



**DISTRICT OF COLUMBIA  
Board of Funeral Directors**

**1100 4<sup>th</sup> Street, SW, Room E300, Washington, DC**

**Meeting Minutes  
Thursday, March 6, 2014**

The District of Columbia Board of Funeral Directors held its regularly scheduled meeting on Thursday, March 6, 2014, at 1100 4<sup>th</sup> Street, S.W., Room 300A/B, Washington, D.C. The Board held its Executive Session to discuss applications for licensure, complaints, legal counsel report, budget report, calendar dates, and correspondence.

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The meeting was called to order by Chair Lynn Armstrong Patterson at 11:22 AM

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**Board Members Present:** Randolph Horton, Charles Bowman, E'Lois Waller and Lynn Armstrong Patterson

**Board Members Absent:** None

**Staff Present:** Clifford Cooks, Program Manager, Occupational and Professional Licensing Division; Kevin Cyrus, Education Liaison, Occupational and Professional Licensing Division;

**Legal Advisor to the Board:** Kia Winston

**Public Consumers Present:** None

**Agenda Item: Comments from the Public**

There were no comments from the public.

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**Agenda Item: Review of Correspondence**

There was no correspondence to review at this meeting.

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**Agenda Item: Minutes**

Upon a motion duly made by Board member Randolph Horton and properly seconded by Board member, Charles Bowman, the Board unanimously voted to amend the draft minutes for the February 6, 2014 meeting by striking the third paragraph in the "New Business" section.



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**Agenda Item: Application for Licensure Recommendations**

There were no applications which required Board review. The Board voted to approve the staff approved applications the period since the last meeting.

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**Agenda Item: Budget**

There was no budget report reviewed at this meeting.

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**Agenda Item: Legal Counsel Report**

There was no legal counsel report given at this meeting.

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**Agenda Item: Complaints**

There were no applications requiring Board review.

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**Agenda Item: Review of Calendar**

No new calendar dates were discussed in this meeting.

**Agenda Item: Old Business**

No old business was discussed in this meeting.

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**Agenda Item: New Business**

Upon a motion duly made by Board member Charles Bowman and properly seconded by Board member, E'Lois Waller, the Board unanimously voted to send a request for investigation regarding the Alston Funeral Services about possible unlicensed activity.

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Chair Lynn Armstrong Patterson gave an oral report regarding the 110<sup>th</sup> Annual Meeting of the International Conference of Funeral Service Examining Boards. The Chair reported that there was good information presented and that a more detailed follow-up report would be forthcoming.

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**Agenda Item: Next Meeting**

The next meeting is scheduled for Thursday, April 3, 2014 at 11:00 am at 1100 4<sup>th</sup> Street, SW, Rm E300.

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**Agenda Item: Adjournment**

The Board voted to end the meeting at 12:25 pm.

Respectfully submitted,

  
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Lynn Armstrong Patterson, Chair

  
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Date

Recorder: Kevin Cyrus, Board Liaison  
Attachments