



DC Board of Accountancy  
1100 4<sup>th</sup> Street SW, Room E-300  
Washington, DC 20024



**Meeting Minutes**  
**June 2, 2017**

The District of Columbia Board of Accountancy (Board) held its regularly scheduled meeting on Friday, June 02, 2017, at 1100 4<sup>th</sup> Street SW, 3rd Floor, Washington DC, 20024.

\* \* \* \* \*

The meeting was called to order at 9:06 a.m. by Board Chair, Robert Todero, and attendance was taken.

**Board Members Present:** Robert Todero, Joseph Drew, and Kayla Futch

**Board Members Absent:** Bridgett Gagne

**Staff Present:** Clifford Cooks, Program Manager, Grace Yeboah Ofori, Board Administrator, Leon Lewis, Executive Director, Kevin Cyrus, Education Coordinator

**Legal Counsel:** Kia Winston, Assistant Attorney General

\* \* \* \* \*

**Agenda Items: Comments from the Public**

No comments from the public.

\* \* \* \* \*

**Agenda Items: Acceptance of Minutes**

Upon motion duly made by member Joseph Drew and properly seconded by member Kayla Futch, the Board voted unanimously to approve the May 5, 2017, Board meeting minutes as presented.

\* \* \* \* \*

**Agenda Items: Old Business**

- CPE Model Rules Exposure Draft: NASBA Extends Comment Deadline for CPE Model Rules Exposure Draft: June 30, 2017- Discussion ensued around the proposed changes to the Model Rules for Continuing Professional Education (CPE). After a thorough discussion, the board had no issues with the exposure draft, and will vote on a final draft on the DC Board of Accountancy’s CPE rules and regulations. There will be more discussion about the document in executive session. The board will send a letter to NASBA to that effect.

**Agenda Items: New Business**

Review Board Calendar – 2017 meeting dates / Conferences/ Meetings

January 6	February 3	March 3
April 5(Recess)	May 5	June 2
July 7 - July	August 4	September 1
October 6	November 3	December 1

[Eastern Regional Meeting – June 27-29, 2017](#)- Newport, RI

110th Annual Meeting – Oct. 29 – Nov. 1, 2017 New York, NY

Board Meeting at Howard University – October 6, 2017 – No changes were made to the approved meeting dates and to the conference attendance. The board will determine if they will be a July meeting. The board will host its October board meeting at Howard University on October 6, 2017.

AICPA/NASBA UAA Language for Use of Titles - Exposure Draft Comments due by September 30, 2017 – Discussion ensued regarding the issue of non-CPA CGMA title users. The board will submit comments before the deadline. The board will wait to hear more about this topic at the Eastern Regional Meeting. There will be more discussions at the next board meeting.

Candidate Care Concerns Q1 2017- The board discussed the candidate concerns in this reporting cycle.

**EXECUTIVE SESSION**

Upon motion duly made by member, Kayla Futch, and properly seconded by member, Joseph Drew, the Board unanimously voted to enter into closed session at 9:42 a.m. pursuant to the authority of D.C. Official Code Section 2-575(b) (4) (A) to seek the advice of counsel, D.C. Official Code Section 2-575(b) (9) to discuss disciplinary matters, and D.C. Official Code Section 2-775(b) (13) to deliberate upon a decision in an adjudication action or proceeding.

- Complaints/legal matters: None
- CPE Audit Process- Result of Audit (Report) – Kevin Cyrus – The audit process is still ongoing. Result of audit will be emailed to licensees.
- CPE Audit – Violations – Penalties for CPE non-compliance – There was no discussion regarding this agenda item.
- Review – Regulations – the board discussed changes to the DC CPE regulations and more discussions centered on CPE Model Rules Exposure Draft. The board recommended changes to the current CPE rules and charged Counsel to draft the changes.

\* \* \* \* \*

**Agenda Item: Reinstatement Applications**

The following actions were taken as a result of the closed session:

- Upon motion duly made by board member, Joseph Drew, and properly seconded by member, Kayla Futch, the Board unanimously voted to approve the individual reinstatement applications.
- Upon motion duly made by board member, Joseph Drew, and properly seconded by member, Kayla Futch, the Board unanimously voted to approve the firm reinstatement applications.
- Upon motion duly made by board member, Joseph Drew, and properly seconded by member, Kayla Futch, the Board unanimously voted to approve the technical review applications.

**REINSTATEMENT APPLICATIONS : CPA**

<b>NAME</b>	<b>LICENSE TYPE</b>	<b>APPROVED</b>
<b>BAIR, KATIE L</b>	<b>CPA</b>	<b>X</b>
<b>COHEN, LEE JASON</b>	<b>CPA</b>	<b>X</b>
<b>DAVIS, BRIAN D.</b>	<b>CPA</b>	<b>X</b>
<b>GALATANU, ANDREI</b>	<b>CPA</b>	<b>X</b>

<b>HOLMES, CHARLES H</b>	<b>CPA</b>	<b>X</b>
<b>LANDER, ARTHUR PATRICK</b>	<b>CPA</b>	<b>X</b>
<b>OFORI, CHARLES N</b>	<b>CPA</b>	<b>X</b>
<b>WIKERD, ANDREA MARCEEN</b>	<b>CPA</b>	<b>X</b>

**FIRM REINSTATEMENT APPLICATIONS**

<b>NAME</b>	<b>LICENSE TYPE</b>	<b>APPROVED</b>
<b>HAN GROUP PLLC</b>	CPC	X
<b>MANER, COSTERISAN &amp; ELLIS P.C.</b>	CPC	X

**TECHNICAL REVIEW APPLICATION**

<b>TECHNICAL REVIEW APPLICATION</b>		
<b>NAME</b>	<b>LICENSE TYPE</b>	<b>APPROVED</b>
<b>BROWN, JEFFREY</b>	CPA – Reciprocity	X
<b>HILLIN, JORDAN</b>	CPA – Reciprocity	X
<b>DAWES, LIZAWA PATRICIA</b>	CPN- EXAMS	X

**Agenda Item: Legal Matters: None**

\* \* \* \* \*

**Agenda Item: Correspondence**

**Adjourn**

Upon motion duly made by board member, Kayla Futch, and properly seconded by board member, Joseph Drew, the Board voted unanimously to adjourn at 11:09 a.m.

The Board of Accountancy has scheduled its next meeting on Friday, July 7, 2017, at 9:00 a.m. 1100 4<sup>th</sup> Street, SW, Room E300, Washington, DC 20024

Respectfully submitted,

\_\_\_\_\_  
Robert Todero, Chair

\_\_\_\_\_  
Date

Recorder: Grace Yeboah Ofori, Board Administrator