



OCCUPATIONAL AND PROFESSIONAL LICENSING DIVISION

**D.C. Board of Funeral Directors
1100 4th Street SW, Room E300 A- B
Washington, DC 20024**

**Thursday, December 05, 2024
MEETING MINUTES**

The District of Columbia Board of Funeral Directors held its regularly scheduled meeting on December 5, 2024 at 1100 4th Street, S.W., Room E 300A-B, Washington, D.C. 20024. This Public and Executive meeting was held via Zoom Webinar format.

The meeting was called to order by Board Chair John McGuire at 1:09 pm

Board Members Present: John McGuire, Asanti Williams, Ernest Boykin, Randolph Horton and Kasey Martin

Members Absent: None

Staff Present: Andrew Jackson – **Program Specialist**, Marc Nielsen – **Legal Counsel**, Kimberly Troxler – **Program Support Specialist**, Allison Wade – **Program Support Specialist**, George Batista – **CPU Investigator**, Jacqueline Noisette – **Program Manager**, Jatarious Frazier – **Policy Analyst** and Nicole McClendon – **Program Coordinator Boards and Commissions**

Public Members Present:

- **Evan Blankenberger and Vida Rangel** – The Mayor's Office of Talent and Appointments (MOTA)

Agenda Item - Comments from the Public:

No comments from the public at this meeting.

Agenda Item - Minutes

Upon a motion duly made by Board member Asanti Williams and properly seconded by Board member Ernest Boykin the Board unanimously voted to approve the minutes for the November 14, 2024 meeting.

Agenda Item- Executive Session

Upon a motion duly made by Board member Ernest Boykin and properly seconded by Board member Asanti Williams, the Board unanimously voted to enter into closed session pursuant to the authority of D.C. Official Code Section 2-575(b)(4)(A) to seek the advice of counsel, D.C. Official Code Section 2-575(b)(9) to discuss disciplinary matters, and D.C. Official Code Section 2-775(b)(13) to deliberate upon a decision in an adjudication action or proceeding.

Agenda Item- Application(s)

Name	Application Type
Deles Watson	Funeral Director
John Brooks	Funeral Director
Julian Rivera	Funeral Director

Agenda Items – Recommendation(s)

Name	Application Type	RECOMENDATIONS
Deles Watson	Funeral Director	<i>Motion Boykin, 2nd Williams – Defer pending additional information.</i>
John Brooks	Funeral Director	<i>Motion Boykin, 2nd Williams – Defer pending additional information.</i>
Julian Rivera	Funeral Director	<i>Motion Williams, 2nd Boykin – Defer pending additional information.</i>

Agenda Item – Old Business

- A. **Regulations Revisions:** Board Administrator Andrew Jackson recommended that the Board start looking to revise the Municipal Regulations for the DC Board of Funeral Directors. Board Chair John McGuire agreed to start review of regulations but wanted to get final ruling from DC Council on Funeral Law revisions before proceeding forward.

Agenda Item – New Business

- A. **New Board Member/Swearing in Ceremony:** Kasey Martin was introduced as the newest Board Member of the DC Board of Funeral Directors. The following Board members were sworn in by Evan Blankenberger and Vida Rangel from The Mayor’s Office of Talent and Appointments (MOTA):

- John McGuire – Board Chair
- Asanti Williams – Vice Chair
- Ernest Boykin – Consumer Member
- Randolph Horton – Board Member
- Kasey Martin – Board Member

B. **2025 Proposed Meeting Dates:** The Board unanimously voted to approve the following dates for the 2025 calendar year:

- Thursday January 2nd
- Thursday February 6th
- Thursday March 6th
- Thursday April 3rd
- Thursday May 1st
- Thursday June 5th
- Thursday July 3rd
- **August – Recess**
- Thursday September 4th
- Thursday October 2nd
- Thursday November 6th
- Thursday December 4th

Agenda Item - Next Meeting: DC Board of Funeral Directors meeting to be scheduled for Thursday **January 2, 2025**, at 1pm.

Agenda Item Adjournment:

Upon a motion duly made by Board member Asanti Williams and properly seconded by Board member Ernest Boykin, the Board unanimously voted to adjourn the meeting at 2:48 pm.

Respectfully submitted,

John McGuire, Chair

Date

Recorder & Transcriber: Andrew Jackson, Board Administrator