



GOVERNMENT OF THE DISTRICT OF COLUMBIA
Department of Consumer and Regulatory Affairs
Occupational and Professional Licensing Administration
Board of Industrial Trades
Meeting Minutes

July 18, 2017

The District of Columbia Board of Industrial Trades held its regularly scheduled meeting on Tuesday, July 18, 2017 at 1100 4th Street, SW, Room 300 A/B, Washington, DC.

Robert Smith, Chair, called the meeting to order at 1:07 p.m. EST.

Attendance:

Board Members Present: Robert Smith, Chair (Master Electrician), Richard Jackson (Master Plumber), Brian Cooper (Elevator Contractor), Petrick Washington (Elevator Mechanic), Garth Grannum (Master Refrigeration and Air Conditioning Mechanic), Alex Lemu (Class 1, Steam Engineer), Terrence Hughes (Master Plumber), Constantin Rodousaki (Master Electrician), Alvin Venson (Master Refrigeration and Air Conditioning), Keith Jones (Class 1, Steam Engineer), Michael Dalton (Consumer Member), Raleigh Heyward (Master Plumber)

Staff Members Present: Jennifer C. Champagne (Board Administrator), Clifford Cooks (Program Manager), George Batista (Investigator)

Legal Counsel: Kia Winston, Esq. (Assistant Attorney General)

Agenda Item: Comments from the Public

- None

Agenda Item: Acceptance of Minutes

- Upon a motion duly made by Board member Alex Lemu and properly seconded by Board member Alvin Venson, the Board unanimously voted to approve minutes for the June 20, 2017 meeting.

Agenda Item: Executive Session

- Upon a motion duly made by Board member Alvin Venson and properly seconded by Board member Brian Cooper, the Board unanimously voted to go into Executive Session.

Agenda Item: Old Business

- Upon a motion duly made by Board member Alvin Venson and properly seconded by Board member Raleigh Heyward, the Board unanimously voted to approve the proposed fine schedule for unlicensed activity.
- The Board discussed permitting and inspection requirements for interior/cosmetic cab renovations.

Agenda Item: New Business

- The Board will recess in August and reconvene September 19, 2017.
- Board members Grannum, Hughes, Jackson, and Rodousakis will be sworn in and re-appointed by Mayor Bowser on July 24, 2017.
- DCRA staff will request that Office of the Chief Technology Officer (OCTO) extend the password reset requirement to 6 months.

Agenda Item: Final Recommendations


- Upon a motion duly made by Board member, Richard Jackson, and properly seconded by Board member, Garth Grannum, the Board unanimously voted to extend a consent order with a new offer of settlement of \$1500 with two equal installments to Donald J. Brown.
- Upon a motion duly made by Board member, Alex Lemu, and properly seconded by Board member, Keith Jones, the Board unanimously voted to extend a consent order with a new offer of settlement of \$500 with two equal installments to Paul Congleton.
- Upon a motion duly made by Board member, Michael Dalton, and properly seconded by Board member, Petrick Washington, the Board unanimously voted to deny the proposal of settlement of Vincent Newman for working in the District of Columbia under an expired license.
- Upon a motion duly made by Michael Dalton, and properly seconded by Board member Brian Cooper, the Board unanimously voted to issue a Notice of Intent to take disciplinary action to Jerone Scott (DPM 1317) that includes a one-year suspension, \$2,000 fine, and allows a 30-day grace period to stop work.
- Upon a motion duly made by Petrick Washington, and properly seconded by Board member Keith Jones, the Board unanimously voted to issue a Notice of Intent to take disciplinary action to Donald Ellenberger (DRM 300166) that includes a one-year suspension, \$2,000 fine, and allows a 30-day grace period to stop work.
- Upon a motion to duly made by Petrick Washington and properly seconded by Board member Alex Lemu, the Board voted to approve Grady Goff's application for Electrical apprentice license.
- Upon a motion duly made by Board member, Brian Cooper, and properly seconded by Board member Keith Jones, the Board unanimously voted to cancel the delegation of authority to DCRA concerning complaints.

Agenda Item: Adjournment

- Upon a motion duly made by Board member Alvin Venson and seconded by Keith Jones, the Board unanimously voted to adjourn the meeting at 3:02 p.m. EST.

Respectfully submitted,

Robert Smith



Name

Date: September 19, 2017

Recorder: Jennifer C. Champagne, Board Administrator