenue generated by the DC Board of Barber and Cosmetology
- Barbers
 - Barber Written Examinations – the Board requested that the Barber written examinations are made available in other languages for DC testing candidates (specifically Spanish, Vietnamese, Korean). Administration will contact the National Association of Barber Boards of America (NABBA) for direction in making these examinations available.
 - Barber Application Instructions – The Barber instructions were revised. The Board will defer reviewing and voting on the changes at a future Board meeting.
 - 2015 October Barber Practical – Board member Kibler provided a brief summary on his observations while attending the October 2015 Barber practical examination. He recommended several improvements, but overall, the Barber practical was within the examination parameters and guidelines.
 - Proctors/Examiners – OPLA Administration indicated that recruit has begun for Barber Examiners.
 - Barber Practical Testing Site – OPLA Administration indicated that Bennett Institute has been designated as the testing site for the Barber Practical Examination.



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Agenda Item: NEW BUSINESS – con’t

- Braider and Master Esthetics - Practical Examinations Board Member Sharon Young discussed the addition of a Braiding practical examination. Ms. Young further stated that the Board should consider renaming the Braiding license to a Braiding/Natural Hair Styling license. Board Member Frances French also discussed adding a Master Esthetician Practical Examination. She indicated that the National Interstate Council of State Boards of Cosmetology (NIC) already has a practical examination that is available. She indicated that it is important to access skills and abilities for practitioners wishing to be licensed at the advanced/master level. The Board will revisit this recommendation at a future meeting.
- Body Artists - Proposed DRAFT Regulations – Legal Counsel posed questions regarding the proposed regulations submitted by the Body Artist Committee. Paul Roe, Eric Doyle and several Board members provided clarification on the language, intent and meaning.
- Chapter 37 Regulations – Revisions and updates are in progress. The Board also discussed the Demonstrator Licenses.
- National Manager Exam – Foreign Languages (Korean). The Board addressed an email submitted by a candidate requesting that the National Manager Examination, provided by NIC be available in Korean. The Board referred the email to the OPLA Administration/Examination Unit for further handling.
- DC Government assigned email addresses – The Board was notified to begin using the dc.gov assigned email addresses that the Mayor’s Office on Talent and Appointments (MOTA) sent to all District of Columbia Board and Commission members.

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Agenda Item: COMMITTEES

2015 Practitioners Forum – Norah Critzos reported that she continues to recruit speakers for the 2016 Practitioners Forum. The Committee plans to provide breakout sessions. Norah also seeks to include a session on Ethics. The target audience for 2016 is cosmetology specialties. Board Chair Anwar Saleem appointed Sharon Young to the Forum Committee.

Body Artists Committee – Paul Roe, Body Artists Committee Chair, and Eric Doyle provided further comments about the Department of Health’s proposed legislation requiring DC Body Art establishments to register all local, national and international vendors. Body Art Board members indicated that this is an overly burdensome requirements. There is a petition circulating opposing the draft language; and the public is providing comments as well.

Education Committee – Sharon Young, Chair stated that the Committee continues to review curriculums and examinations to ensure that industry standards and trends are filled to accomplish requirements for the health, safety and welfare of the public. Chair Sharon Young also requested that a Board member attend each Cosmetology and Barber practical examinations.

Rulemaking Committee – Municipal Regulations, Chapter 37 – revisions are ongoing.

Complaints/Investigations Committee – Three (3) matters were discussed with the Board’s Legal Counsel and Committee members. Recommendations were made during the executive session, and determinations voted upon during open meeting sessions. Board Chair Anwar Saleem appointed Frances French to the Complaints and Investigations Committee.



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EXECUTIVE SESSION – CLOSED TO THE PUBLIC

Agenda Item: COMPLAINTS and/or INVESTIGATIONS

NAME	Complaint	Received	COMMENTS	STATUS	RECOMENDATIONS
Nguyen Hung (Color Nails Spa)	8/11/2014	12/18/2014	Alleged assault violations	Board Notice of Intent to Suspend License, sent 4/3/15 DCRA/OGC rec'd no response	Board recommended to issue Order to suspend license (until disposition of court case in 2/2016)
Next Level Cuts Barber Shop	7/15/2015	7/15/2015	Unlicensed Activity	Investigative Report attached RIS issued Notices of Infraction	\$3K fine assessed to each Shop Owner and Designated Mgr
Hiep N. Tran	10/9/2015	10/9/2015	Cheating – Written Examination	For review/discussion at Nov 2, 2015 Board Mtg	Applicant must wait 1 year before eligible for CSP-Nail re-examination

Agenda Item: REINSTATEMENT and TECHNICAL REVIEW APPLICATIONS

REINSTATEMENT APPLICATIONS			
Last Name	First Name	License Code	Approved
BAILEY	Damani	BAR - REIN	X
CARTER	Alexis M.	CSP - REIN (Nails)	X
CARTER	Glinda A.	COP - REIN	X
COOK	Dannon W.	BAR - REIN	X
KOEHN	William R.	BAR - REIN	X
MACREZ	Jean C.	COP - REIN	X
MYERS	Julian H.	BAR - REIN	X
RICHMOND	Falecia Ann	COM - REIN	X
RUFF, JR.	Coles B.	BAM - REIN	X
TRAN	Emily Phuong	COP - REIN	X
TRAN	Thanh N.	CSP - REIN (Nails)	X

TECHNICAL REVIEW			
Last Name	First Name	License Code	Approved
ALANIZ	Betty A.	COP - EXAM	X
HUYNH	Phuong D.	COP - EXAM	X

Agenda Item: FINAL RECOMMENDATIONS

With a majority vote, the Board moved to eliminate the Demonstrator licenses and remove the language regulating this license type from its municipal regulations.

By a unanimous vote, the Board agreed to include Continuing Education language in its regulations that exempt licensees who are seventy (70) years of age and older from CE requirements for license renewals.

Leslie Roste, National Education Director, and major contributor on infection control/disease was notified that the Board approved the Barbicide CE offerings. The course(s) provides DC practitioners with the required health, safety and welfare requirements for license renewal.



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Complaints & Investigations

The Complaints and Investigations Committee recommended and upon a motion offered by Board member Sharon Young and seconded by Raymond Kibler, the Board voted unanimously to take the following actions:

- Nguyen Hung - Issue Order to suspend Nguyen Hung Cosmetology Nail Specialty License, CSP5006848, until disposition reached in criminal case in DC Superior Court 2/2016.
- Next Level Cuts Barber Shop – The Board voted to issue Consent Orders to Owner and Designated Manager assessing fines of \$3, 000 each for violations of unlicensed activity.
- Hiep N. Tran – Board unanimously voted that applicant must wait 1 year before eligible to reapply and submit an application for re-examination.

License Applications

Upon a motion offered by Board Member Norah Critzos and duly seconded by Board Member Raymond Kibler, the Board voted to approve the Reinstatement applications. The motion passed unanimously.

Upon a motion offered by Board Member Sharon Young and duly seconded by Board Member Frances French, the Board voted unanimously to approve all Technical Review applications.

Meeting adjourned at 1:10 p.m.

The next Board meeting is Monday, December 7, 2015.

Respectfully submitted,



 Anwar S. Saleem, Chair



 Date

Recorder: Cynthia Briggs, Board Administrator