**Occupational and Professional Licensing**

**District of Columbia Board of Architecture, Interior Design and Landscape Architecture**

**1100 4th Street, SW Suite 400**

**Washington, DC 20024**

**January 19, 2024**

**Minutes**

**\*\*This meeting is governed by the Open Meetings Act. Please address any questions or complaints arising under this meeting to the Office of Open Government at** [**opengovoffice@dc.gov**](mailto:opengovoffice@dc.gov)

The District of Columbia Board of Architecture, Interior Design, and Landscape Architecture held its monthly meeting on Friday, January 19, 2024. This meeting was held virtually.

The meeting was called to order at 9:43 am by Mr. Ronnie McGhee, Chairman.

**Attendance**

Board Members Present: Mr. Ronnie McGhee, Chairman, Mr. Patrick Williams, Vice Chairman, Mr. Bob Alter, Mr. Maurice Walters, Ms. Melissa Cohen, Ms. Barbara Jones

Board Staff: Ms. Jacqueline Noisette, Deputy Director, Mr. Leon Lewis, Program Manager, Ms. Avis Pearson, Board Administrator, Mr. Kevin Cyrus, Education Liaison, Ms. Jah-mai Jefferson, Program Support Specialist, Ms. Stephanie Johnston, Program Support Specialist, Ms. Asis Dumas, Investigator

Legal Counsel: Mr. Justin Orrison, Esq.

Guest: Mr. Stephen Pavlik, Program Manager, DLCP Consumer Protection Unit

Ms. Kimberly Brown, Board of Ethics and Government Accountability

(BEGA)

**Agenda Item: Comments from the Public**

There were no public comments.

**Agenda Item: Draft Minutes**

Upon motion duly made by Mr. Walters and properly seconded by Mr. Patrick Williams the Board voted unanimously to approve the November 17, 2023, minutes.

**Agenda Item: Review of Administrative Approved Applications**

Upon motion duly made by Mr. Williams and properly seconded by Mr. Walters the Board voted unanimously to approve the administrative-approved applications with the recommended changes for January 19, 2024, attached hereto, and made a part of the January 19, 2024, meeting minutes.

**Agenda Item: Education**

Ms. Pearson will schedule a meeting for February 1, 2024, with Mr. McGhee and Mr. Williams to discuss outreach and the summer internship program. Ms. Noisette and Mr. Lewis will also attend this meeting.

Mr. Cyrus reached out to the Attorneys who presented at past forums to discuss how they can offer courses that will meet the CE certification requirements. Mr. Cyrus will be assisting them with this process.

Savoy Elementary School will be hosting its annual career day. A date has not been determined. Ms. Pearson will forward information to the Board once it is received by the school.

**Agenda Item: Old Business**

The Rulemaking regarding the Integrative Path to Architectural Licensure (IPLAL) has been approved by two other agencies (that are required to review it. It does need to go before the Attorney General for review, which should be happening very soon. If it is approved as written it can then be published in the register for a 30-day comment period. Hopefully, this rulemaking will be approved by early spring.

Mr. Walters gave feedback from the December 8, 2023, NCARB Exam Committee Meeting. There is a new initiative change in the requirements to change the requirements to have a high school diploma to take the architect exam. A draft resolution will be presented at the June business meeting.

**Agenda Item: New Business**

Mr. Pavlik, DLCP Program Manager, Consumer Protection Unit, presented a proposal for the handling of board-related investigations going forward. All Board investigations would go through the normal Consumer Protection Unit intake process and get assigned to an investigator. Investigators will then conduct the full investigation and provide the recommendations to the Board Attorney who will review and submit the investigation to the Board. The investigators will attend the Board meetings regularly or when the case is being discussed.

Mr. Lewis reminded all Board Members to register for the Regional Summit which will be held February 29 – March 2, 2024 in Savannah, GA. Ms. Pearson, Mr. Lewis, Mr. McGhee, Mr. Williams, Mr. Walters, and Mr. Orrison will be attending this meeting.

The renewal process for the Architect’s license should begin in the coming weeks. An email blast will go out to all architects at the end of January or the beginning of February.

The Council for Interior Design Qualifications (CIDQ) has a new application portal. This portal will be beneficial to the administrative staff in obtaining licensure information for prospective licensees.

Ms. Pearson attended the CLARB MBE Annual Meeting in Austin, TX; December 19-23, 2023. It was announced that ASLA and CLARB will have a joint Licensure Summit on September 17-18, 2024. The theme for this event is Empowering Opportunity. Following the Summit, the CLARB Annual Meeting will be held on September 19-21, 2024. Both events will be held in Buffalo, NY.

ASLA will have their Annual Meeting in Washington, DC on October 6-9, 2024.

**Agenda Item: Review of Correspondence**

Mr. Alter gave an overview of a proposed bill, Landscape Architect Services, Sales Tax Clarification Amendment Act of 2023 (B25-277). A public hearing will be held before the Committee on Business and Economic Development on 1/24/24 @10am. A copy of this Bill will be attached to the minutes for review.

**Agenda Item: Executive Session** – **(Closed to the** **Public)** Upon motion duly made by Mr. Alter and properly seconded by Mr. Walters, the Board voted to enter Executive Session at 11 am Pursuant to D.C. Official Code § 2-575(b) (4) (A); D.C. Official Code § 2-575 (b) (9) and (13) to discuss complaints/legal matters, applications, and for legal counsel report.

The Board entered back into Public Session at 11:26 am

**Agenda Item: Recommendations**

Upon motion duly made by Mr. Alter and properly seconded by Ms. Jones, the Board voted to support legislation currently open for discussion at City Council on Wednesday, January 24, 2024, regarding the amendment to the Sales Tax Regulations which would clear up the definition of landscape architectural services versus the landscape industry required tax.

**Agenda Item: Adjournment:**

Upon motion duly made by Mr. Williams and properly seconded by Mr. Alter, the Board unanimously voted to adjourn the meeting at 11:38 am.

Respectfully submitted,

Mr. Ronnie McGhee, Chairman

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Date

Recorder/transcriber: Avis Pearson