



DISTRICT OF COLUMBIA
Board of Funeral Directors
 1100 4th Street, SW, Room E300, Washington, DC
Meeting Minutes
Thursday, October 2, 2014

The District of Columbia Board of Funeral Directors held its regularly scheduled meeting on Thursday, October 2, 2014, at 1100 4th Street, S.W., Room 300A/B, Washington, D.C. The Board held its Executive Session to discuss applications for licensure, complaints, legal counsel report, budget report, calendar dates, and correspondence.

* * * * *

The meeting was called to order by Chair Lynn Armstrong Patterson at 11:00 AM

* * * * *

Board Members Present: Lynn Armstrong Patterson, Randolph Horton, E’Lois Waller and Charles Bowman

Board Members Absent: None

Staff Present: Kevin Cyrus, Education Liaison, Occupational and Professional Licensing Division;

Legal Advisor to the Board: Kia Winston

Agenda Item: Comments from the Public

No members of the Public were present at this meeting.

* * * * *

Agenda Item: Review of Correspondence

There was no correspondence that required the Board’s attention.

* * * * *

Agenda Item: Minutes

There was no reading of minutes at this meeting due to lacking a quorum for the September 2014 meeting.



DISTRICT OF COLUMBIA
Board of Funeral Directors
Meeting Minutes
Thursday, October 2, 2014

Agenda Item: Application for Licensure Recommendations

Upon a motion duly made by Board member Randolph Horton and properly seconded by Board member, Charles Bowman, the Board unanimously voted to approve funeral director applications for taking the funeral director exam.

* * * * *

Agenda Item: Budget

There was no budget report reviewed at this meeting.

* * * * *

Agenda Item: Legal Counsel Report

There was no legal counsel report given at this meeting.

* * * * *

Agenda Item: Complaints

No complaints were brought before the Board at this meeting.

* * * * *

Agenda Item: Review of Calendar

No new calendar dates were discussed in this meeting.



DISTRICT OF COLUMBIA
Board of Funeral Directors

Meeting Minutes
Thursday, October 2, 2014

Agenda Item: Old Business

Board reported that there would be no official Board action regarding the complaint against Pinckney Funeral Services. The concluded that there was no violation and also that the Office of the Chief Medical Examiner would have jurisdiction over the Board on this matter.

* * * * *

Agenda Item: New Business

Board Administrator, Kevin Cyrus, was requested to ensure that Funeral Directors be able to change their passwords in credential manager.

Board Administrator, Kevin Cyrus, was requested to get clarity regarding whether there has been an overturning of regulation 3116.10 which currently reads as follows:

3116.10 Use of space, facilities, equipment, or supplies for, or the preparation, sale, service, or distribution of food or beverages in any part of a funeral services establishment to or by clientele is prohibited, except beverage vending machines are permitted.

* * * * *

Agenda Item: Next Meeting

The next meeting is scheduled for Thursday, November 13, 2014 at 11:00 am at 1100 4th Street, SW, Rm E300.

* * * * *

Agenda Item: Adjournment

Upon a motion duly made by Board member E'Lois Waller and properly seconded by Board member Randolph Horton, the Board unanimously voted to adjourn the meeting at 1:13 pm.

Respectfully submitted,

Lynn Armstrong Patterson, Chair

Date

Recorder: Kevin Cyrus, Board Liaison
Attachments