

**DISTRICT OF COLUMBIA COMMON LOTTERY BOARD**  
**SEPTEMBER 14, 2015 MEETING MINUTES**  
**1:30 -3:30 PM**  
**1350 Pennsylvania Avenue NW, Room G9**

**I. Roll Call and Vote Ledger**

Member Name (Designee)	Board Membership Status	Organization	Roll Call	July minutes
Jennifer Niles	Chairperson and voting member	DME	X	Yes
Donna Anthony	Voting member	DCPS	X	Yes
Anjali Kulkarni	Voting member	DCPS	X	Yes
Naomi Watson	Voting member	DCPS	X	Yes
Shantelle Wright	Voting member	Achievement Prep	X	Yes
Keisha Hutchinson (Rich Pohlman)	Voting member	TMA	X	Yes
Susan Schaeffler	Voting member	KIPP DC	X	Yes
Darren Woodruff	Non-voting member	PCSB		N/A
Hanseul Kang (Katie Williams)	Non-voting member	OSSE	X	N/A
Catherine Peretti	Non-voting member	My School DC	X	N/A

**II. Minutes:** The Board reviewed and approved the July 17, 2015 meeting minutes.

**III. Policy Guide:** The Board reviewed the My School DC Policy Guide and changes made to the September 2015 version shared with schools.

The overall key points of the policy guide are:

- Participating schools must not hold their own lottery or accept applications from new students separately from My School DC.
- Participating schools must meet all My School DC data deadlines such as school information for website, seat availability, preference verification, etc.
- Participating schools should be present at all monthly My School DC working group meetings.

The Board reviewed minor changes to the policy guide for the 2016 lottery which included the codification of requirements that schools update the Centralized Waitlist Management System and honor matches or offers made through that system.

**IV. Audit Structure:** My School DC will use the results of the 2015 lottery audit, to be received in February 2016, to provide technical assistance to schools and ensure that students are being admitted through the lottery process. The Board discussed the potential for distributing or publicizing 2016 lottery audit results and will revisit the topic later in 2016.

- V. Results:** My School DC presented results of the family survey and focus groups. Families reported a 4.2 out of a possibly 5.0 on overall satisfaction with My School DC. Survey and focus group results both showed that the strongest factor in a decision to apply to or enroll in a school is proximity to home.
- VI. Special Education Preference:** My School DC updated the Board that one school had opted in to offer the special education preference, Bridges PCS.
- VII. Algorithm Analysis:** My School DC tested the algorithm design that uses a single random lottery number for each applicant, regardless of the number of school selections. We wanted to confirm that design this summer with our own data, since we now have two years of the common lottery under our belt. Our contractor ran 5,000 lottery simulations using real DC data and compared match results using single random numbers (SRN) and multiple random numbers (MRN). Both SRN and MRN maintained the overall match rate of about 72%, but SRN matched about 400 more students (2% of applicants) to their #1 choice than MRN did. Based on the results of that analysis, the design with the SRN remains preferable and My School DC will **not** be recommending an algorithm change to the Common Lottery Board for the 2016 lottery.
- VIII. Adjourn**