



## Occupational and Professional Licensing

District of Columbia Board of Funeral Directors  
1100 4<sup>th</sup> Street, SW Suite 400  
Washington, DC 20024

January 9th, 2025, at 1:00 P.M.  
Minutes (Virtual Meeting)

**\*\*This meeting is governed by the Open Meetings Act. Please address any questions or complaints arising under this meeting to the Office of Open Government at [opengovoffice@dc.gov](mailto:opengovoffice@dc.gov)**

The District of Columbia Board of Funeral Directors held its scheduled meeting on Thursday, January 9<sup>th</sup>, 2025. This meeting was held virtually via Zoom.

The meeting was called to order at 1:05 pm by Board Chair, Mr. John McGuire

### Attendance

Board Members Present: Board Chair, Mr. John McGuire, Vice Chair, Asanti Williams, Board Members Kasey Martin, Consumer Member, Ernest Boykin.

Staff: Ms. Jacqueline Noisette, Deputy Director; Ms. Nicole McClendon, Program Manager, Ms. Allison Wade, Board Administrator, Kevin Cyrus, Educational Coordinator, Kimberly Troxler Program Support Specialist, Investigator Mr. George Batista, CPU Program Manager, Demetrius Norman, Chief Customer Experience Officer.

Legal Counsel: Mr. Marc Nielsen

Special Guest: Ms. Joan Leima "BEGA"

### Agenda Item: Comments from the Public

No member of the public was present.

### Agenda Item: Draft Minutes

Ms. Kasey Martian and properly seconded by Mr. Ernest Boykin and the Board voted unanimously to approve the December 5th, 2024, meeting minutes.

**Agenda Item: Review of Administrative Approved Applications**

Upon motion duly made by Consumer Member Ernest Boykin and properly seconded by Board Member Kasey Martin the board voted unanimously to defer the following applications, pending additional information, they are as followed:

1. Deles Watson
2. Tyesha Griffin

Upon motion duly made by Consumer Member Ernest Boykin and properly seconded by Board Member Kasey Martin the board voted unanimously to Deny Julian Rivera’s application due to documents presented not meeting the requirements.

Upon motion duly made by Consumer Member Ernest Boykin and properly seconded by Board Member Kasey Martin the board voted unanimously to approve Conor Post’s Courtesy Card application.

**Agenda Item: Legislative Update**

Legal Counsel Mr. Marc Nielson provided clarification on whether reciprocity agreements take priority over endorsements for licensing. Legal Counsel will report back on this topic. Marc Nielson also advised board members to refer any media inquiries to Charles Basham, DLCP Communications team.

**Agenda Item: Old Business**

Nicole McClendon, Program Manager, discussed travel packages for the upcoming National (ICFSEB) Conference in Palm Springs, CA on February 24-27, 2025.

**Agenda Item: New Business**

Allison Wade, Board Administrator will provide all applicants in deferment with their options for moving forward with their applications. Legal Counsel Mr. Marc Nielson provided clarification on whether reciprocity agreements take priority over endorsements for licensing. Legal Counsel will report back on this topic. The board will vote for acceptance at the February 6<sup>th</sup> 2025, Board meeting.

**Agenda Item: Executive Session –**

Upon a motion duly made by Board member Kasey Martin and properly seconded by Mr. Ernest Boykin– the board went into Executive Session, which is closed to the public, the Board voted to enter Executive Session at 1:32 pm

Executive Session (Closed to the Public) to consult with an attorney pursuant to D.C. Official Code § 2-575(b) (4) (A); D.C. Official Code § 2-575(b) (9) (13) (14) to seek the advice of counsel, D.C. Official Code Section 2-575(b)(9) to discuss disciplinary matters, and D.C. Official Code Section 2-775(b)(13) to deliberate upon a decision in an adjudication action or to discuss complaints/legal matters, applications.

**Agenda Item: Recommendations**

Upon motion duly made by Board Member Kasey Martin, and properly seconded by Consumer Member Mr. Ernest Boykin, in the matter of W. H Bacon Funeral Home, and Dunn Sons Funeral Service, the Board unanimously voted that no violations or disciplinary actions were found for W. H. Bacon and a Fine as well as an notice of intent to impose disciplinary actions was sent to Briana Dunn as well as Dunn and Sons Funeral Services.

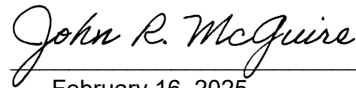
The Board entered back into public session at 2:23pm

**Agenda Item: Adjournment:**

Upon motion duly made by Ms. Kasey Martin and properly seconded by Mr. Ernest Boykin, the Board unanimously voted to adjourn the meeting at 2:32 pm.

Respectfully submitted,

Mr. John McGuire, Chairman



Date: February 16, 2025

Recorder/transcriber: Allison Wade,