

# Cross-Sector Collaboration Task Force (CSCTF) Meeting

## MEETING SUMMARY

August 22, 2018 at 10:00 AM

Conference Call

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**PARTICIPANTS:** None. (Note: Members of the public did call-in and listen to the update)

**STAFF:** Ramin Taheri, *Director of Cross-Sector Collaboration - DME*  
Patrick Seals, *Policy & Engagement Fellow - DME*

**SUMMARY:** The conference call was called to order at 10:05 AM, and Patrick Seals reviewed the CSCTF Agenda for the conference call:

1. Status of Report Drafting
2. Issues Raised by Task Force Members
3. Plan for the Week
4. Overall Progress for the Timeline

Agenda Item 1: Mr. Seals reported that an initial draft of the Full CSCTF Final Report was being compiled for comment and feedback.

Agenda Item 2: No issues were raised.

Agenda Item 3: Mr. Taheri noted that currently the short-term goal is to have both the At Risk and Opening, Closing, and Siting sections completed by the end of next week.

Agenda Item 4: Staff noted that along with completing the remaining sections by the end of next week, other immediate plans include engaging the full Task Force in discussions, either in person or via conference call, regarding report review, editing, and general fine tuning. In addition, Mr. Taheri noted that an optimistic projection for publication of the final report might be the last week of September, at the same time the mechanisms related to process and feedback might likely extend that projection.

Mr. Taheri did respond to general inquiries from the public. More specifically, he reiterated that DME staff was solely responsible for drafting the initial sections of the report and would be submitting the initial and full draft for thorough review to the Task Force for input.

The conference call adjourned at 10:16 am, to convene again on Wednesday, August 29, 2018.