**Occupational and Professional Licensing**

**District of Columbia Board of Architecture, Interior Design and Landscape Architecture**

**1100 4th Street, SW Suite 400**

**Washington, DC 20024**

**February 14, 2025**

**Minutes (Virtual Meeting)**

**\*\*This meeting is governed by the Open Meetings Act. Please address any questions or complaints arising under this meeting to the Office of Open Government at** **opengovoffice@dc.gov**

The District of Columbia Board of Architecture, Interior Design, and Landscape Architecture held its scheduled meeting on Friday, February 14, 2025. This meeting was held virtually.

The meeting was called to order at 9:34 am by Mr. Ronnie McGhee, Chairman.

**Attendance**

Board Members Present: Mr. Ronnie McGhee, Chairman, Mr. Bob Alter, Vice Chairman, Mr. Maurice Walters, Ms. Asha Shagle, Ms. Shauna Stallworth, Mr. Aubrey Grant, Ms. Barbara Jones

Board Staff: Ms. Jacqueline Noisette, Deputy Administrator, OPL, Mr. Leon Lewis, Program Manager, Ms. Avis Pearson, Board Administrator, Ms. Nicole Bramsted, Legislative Specialist, Jah-mai Jefferson, Program Support Specialist, Mr. Kevin Cyrus, Education Coordinator, Mr. Demetrius Norman, Chief, Customer Experience Officer, Ms. Terry Bryant, Program Support Specialist, Ms. A’lazya Mitchell, Program Support Specialist, Ms. Jennifer Durden, Paralegal Specialist, Ms. April Randall, Legislative and Public Affairs Officer

Legal Counsel: Mr. Marc Neilsen, Esq. Ms. Jessica Rice (absent)

Guests: Ms. Kim Brown, BEGA

**Agenda Item: Comments from the Public**

Ms. Kim Brown, BEGA Representative, attended the meeting. She informed the Board that she did not have any comments. Ms. Brown was in attendance to observe the meeting.

**Agenda Item: Draft Minutes**

Upon motion duly made by Mr. Grant and properly seconded by Mr. Alter the Board voted unanimously to approve the January 10, 2025, meeting minutes.

**Agenda Item: Review of Administrative Approved Applications**

Upon motion, duly made by Mr. Walters and properly seconded by Ms. Stallworth the Board voted unanimously to approve the administrative-approved applications for February 14, 2025, attached hereto, and made a part of the February 14, 2025, meeting minutes.

**Agenda Item: Legislative Update**

Ms. Randall spoke with the Board about the Clean Hands Bill that was introduced during the last council period by Council Member McDuffie.What he seeks to do in this bill is to establish exemptions to the clean hands requirement. As relates to this board the bill would exempt the clean hands requirement for business licenses as well as occupational licenses. There is not a timeline as to when this Bill will move forward. The agency will have an opportunity to provide comments and feedback. Ms. Randall and/or Ms. Bramstedt will keep the Board abreast of all developments with this Bill.

Ms. Randall also spoke with the Board about the Financial Disclosure Requirement. The Board of Ethics Government and Accountability updated their regulations to include additional boards and commissions among those that are considered public filers. All of DLCP Boards and Commissions are now on that list. All filings are due by May 15, 2025. All Board Members have received information regarding the BEGA training that reviews the Financial Disclosure filing. These trainings are not mandatory but are helpful to assist with the filing process. Ms. Randall has provided her email (April.randall2@dc.gov) for board members who are not able to attend the training and need access to the recording.

**Agenda Item: Education**

The Education Forum will take place in 2026. Mr. Cyrus has requested to meet with the board subcommittee to begin the planning. Mr. McGhee, Mr. Walters, Ms. Stallworth, and Ms. Shagle will serve on this committee. Mr. McGhee will schedule a time to meet with this committee next week.

Ms. Pearson and informed Ms. Jefferson the Board of upcoming outreach at Savoy Elementary School. They are in the process of putting together their career day in March. An exact date has not been planned. The Washington School for Girls is having their Career Day on March 14th at 9:30-11:30am. The setting up of the event will mimic a career fair with tables/booths and the girls will have an opportunity to go around to the tables to get information. There will also be options for presentations. Ms. Jefferson will coordinate participation for this event with the board members. Ms. Noisette is also working with the Board to coordinate additional outreach activities with colleges/universities.

**Agenda Item: Old Business**

The NCARB Regional Meeting will be held in Philadelphia, February 28, 2025 – March 1, 2025. Mr. McGhee, Ms. Pearson and Ms. Rice will attend this meeting.

Ms. Noisette reiterated the new travel process for those travelers requiring District funding. Hotel accommodation, airfare and conference registration will be paid for up front. All reconciliation information must be submitted 3-5 business days following travel.

Mr. McGhee will send out proposed meeting dates to the subcommittee who will be reviewing the competency standards and the Model Law.

**Agenda Item: New Business**

The CIDQ Town Meeting will be held on February 21st -11:45 – 1pm. This meeting will be held virtually. During this meeting Board Leadership Taskforce recommendations for Board structure eligibility pathways to sit on the Board, and the restructuring of the nominating committee that was presented at the Annual Meeting.

Mr. Alter reported that he received a renewal notice for his landscape architect license.

**Agenda Item: Review of Correspondence**

All correspondence was reviewed during the Executive Session.

**Agenda Item: Executive Session** –

Upon motion duly made by Mr. Walters and properly seconded by Mr. Alter, pursuant to D.C. Official Code § 2-575(b) (4) (A); D.C. Official Code § 2-575 (b) (9) and (13) to discuss complaints/legal matters, applications, the Board voted to enter Executive Session at 10:45am

The Board entered back into public session at 11:52am.

**Agenda Item: Recommendations**

Upon a motion duly made by Mr. Alter and properly seconded by Mr. Grant, in the matter of Mr. Kent Purdy (ARC40000952) the Board voted to deny application for licensure. Once Mr. Purdy has resolved the issues with his Delaware license, he can reapply for a DC license.

Upon a motion made by Mr. Alter and seconded by Ms. Stallworth, the Board voted in the matter of Mr. Friddle (ARC3690) to impose a $1500 fine, issue a formal reprimand, and offer a Consent Order for providing professional services on an expired license. Additionally, Mr. Friddle is required to inform all clients of unlicensed activity and offer a Consent Order for performing services on an expired license.

Upon a motion duly made by Mr. Alter and properly seconded by Mr. Ms. Jones, in the matter of Mr. Charles Plymale (ARC6118), the Board voted to impose a $1500 fine, issue a formal reprimand, inform clients of unlicensed activity and offer a Consent Order for performing services on an expired license. ***Note -***Mr. Grant recused himself from this discussion and vote due to his work relationship with Mr. Plymale.

Upon a motion duly made by Mr. Grant and properly seconded by Mr. Walters, in the matter of Ms. Brenda Currin (ARC40000983), the Board unanimously voted to approve her license.

Upon a motion duly made by Ms. Stallworth and properly seconded by Ms. Shagle, in the matter of Jonathan Campbell (ARC201121), the Board unanimously voted that a request be made to Mr. Campbell that he provide a response to the alleged violations of D.C. Official Code 47-2853.103 and 47-2853.17 (13).

**Agenda Item: Adjournment:**

Upon motion duly made by Mr. Alter and properly seconded by Mr. Walters, the Board unanimously voted to adjourn the meeting at 12:06 pm.

Respectfully submitted,

 Mr. Ronnie McGhee, Chairman

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 Date

Recorder/transcriber: Avis Pearson