**State Commission Meeting: Executive Session- January 7th, 2013**

**Meeting Minutes**

Meeting called to order at 6:40PM by Director Jeffrey Richardson

Members Present

1. Jackie Norris (Over the phone)
2. Brandon Andrews
3. Danielle Reyes
4. Dy Brown
5. Edward Jones
6. Gail Oliver
7. Joshua Johnson
8. Justine Love
9. Mathew McCollough
10. Nick Vielle
11. Peter Sacco
12. Reginald Davis

Meeting began with the reviewing of minutes from the last Commissioners meeting held on October 1, 2013. There were no errors found.

**Serve DC Staff Reports:**

2014 AmeriCorps State Competitive Grant Competition (Continuation and New Applicants) was reviewed by the Commissioners.

* Commissioner Love would like to see more applications submitted that would be tailored to DC as a whole. Serve DC is flexible to other applications; however, Serve DC could only submit applications on what the corporation is asking for.
* Voting on applications to be forwarded to CNCS
	+ Justine Love proposed a motion to approve the applications
	+ Peter Sacco Second the motion to approve the applications
	+ All in favor of approving the applications
	+ No opposed

**ED Updates:**

* Martin Luther King Day of Service will be on January 20, 2014 there are 7 projects in Neighborgood for MLK Day.
	+ Martha’s Table will have stations donations boxes on 14th street.
	+ Commissioner Love is requesting that 3 commissioners who do not know each other participate in an MLK Day event together.

Addition information will go out the commissioners for MLK Day of Service

**Commissioners Retreat Day:**

The Commissioners Retreat will be held on February 8, 2014 form 10:00am to 2:00PM location TBD.

* + Committees will be able to get together for the first time and begin developing a plan.
	+ Commissioners will be able to spend a few hours together to get to know one another.

**New Business:**

* Justine Love proposed that everyone complete CERT training before April.
	+ All in favor
* Dy Brown requested that the Mayor’s Service Awards be in the evening so more commissioners will be able to attend.
* Danielle Reyes has requested that a master calendar is sent to the commission so they can stay in the loop on what’s happening at Serve DC during the year in advance. The calendar should include Seasons of Service Days, CERT Schedule and other important events.

**Announcements:**

* The Unity Summit will be held in June from the 6th to the 8th for more information please contact Commissioner Jones.
* Serve DC Open house will be on February 5th, 2014 from 3:30pm to 6:00pm.

**The Commission meeting schedule for 2014 and discussed the first Tuesdays at 6:30pm Location TBD**

* April 8th, 2014
* July 8th, 2014
* November 4th, 2014