



GOVERNMENT OF THE DISTRICT OF COLUMBIA  
Department of Consumer and Regulatory Affairs  
Occupational and Professional Licensing Administration  
Board of Industrial Trades  
Meeting Minutes

February 20, 2018

The District of Columbia Board of Industrial Trades held its regularly scheduled meeting on February 20, 2018 at 1100 4<sup>th</sup> Street, SW, Room 300 A/B, Washington, DC.

Alvin D. Venson, Chair, called the meeting to order at 1:13 p.m. EST.

**Attendance:**

Board Members Present: Alvin Venson, Chair (Master Refrigeration and Air Conditioning), Robert Smith (Master Electrician), Michael Dalton (Consumer Member), Richard Jackson (Master Plumber), Brian Cooper (Elevator Contractor), Alex Lemu (Class 1, Steam Engineer), Petrick Washington (Elevator Mechanic), Garth Grannum (Master Refrigeration and Air Conditioning Mechanic), Terrence Hughes (Master Plumber), Constantin Rodousaki (Master Electrician), Keith Jones (Class 1, Steam Engineer)

Staff Members: Jennifer C. Champagne (Board Administrator), Cynthia Briggs (Board/Commission Executive), Ulysses Cooper (Boiler Inspector)

Legal Counsel: Kia Winston, Esq. (Assistant Attorney General)

Members of the Public: None

**Agenda Item: Comments from the Public**

- None

**Agenda Item: Acceptance of Minutes**

- Upon a motion duly made by Board member Brian Cooper and properly seconded by Board member Robert Smith, the Board unanimously voted to approve minutes as amended for the December 19, 2017 meeting.

**Agenda Item: Old Business**

- The Board discussed the administrative bulletin issued by Lynn Underwood, Chief Building Official, requiring that either a DC-licensed master or journeyman tradesperson employed by the permit holder be present during the rough-in inspections. Although this mandate does not fall under the purview of the Board, it will draft a letter to address "bad actors" and recommended courses of action.

**Agenda Item: New Business**

- It is important for the Board to get additional training and professional development so that they can stay current on industry standards pertaining to licensing regulations. Currently, the Board is a member of the National Association of State Contractors Licensing Agencies (NASCLA). NASCLA is holding its annual conference on August 27-30, 2018 in Nashville, TN.

**Agenda Item: Final Recommendations**

- Upon a motion duly made by Board member Alex Lemu and seconded by Richard Jackson, the Board voted to send five members to the National Association of State Contractors Licensing Agencies (NASCLA) 56<sup>th</sup> Annual Conference on August 27-30, 2018 in Nashville, TN.
- Upon a motion duly made by Board member Alex Lemu and seconded by Michael Dalton, the Board delegated its authority to the Office of Administrative Hearings (OAH) to hear the matter concerning Ralph Threatt.
- Upon a motion duly made by Board member Michael Dalton and seconded by Petrick Washington, the Board voted to issue a final order to impose the discipline proposed in the Notice of Intent to take Disciplinary Action (NOID) for Jerone Scott.
- Upon a motion duly made by Board member Brian Cooper and properly seconded by Michael Dalton, the Board unanimously voted to issue a final order of revocation to Donald Ellenberger.

**Agenda Item: Adjournment**

- Upon a motion duly made by Board member Brian Cooper and seconded by Keith Jones, the Board unanimously voted to adjourn the meeting at 3:18 p.m. EST.

Respectfully submitted,

Alvin D. Venson,



Signature:

Date: 3-27-2018

Recorder: Jennifer C. Champagne, Board Administrator