



DC Board of Accountancy
1100 4th Street SW, Room E-290
Washington, DC 20024



Meeting Minutes
September 16, 2016

The District of Columbia Board of Accountancy (Board) held its regularly scheduled meeting on Friday, September 16, 2016, at 1100 4th Street SW, 3rd Floor, Washington DC, 20024.

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The meeting was called to order at 9:06 a.m. by Board Chair, Robert Todero

Board Members Present: Robert Todero, Joseph Drew, Kayla Futch, and Bridgett Gagne -attended via telephone conference call.

Staff Present: Cynthia Briggs, Board Administrator, Grace Yeboah Ofori, Program Support Specialist, Clifford Cooks, Program Manager

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Agenda Items: Comments or Attendance by Public

Paul Thrasher and Kari Bedell of The Greater Washington Society of CPAs (GWSCPA) attended the meeting. Ms. Bedell gave an overview of the current internship program offered by GWSCPA. She also mentioned several local colleges and universities that participate in the program.

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Agenda Items: Acceptance of Minutes

Upon a motion duly offered by member Joseph Drew and properly seconded by member Kayla Futch, and by a unanimous vote, the Board accepted the July 8, 2016 meeting minutes.

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Agenda Items: Old Business

Proposed Evolution of Peer Review Administration – The Board discussed the AICPA drafted Proposed Evolution of Peer Review Administration - A Supplemental discussion paper seeking input from State Boards of Accountancy. ACIPA requested Boards feedback by October 31, 2016. Board Accountancy Administrators will contact the Virginia Society of CPAs, the Administering Entity for the DC Board of Accountancy Peer Review, to obtain procedural guidelines on their peer review process, its execution, costs, and enforcement.

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Agenda Items: New Business

- a. New Examination Section Fees – The Board discussed the new CPA examination, increased exam fees and the change in test duration times.
b. DC BOA website posting – Notice of next version of CPA Exam – Information about the new CPA examination that will be launched on April 1, 2017 was posted to the DC BOA website. The announcement provides further details about revisions to the 4-part sections.
c. CPA Exam Performance 2016 Q-2 – The Board discussed statistics in the Uniform CPA Examination Summary assembled and produced by NASBA. The Board focused on the data testing, student candidates and licensing for individuals seeking licensure in the District of Columbia..

- d. Candidate Care Concerns 2016 Q-2 – No comments were made for this agenda item
- e. DC BOA - Quarterly Newsletter – The Board Administrator announced the first 2016 fall BOA Quarterly newsletter. The next issue will represent the winter edition.
- f. GWSCPA Career Fair – Kari Bedell provided an overview the GWSCPA's 5th Annual Career Fair, which was held on Wednesday, September 7, 2016. Member Joseph Drew provided highlights of the event.
- g. NASBA will hold its 109th Annual Meeting, Oct. 30 – Nov. 2, 2016, Austin, TX – All the board members and Clifford Cooks confirmed attendance of the upcoming conference.

EXECUTIVE SESSION

In Executive Session, the Board may discuss reinstatement and technical review applications, legal matters, complaints and investigations, and other privileged/confidential matters, as noted. Concluding the Executive Session and upon returning to open session, the Board votes.

Reinstatement Applications

REINSTATEMENT APPLICATION		
NAME	LICENSE TYPE	APPROVED
AFEMAN, LYNN M.	CPA	X
RODRIGUEZ RAFAELA	CPA	X

Technical Review Application

TECHNICAL REVIEW APPLICATION		
NAME	LICENSE TYPE	APPROVED
SHULZ, MELISSA BETH	CPA – Exam	X

Legal Matters – None

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Action on Executive Session Matters

- CPA CPE Audit – Final Report – The document was provided by Mr. Kevin Cyrus, Education Specialist. The board discussed the results of the review. Board Members, Bridgett Gagne and Kayla Futch volunteered to create a CPE committee
- Upon a motion by board member Joseph Drew and seconded by member Kayla Futch, the Board unanimously approved the Reinstatement Applications.
- Upon a motion by Board member Joseph Drew and seconded by member Kayla Futch, and by a majority vote, the Board approved the Technical Review Application on the condition that courts documents showing proof of completion of sentences imposed by the courts are submitted.
- The Board requested that research be conducted to compare disciplinary actions from surrounding states imposed on licenses found to be CPE deficient.

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Agenda Item: Correspondence

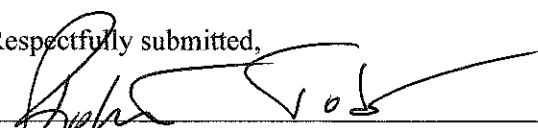
- o 2016 Edition – The Uniform CPA Examination Pamphlet - Handout
- o 2015 OPLA Annual Report - Handout
- o Out -of -Town Travel and Training Policies and Procedures - Handout

Adjourn

Upon a motion duly made by Board member Kayla Futch and seconded by Board member Bridgett Gagne the Board voted to adjourn at 11:15 a.m.

The Board of Accountancy has scheduled its next meeting on Friday, October 7, 2016 at 9:00 a.m.

Respectfully submitted,



Robert Todero, Chair

Date

10-7-2016

Cynthia Briggs, Board Administrator
Grace Ofori, Program Support Specialist, Recorder