



**District of Columbia**  
**Department of Consumer and Regulatory Affairs**  
**Occupational and Professional Licensing Administration**  
**Board of Real Estate Appraisers**



**District of Columbia Board of Real Estate Appraisers**  
**October 28, 2015**  
**Minutes**

The District of Columbia Board of Real Estate Appraisers held its regularly scheduled meeting on Wednesday, October 28, 2015, at 10:00 am at 1100 4th Street, S.W., Room 300, Washington, D.C. 20024.

The meeting was called to order by Tamora Papas, Chair, at 10:25 am, and attendance was taken.

**Attendance**

Board Members Present: Todd Canterbury, Margot Wilson, Tamora Papas

Board Members Absent: Marguerite Allen

Staff: Patrice Richardson, Board Administrator; Kevin Cyrus, Educational Liaison; Avis Pearson, Board Administrator

Legal Counsel: Kia Winston, Matthew Green

Public: George Smith

**Agenda Item: Executive Session**

At approximately 10:26 am, the following motion was made: Upon motion duly made by Mr. Canterbury and properly seconded by Ms. Wilson, the Board voted unanimously to go into executive session (closed to the public) to discuss complaints/legal matters, applications and legal counsel report.

**Agenda Item: Comments from the Public**

At approximately 11:35 am, the board entered into the public session portion of the meeting.

**Agenda Item: Minutes, September 11, 2015**

Upon motion duly made by Mr. Canterbury, and properly seconded by Ms. Wilson, the Board voted unanimously to approve the minutes as read.

**Agenda Item: Application for Licensure Recommendations**

Exam applicant (Tucker Hurt) deferred to the next meeting.

**Agenda Item: Review of Complaints:**

*In the matter Phyllis Jordan vs Claire Edwards:*

Upon motion duly made by Mr. Canterbury and properly seconded by Ms. Wilson, the Board unanimously voted to dismiss and close case; there were no USPAP violations.

*In the matter Richard Michaels vs Alisa Delice:*

Upon motion duly made by Mr. Canterbury and properly seconded by Ms. Wilson, the Board unanimously voted to reject the settlement offer and refer back to the Office of Administrative Hearings.

*In the matter Carter M. Crane vs George H. Smith:*

Upon motion duly made by Mr. Canterbury and properly seconded by Ms. Wilson, the Board unanimously voted to resend the first consent order and reissue a corrected consent order to a reprimand.

**Agenda Item: Education Report**

American Society of Farm Managers and Rural Appraisers, Inc., Appraisal Institute, Metro DC Chapter of the Appraisal Institute are recommended for approval to provide the continuing education credits for appraisers.

Upon motion duly made by Mr. Canterbury and properly seconded by Ms. Wilson, the Board unanimously voted to approve the Education Committee Report as amended, attached hereto and made a part of the October 28, 2015 minutes.

**Agenda Item: Budget**

***Comment for the record from the Chairperson:*** The attendees were not registered for the AARO 2015 Fall Conference although the attendees' documents were submitted prior to October 2015. There was a mix up about the payment and registration for the 2015 October conference. This conference was allocated for the FY15 budget. The payment was not made until after October 16<sup>th</sup>. This is the first time we were not registered for the October AARO conference. As the host member, this was very disturbing not to have name tags and conference materials. The chair wants to make sure that all are aware of the payment and registration issue for this fall 2015 conference in Washington, DC. The Board would like to make sure this will not happen for the 2016 fall conference. Also, the Board wants to know how this will impact funds for the FY16 budget. The Board expected that this payment would be taken out of 2015 fiscal budget. Ms. Papas wants the board to have a clear understanding on which fiscal year funds are being deducted and allocated in the future.

**Agenda Item: Legal Counsel Report**

None

**Agenda Item: Review of Calendar**

*Next Scheduled Regular Meeting: November 18, 2015 and December 16, 2015*

Upon motion duly made by Mr. Canterbury and properly seconded by Ms. Wilson, the Board unanimously voted to approve the 2016 Meeting Calendar.

January 20, 2016	July 20, 2016	<b>2016 Conference Schedule:</b> AARO Spring April 8-10, 2016, Phoenix, AZ AARO Fall Conference October 21-24, 2016, Washington, DC
February 17, 2016	August - Recess	
March 16, 2016	September 21, 2016	
April 20, 2016	October 19, 2016	
May 18, 2016	November 16, 2016	
June 15, 2016	December 21, 2016	

**Agenda Item: Correspondence**

None

**Agenda Item: Old Business**

None

**Agenda Item: New Business**

None

**Agenda Item: Next Meeting**

Next Scheduled Regular Meeting, November 18, 2015  
1100 4th Street, SW, Room 300B, Washington, DC 20024

**Agenda Item: Adjournment**

Upon motion duly made by Mr. Canterbury and properly seconded by Ms. Wilson, the Board unanimously voted to adjourn. Meeting adjourned at 11:44 am.

Respectfully submitted,



Tamora K. Papas, Chair

11-24-15

Date

Recorder: Patrice Richardson  
Attachments