



**Board of Professional Engineering**

ADDRESS ALL COMMUNICATIONS  
TO THE BOARD

**Meeting Minutes  
Thursday, October 22, 2015**

The District of Columbia Board of Professional Engineering held its monthly meeting on Thursday, October 22, 2015 at 1100 4<sup>th</sup> Street SW, Conference Room 300 Washington, DC 20024. The Board met in committee session prior to the public meeting to discuss Applications for Licensure.

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The meeting was called to order by Board Chairman, Dr. Eugene Bentley III at 11:10 AM.

**Board Members Present:** Dr. Eugene Bentley III, Chairman, Howard Gibbs, Vice Chairman, Ernest Boykin, Kenneth Davis, Dr. Norman Mills

**Board Members Absent:** Compton Vyfhuis

**Legal Staff Present:** Kia Winston, Esq.

**Staff Present:** Avis Pearson, Board Administrator, Patrice Richardson, Board Administrator, Clifford Cooks, Program Manager, Brittani Strozier, Examination Assistant

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**Comments received from the Public:**

- The Board did not receive any comments from the public during this meeting.

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**Agenda Item: Minutes**

- Upon motion made by Board member Howard Gibbs and properly seconded by Board member Ernest T. Boykin Jr, the Board voted to approve the September 24, 2015 minutes as amended.

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**Agenda Item: Old Business**

- No old business was discussed.

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**Agenda Item: New Business**

- Continued discussion amongst the Board regarding the development of the Newsletter. Mr. Gibbs recommended that items discussed at the August Conference be included. Specific items are as follows:
  - NCEES's adoption of a position statement to amend the NCEES model standards to require a Master's Degree or equivalent to attain licensure as a Professional Engineer (PE).
  - A proposal to create a separate designation of Structural Engineer which was rejected by the Conference. Mr. Gibbs further recommended that the Board review our Regulations to determine if further clarification is needed.
- Mr. Boykin did state that he would work closely with the Administration to ensure that the content of the Newsletter is consistent with the Board's intentions.
- Mr. Davis identified licensees as being our primary audience as well as the schools. He recommended that when the Newsletter is developed it includes

25% information from schools, 25% technical information and 50% information on disciplinary issues, updates from the City Council, etc. Every Newsletter should have information on how to obtain a license.

- Kia Winston suggested the Newsletter highlight some of the local schools with Engineering Programs.
- The Board will continue to discuss the Newsletter at the Nov. meeting. A distribution date has not been decided.
- Mr. Cooks did ask the Board to submit summaries following all conferences and include this information in the Newsletter.
- Travel for 2016 was discussed. Mr. Cooks reminded the Board that travel request **must** be done 90 days in advance and all receipts **must** be submitted within five days following travel.

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**Agenda Item: Executive Session- CLOSED TO THE PUBLIC**

- Upon motion made by Board member Howard Gibbs and properly seconded by Ernest Boykin, the Board voted to enter executive session at 12:40 PM pursuant to D.C. Official Code § 2-575(b)(4)(A),(9) and (13) in order to:
  - Deliberate over applications for licensure;
  - Discussion of licensing of applicants who receive overseas certification in lieu of a license, and how their exams are evaluated.
  - Complaint from the public discussed – no action will be taken by the Board at this time
- The Board returned to Open Session at 1:01PM

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**Agenda Item: Correspondence**

- No correspondence was received for review during this meeting.

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**Agenda Item: Committee Report**

- Upon motion made by Board Vice- Chairman Howard Gibbs and properly seconded by Kenneth Davis, the Board approved the committee report regarding the disposition of applications. The motion was passed unanimously.

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**Agenda Item: Adjournment**

The meeting was adjourned upon motion offered by Ernest Boykin and seconded by Board member Howard Gibbs at 1:05 PM

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**Agenda Item: Next Meeting**

The next meeting is scheduled for Thursday, November 19, 2015; 11AM ~ Room 454

Respectfully Submitted,

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Dr. Eugene Bentley III, Chairman

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Date



DISTRICT OF COLUMBIA



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**Recorder: Avis M. Pearson, Board Administrator**

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