



DISTRICT OF COLUMBIA



Board of Professional Engineering

ADDRESS ALL COMMUNICATIONS TO THE BOARD

Meeting Minutes
Thursday, November 19, 2015

The District of Columbia Board of Professional Engineering held its monthly meeting on Thursday, November 19, 2015 at 1100 4th Street SW, Conference Room 454 Washington, DC 20024. The Board met in committee session prior to the public meeting to discuss Applications for Licensure.

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The meeting was called to order by Board Chairman, Dr. Eugene Bentley III at 11:19 AM.

Board Members Present: Dr. Eugene Bentley III, Chairman, Ernest Boykin, Kenneth Davis, Dr. Norman Mills, Compton Vyfuis

Board Members Absent: Howard Gibbs, Vice Chairman

Legal Staff Present: Kia Winston, Esq.

Staff Present: Avis Pearson, Board Administrator, Patrice Richardson, Board Administrator, Daniel McCoy, Program Analyst, Grace Yeboah-Ofori, Program Support Specialist

Public: Jeremy Gerrard, LT,CEC, USN, Menna Goodaw, District of Columbia Water and Sewer Authority Representative, Jocelyn Castino, Attorney, District of Columbia Water and Sewer Authority

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Agenda Item: Executive Session- CLOSED TO THE PUBLIC

- Upon motion made by Board member Ernest Boykin and properly seconded by Compton Vyfuis, the Board voted to enter executive session at 11:23 AM pursuant to D.C. Official Code § 2-575(b)(4)(A),(9) and (13) in order to:
- Deliberate over applications for licensure;
- Discussion of licensing of applicants who receive overseas certification in lieu of a license, and how their exams are evaluated.
- Discussion of public complaints.
The Board returned to Open Session at 12:23PM

Comments received from the Public:

- Jeremy Gerrard, LT, CEC, USN attended the meeting to receive further clarification on PE Certification received overseas.
Representatives from District of Columbia Water and Sewer Authority attended the meeting to discuss licensing practices in the District of Columbia. The Board will respond to the District of Columbia Water and Sewer Authority inquiry on what direct supervision should require.
Correspondence received from an applicant regarding not being able to obtain a receipt from Pearson Vue for fees remitted for his application. Avis will discuss this administrative process with Clifford Cooks, Program Manager.
Perspective applicants have requested that they be able to provide the last four digits of their social security number instead of using the entire number on reference forms that are sent out. Changes will be made to the current reference forms.

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Agenda Item: Minutes

- Upon motion made by Board member Ernest Boykin and properly seconded by Board member Kenneth Davis the Board voted to approve the October 22, 2015 minutes.

Agenda Item: Recommendations

- The 2016 Calendar was reviewed and distributed. Monthly meetings will continue on the 4th Thursday of the month with the exception of November and December. The monthly meeting will be held the third Thursday in November and there **will not** be a meeting held in December. The Board will recess in December as previously agreed.
- The NCEES Survey was collectively completed by the Board. Avis will submit the survey on line on or before 12/1.
- Upon motion was made by Mr. Boykin and properly seconded by Compton Vyfuis that we approve the 2016 Calendar with the November and December revisions.

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Agenda Item: Old Business

- Discussion for the Newsletter was deferred until the January meeting. Avis will work with Arnebya, Writer, to develop a DRAFT and present at the next meeting.
- Regulation Review (Structural Engineers) was deferred until the next meeting.

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Agenda Item: New Business

- Information received from Josef Silny & Associates was received. It was requested by Howard Gibbs, Vice Chairman, at the October meeting that information from this company be obtained and reviewed by the Board as another possible referral source for applicants to have Academic Evaluations completed. The Board will review this packet of information during the next meeting.

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Agenda Item: Committee Report

- Upon motion made by Kenneth Davis and properly seconded by Ernest Boykin, the Board approved the committee report regarding the disposition of applications. The motion was passed unanimously.

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Agenda Item: Adjournment

The meeting was adjourned upon motion offered by Ernest Boykin and seconded by Board member Compton Vyfuis at 1:30PM

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Agenda Item: Next Meeting

The next meeting is scheduled for Thursday, January 21, 2016; 11AM ~ Room 300

Respectfully Submitted,

Dr. Eugene Bentley III, Chairman

Date

Recorder: Mrs. Avis M. Pearson, Board Administrator