



DC Board of Accountancy
1100 4th Street SW, Room E-300
Washington, DC 20024



Meeting Minutes
March 3, 2017

The District of Columbia Board of Accountancy (Board) held its regularly scheduled meeting on Friday, March 03, 2017, at 1100 4th Street SW, 3rd Floor, Washington DC, 20024.

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The meeting was called to order at 9:19 a.m. by Board Chair, Robert Todero, and attendance was taken.

Board Members Present: Robert Todero, Joseph Drew, Kayla Futch, and Bridgett Gagne

Board Members Absent: None

Staff Present: Grace Yeboah Ofori, Board Administrator, Clifford Cooks, Program Manager
Leon Lewis, Executive Director, Kevin Cyrus, Education Specialist, Kathy Thomas, Education Liaison

Legal Counsel: Kia Winston, Assistant Attorney General

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Agenda Items: Comments from the Public

Kari Bedell and Paul Thrasher of The Greater Washington Society of CPAs (GWSCPA) attended the meeting. Ms. Tanya Crawford attended the meeting to get a better understanding of the CPA process and to observe. She also offered comments on the board's outreach initiative.

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Agenda Items: Acceptance of Minutes

Upon motion duly made by member Joseph Drew and properly seconded by member Kayla Futch, the Board voted unanimously to approve the February 3, 2017, Board meeting minutes as presented.

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Agenda Items: Old Business

Board Calendar – 2017 meeting dates / Conferences/ Meetings - No changes were made to the approved meeting dates and to the conference attendance.

Proposed Evolution of Peer Review Administration Revised January 2017 – A discussion paper seeking input from the state boards of accountancy – Feedback requested June 30, 2017

Review – Regulations – Uniform Accountancy Act Model Rules were distributed to Board members to review to aid in updating our regulations.

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Agenda Items: New Business

E -Digital 2017 Newsletter – Ms. Kathy Thomas submitted a draft of the March 2017 newsletter for the Board to review and provide comments. The Board reviewed the draft newsletter and provided revisions and comments. Another draft will be submitted to the board to review before the final publication on March 24, 2017.

CPE Audit Process – The board discussed the audit process and provided comments to the draft audit letters. Mr. Kevin Cyrus provided statistics on the number of licensees that will be audited this year and offered comments on the audit process.

NASBA Candidate Performance on the Uniform CPA Examination – NASBA Candidate Performance on the Uniform CPA Examination - Jurisdiction Edition and University Edition – 2016 – This agenda item is deferred to the next meeting.

Invitation to Master of Accountancy Event at George Washington University – A staff from the board will participate in the MAccy event hosted by George Washington University on March 30, 2017.

DC Board of Accountancy Meeting at University/College Campuses in the District – The board confirmed the October board meeting will be held at Howard University.

April Board Meeting - The board confirmed the month, April, to recess.

Kari Bedell and Paul Thrasher provided comments throughout the meeting on issues being discussed.

EXECUTIVE SESSION

Upon motion duly made by member, Kayla Futch, and properly seconded by member, Bridgett Gagne, the Board unanimously voted to enter into closed session at 10:38 a.m. pursuant to the authority of D.C. Official Code Section 2-575(b) (4) (A) to seek the advice of counsel, D.C. Official Code Section 2-575(b) (9) to discuss disciplinary matters, and D.C. Official Code Section 2-775(b) (13) to deliberate upon a decision in an adjudication action or proceeding.

Agenda Item: Reinstatement Applications

REINSTATEMENT APPLICATIONS		
NAME	LICENSE TYPE	APPROVED
HOLSTON, DEBORAH L.	CPA	X
MCALONAN, RICHARD J.	CPA	X
STENCEL, ERIN	CPA	X
WILSON, KATHRYN A	CPA	X

The following actions were taken as a result of the closed session:

- Upon motion duly made by board member, Joseph Drew, and properly seconded by member, Kayla Futch, the Board unanimously voted to approve the reinstatement applications.

Agenda Item: Legal Matters: None

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Agenda Item: Correspondence

CPE Model Rules Exposure Draft: NASBA Extends Comment Deadline for CPE Model Rules Exposure Draft: June 30, 2017.

Adjourn

Upon motion duly made by board member, Bridgett Gagne, and properly seconded by board member, Kayla Futch, the Board voted unanimously to adjourn at 10:42 a.m.

The Board of Accountancy has scheduled its next meeting on Friday, May 5, 2017, at 9:00 a.m. 1100 4th Street, SW, Room E300, Washington, DC 20024

Respectfully submitted,

Robert Todero, Chair

Date

Recorder: Grace Yeboah Ofori, Board Administrator

DRAFT