



**DISTRICT OF COLUMBIA
BOARD OF BARBER AND COSMETOLOGY
1100 4th Street, SW, Room E-300, Washington, DC 20024**

**Meeting Minutes
Monday, February 2, 2015**

The District of Columbia Board of Barber and Cosmetology (Board) held its monthly meeting on Monday, February 2, 2015, at 1100 4th Street, SW, Room E300, Washington, DC. The DC Board held its Public Meeting and Executive Session to discuss new business, applications for licensure, complaints, and investigations, and legal counsel recommendations.

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The meeting was called to order by Chairperson, Anwar S. Saleem at 10:00 a.m.

Board Members Present: - Anwar Saleem, Norah Critzos, Richard DeCarlo, Derek Davis, Frances O. French, Raymond Kibler, Tammy Musselwhite, Cynthia Wilkins, Sharon Young, Nanita Wilson-via conference call.

Staff Present: - Cynthia Briggs, Board Administrator, Clifford Cooks, Program Manager, Steve Parker and George Batista, OPLA Investigators

Legal Counsel: - Kia Winston, Esq.

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Agenda Item: COMMENTS FROM THE PUBLIC

The Board heard comments from Chet Bennett of Bennett Career Institute, presenting an overview of Bennett’s new online continuing education program. The Board also welcomed comments from Kornelia Jones, expressing her concerns about obtaining a DC license by endorsement. Ms. Lashun Pittman, future DC Cosmetology entrepreneur, provided her comments about licensing issues, as well. The Board indicated that they would discuss each case, and each citizen would be contacted with the Board’s findings/.

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Agenda Item: ACCEPTANCE OF MINUTES

Upon a motion duly made by member Derek Davis, and properly seconded by member Richard DeCarlo, the Board unanimously voted to accept the January 5, 2015 meeting minutes, with corrections noted therein.

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Agenda Item: CORRESPONDENCE REVIEW – No correspondence

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Agenda Item: OLD BUSINESS

Raymond Kibler, Barber member recommended that the Board create or establish a different training program, from the Apprenticeship Program, that would allow barber candidates to train in the shops/salons under a licensed Barber Instructor or Licensed Master Barber to gain their practical training. Barber members, Derek Davis, Raymond Kibler, and Mark Wills will draft a proposal to implement such the “internship” program.



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The Board discussed a proposal to reduce fines assessed to non-compliant businesses and practitioners. The Education Committee will research program options for violators to pay fines and, concurrently, become knowledgeable about regulations, laws, and best practices. One suggestion is for the Board to work alongside DCRA Small Business Resources Center (SBR) to offer workshops and training to assist our industry professionals – thereby, providing education for licensing and compliance procedures.

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Agenda Item: NEW BUSINESS

Bennett Career Institute – Chet Bennett, CEO of Bennett School, demonstrated its new online website, which will offer continuing education courses to licensed barbers, cosmetologists, and specialty practitioners. Mr. Bennett briefed the Board on how the online program will operate when launched, the registration and enrollment, description of the subjects, and certification process. This is the first Barber and Cosmetology school set to provide an online CE program.

Board member Derek Davis made a motion to add topic: Robert’s Rules of Parliamentary Procedure to the 2/2/2015 meeting agenda. Mr. Davis also made a motion to use Robert’s Rules as a guide to conduct Board meetings.

The Board requested line items for its 2015 Budget. Clifford Cooks, Program Manager indicated that he would provide information regarding their requests.

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Agenda Item: COMMITTEES

2015 Practitioners Forum – Norah Critzos, Forum Committee Chair indicated that we are moving forward to confirm Forum Speakers. Nominations for Forum Honorees were accepted; and the Committee is still accepting nominations.. The Board and Committee reviewed the draft forum agenda providing the program’s layout and logistics. The Committee also plans to invite Milady.

Body Artists Committee – Board Administrator, Cynthia Briggs, indicated that the Body Artist application and instructions will be completed this week to submit to Pearson Vue; to prepare the documents for DC body artists to begin the licensing process. The Body Artist Committee continues to draft its proposed regulations.

Education Committee – Committee Chair, Sharon Young stated that the Committee has prepared a letter to send to DC agencies, public and private barber/cosmetology educational entities, and similar type program providers seeking to collaborate with the DC Board develop this industry’s educational and curriculum programs. The Board/Education Committee’s letter of introduction will also request that we begin sharing information and knowledge among our leaders and throughout the industry.

Complaints/Investigations Committee – During the Executive Session, Richard DeCarlo, Committee Chair, provided the Committee’s recommendations addressing complaints and investigative reports. (*see Executive Session*)



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Rulemaking Committee – The Board Chair indicated that the Rulemaking Committee will meet to discuss additional changes that will be incorporated in the proposed amendments to Chapter 37. The Board Administrator will compile the revisions and update the document to prepare for the Board’s review – before submission to K. Winston, Board Counsel.

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EXECUTIVE SESSION – CLOSED TO THE PUBLIC

Agenda Item: COMPLAINTS and/or INVESTIGATIONS

Name	Complaint Date	Date Received	Comments	Status	RECOMENDATION
Luna’s Hair Designs 2014 P Street NW	4/29/2014	5/1/2014	Possible unlicensed activity	RIS Investigative Report attached. No violations found at time of investigation	CLOSED – o violations.
Color Nails Salon 2024 P Street NW	8/11/2014	12/18/2014	Possible assault violations	Complaint forward to OPLA Investigators	Defer until we received RIS Investigative Report
Heads Up Inc. 211 New York Ave.	1/15/2015	1/15/2015	Possible unlicensed activity	RIS Investigating - Report not completed as yet	Referred to RIS for final report

Agenda Item: REINSTATEMENT and TECHNICAL REVIEW APPLICATIONS

REINSTATEMENT APPLICATIONS

Last Name	First Name	License Type	Approved
AUSTIN	Toni E.	COM - REIN	X
GRIPPAUDO	Blair L.	COP - REIN	X
McMILLAN	Alberta	COM - REIN	X
PERRY	Earlena Virginia	CSP - REIN I(Nails)	X
RAMIREZ	Daniel	COP - REIN	X
ROSALES	Michelle	COM - REIN	X
TRAN	Thanh Thuy T.	CSP - REIN I(Nails)	X
VISION's HAIR STUDIO, Inc.		COO - REIN	X
WARRICK	Tracy V.	COP - REIN	X

TECHNICAL REVIEW APPLICATIONS

Last Name	First Name	License Type	Approved
BLOUNT	Gabrielle S.	COP - EXAM	X
WINTER	Deborah A.	COP - EXAM (Electrology)	X
WINTER	Deborah A.	CMEM - EXAM	X



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Agenda Item: FINAL RECOMMENDATIONS

Complaints & Recommendations

Based on the RIS Investigative Report, there were no violations at the time of the inspection of Luna’s Hair Salon. The Board voted to close the matter.

The Board voted to defer any action on Color Nails Salon until the RIS Investigative Report is completed and filed.

Heads Up – RIS is drafting a Cease and Desist Order regarding possible unlicensed Barbers. The Board will be notified of any action, fines/fees or NOIs.

Upon a motion offered by Board Member Derek Davis and duly seconded by Board Member, Sharon Young, the Board moved to continue using Robert’s Rules as a guide for parliamentary procedure(s).

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License Applications

Upon a motion offered by Board Member Richard DeCarlo and duly seconded by Board Member, Sharon Young, the Board moved to waive the additional 500 hours requirement, based on Ms. Kornelia Jones’ length of experience (over 20 years continuous work history), and allow her to sit for the DC national written examination. The motion passed unanimously.

Upon a motion offered by Board Member Norah Critzos and duly seconded by Board Member, Frances French, the Board recommended that Ms. LaShun Pittman apply for her DC Cosmetology Operator license, before applying for a DC Manager license. The motion passed unanimously.

Upon a motion offered by Board Member Richard DeCarlo and duly seconded by Board Member, Derek Davis, the Board moved to approve the Reinstatement applications listed above. The motion passed unanimously.

Upon a motion offered by Board Member Richard DeCarlo and duly seconded by Board Member, Norah Critzos, the Board moved to approve the Technical Review Exam applications listed above. The motion passed unanimously.

Meeting Adjourned – at 2:00 p.m.

Respectfully submitted,

Anwar S. Saleem, Chair

3/2/15

Date

Recorder: Cynthia Briggs, Board Administrator