



**DISTRICT OF COLUMBIA
Board of Funeral Directors
1100 4th Street, SW, Room E300, Washington, DC
Meeting Minutes
Thursday, October 8, 2015**

The District of Columbia Board of Funeral Directors held its regularly scheduled meeting on Thursday, October 8, 2015, at 1100 4th Street, S.W., Room 300A/B, Washington, D.C. The Board held its Executive Session to discuss applications for licensure, complaints, legal counsel report, budget report, calendar dates, and correspondence.

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The meeting was called to order by Chair Lynn Armstrong Patterson at 1:07 PM

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Board Members Present: Lynn Armstrong Patterson, Randolph Horton, Charles Bowman, Jr., Essita Duncan, and E'Lois Waller

Board Members Absent: None

Staff Present: Clifford Cooks, Program Manager, Kevin Cyrus, Board Liaison, Andrew Jackson, Board Administrator, Sheldon J. Brown, Board Administrator, George Batista, Investigator, Asia Dumas, Investigator, Luladaye Valli, Examination Coordinator

Legal Advisor to the Board: Kia Winston

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Agenda Item: Comments from the Public

Ms. Louise Bowman was in attendance for this meeting. Ms. Bowman wanted to address a recent complaint on a funeral home and cremation of her brother. The claim made by Ms. Bowman is that she is seeking either a refund of her money or her brother's remains. The board is currently reviewing the claim made by Ms. Bowman and will follow up at a later date once a decision is rendered.

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Agenda Item: Review of Correspondence

No correspondence was reviewed for this meeting.

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Agenda Item: Minutes

Upon a motion duly made by Board member Essita Duncan and properly seconded by Board member, Randolph Horton, the Board unanimously voted to approve draft minutes for the September 3, 2015 meeting.

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Agenda Item: Application for Licensure Recommendations

There were no applications for licensure at this meeting.

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Agenda Item: Budget

There was no budget report reviewed at this meeting.

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Agenda Item: Legal Counsel Report

There was no legal counsel report reviewed at this meeting.

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Agenda Item: Complaints

There were no complaints reviewed at this meeting.

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Agenda Item: Review of Calendar

The Funeral Forum was confirmed for the date of November 19th between the hours of 5:00 pm and 8:00 pm. No other new calendar items were discussed in this meeting.

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Agenda Item: Old Business

The Funeral Forum, November 19th from 5pm to 8pm to be held at Gallaudet University.

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Agenda Item: New Business

None

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Agenda Item: Next Meeting

The next meeting is scheduled for Thursday, November 12, 2015 at 1:00 pm at 1100 4th Street, SW, Room E300.

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Agenda Item: Adjournment

Upon a motion duly made by Board member Essita Duncan and properly seconded by Board member Randolph Horton the Board unanimously voted to adjourn the meeting at 3:36 pm.

Respectfully submitted,

Lynn Armstrong Patterson, Chair

11.12.2015

Date

Recorder: Kevin Cyrus, Board Liaison
Attachments