



GOVERNMENT OF THE DISTRICT OF COLUMBIA
Department of Consumer and Regulatory Affairs
Occupational and Professional Licensing Administration
Board of Industrial Trades
Meeting Minutes

June 20, 2017

The District of Columbia Board of Industrial Trades held its regularly scheduled meeting on Tuesday, June 20, 2017 at 1100 4th Street, SW, Room 300 A/B, Washington, DC.

Robert Smith, Chair, called to order at 1:19 p.m. EST.

Attendance:

Board Members Present: Robert Smith, Chair (Master Electrician), Richard Jackson (Plumbing), Brian Cooper (Elevator Contractor), Petrick Washington (Elevator Mechanic), Garth Grannum (Master Refrigeration and Air Conditioning Mechanic), Alex Lemu (Class 1, Steam Engineer), Terrence Hughes (Master Plumber), Constantin Rodousaki (Master Electrician), Alvin Venson (Master Refrigeration and Air Conditioning)

Staff Members Present: Jennifer C. Champagne (Board Administrator), Clifford Cooks (Program Manager), Cynthia Briggs (Board Executive), George Batista (Investigator)

Legal Counsel: Kia Winston, Esq. (Assistant Attorney General)

Public: Phyllis Stevens, Independent Elevator Inspector

Agenda Item: Comments from the Public

- Phyllis Stevens, a licensed independent elevator inspector, appeared before the Board to address the permitting process for elevator cab cosmetic renovations. Companies that exclusively renovate elevator cabs are required to pull permits through elevator contractors and employ a full-time elevator mechanic. Similar requirements are needed for elevator contractors performing installation and maintenance work.

Agenda Item: Acceptance of Minutes

- Upon a motion duly made by Board member Richard Jackson and properly seconded by Board member Petrick Washington, the Board unanimously voted to approve minutes for the May 16, 2017 meeting.

Agenda Item: Old Business

- None

Agenda Item: New Business

- The Board discussed creating an interior/cosmetic license type.
- The Board created its Complaints and Investigations Committee - members include Brian Cooper (Elevator Contractor), Terrence Hughes (Master Plumber) and Alex Lemu (Class 1, Steam Engineer).
- The Board reviewed and discussed implementing a uniform fine schedule for unlicensed activity.

Agenda Item: Final Recommendations

- Upon a motion duly made by Board member, Brian Cooper, and properly seconded by Board member Richard Jackson, the Board unanimously voted to defer technical reviews pending additional information.

- The Board recommends that interior/cosmetic elevator companies use their basic business licenses to pull permits. The basic business license may be modified to identify interior/cosmetic elevator renovations rather than creating a new license-type. The Program Manager and Board Administrator will work with BBL to discuss this type of permit.

Agenda Item: Adjournment

- Upon a motion duly made by Board member Alvin Venson and seconded by Alex Lemu, the Board unanimously voted to adjourn the meeting at 2:52 p.m. EST.

Respectfully submitted,



Name

Date: July 18, 2017

Recorder: Jennifer C. Champagne, Board Administrator