



## Occupational and Professional Licensing Administration

District of Columbia Board of Architecture, Interior Design and Landscape Architecture  
1100 4<sup>th</sup> Street, SW Suite 400  
Washington, DC 20024

January 28, 2022  
Minutes

The District of Columbia Board of Architecture, Interior Design and Landscape Architecture held its regularly scheduled meeting on Friday, January 28, 2022, at 9:44am. This meeting was held virtually due to the COVID-19 pandemic.

The meeting was called to order by Ronnie McGhee, Chairman, at 10:44am.

### **Attendance**

Board Members Present: Mr. Ronnie McGhee, Chairman, Ms. Melissa Cohen, Mr. Patrick Williams, Ms. Eileen Vitelli, Ms. Barbara Jones

Board Staff: Ms. Avis Pearson, Board Administrator; Mr. Leon Lewis, Executive Director, and Mr. Kevin Cyrus, Education Liaison, Ms. Stephanie Johnston, Program Support Specialist, Ms. Tiara Petty, Program Support Specialist

Legal Counsel: Mr. Patrick White, Esq. Office of General Counsel

Public Guest: Mr. Daniel Straub, and Mr. David Lesiuk

### **Agenda Item: Comments from the Public**

No comments from the public

### **Agenda Item: Draft Minutes**

Upon motion duly made by Ms. Cohen and properly seconded by Ms. Jones the Board voted unanimously to approve the November 5, 2021, minutes with the amended changes.

**Agenda Item: Review of Applications**

Upon motion duly made by Ms. Vitelli and properly seconded by Ms. Cohen the Board voted unanimously to approve the list of architects, interior designers, and landscape architects' applications for licensure, attached hereto and made part of the January 28, 2022, minutes.

**Agenda Item: Education**

Ms. Petty joined the meeting to give an update on the Internship Program. Currently, DCRA does not have a licensed Architect on staff to assist with overseeing the program. Students would not be able to get any architectural credit without having a professional to oversee the program, In the interim the six-week program will be geared toward post-secondary students in the Summer Youth Program. This Pilot Program will provide students an exposure to the field of Architecture. The official name of the Program is the Architect Internship Program.

Mr. Lewis addressed the Board regarding attestation for Continuing Education. In June 2021, the Board voted for attestation for this renewal cycle. Mr. Lewis requested that the Board drafting a permanent change in the rules to allow for attestation. This Provision would be effective during renewals. Licensees would attest to completing the continuing education requirement during the licensing cycle. This request was made due to the current staffing pattern. The Board has agreed to delay this rule change until additional research is done to find out how other jurisdictions, specifically MD and VA handle renewals.

Mr. Cyrus will meet with the Board's sub committee to discuss the Forum. Ms. Thomas was previously working with the Board to coordinate this event has been reassigned to work on another project within OPLA.

**Agenda Item: Old Business**

Mr. Lewis has been in contact with Mr. Batkins from NCARB regarding the NCARB Annual Summit to be held in Charlotte, NC. At this time, it is unclear if this meeting will be held virtually or in person. Mr. Lewis will get final clarification and follow up with the Board.

**Agenda Item: New Business**

Outreach is being planned for Howard and UDC in conjunction with NCARB to discuss the ARE process with students. Mr. McGhee will give updates during the March meeting as well as reaching out to Catholic University to discuss outreach.

The CLARB Regional Meeting will be held on 2/16. This will be a virtual meeting.

Mr. Alter has been accepted by the Mayors Office of Talents and Appointments (MOTA) to participate on the Board. Ms. Pearson will follow up with Ms. Kearsse to find out when he will be sworn in.

The Potomac Chapter of the American Society of Landscape Architects (ASLA) won a National Award in November 2021. This award was given for the Chapter's efforts in their promotion of Landscape Architect Regulations in the District of Columbia.

Upon motion duly made by Ms. Cohen and properly seconded by Ms. Jones the Board voted unanimously to approve the 2022 calendar with the date revisions in May and November. Ms. Pearson will send a revised calendar to the Board to reflect these date changes.

**Agenda Item: Review of Correspondence**

No correspondence

**Agenda Item: Executive Session – (Closed to the Public)**

Pursuant to D.C. Official Code § 2-575(b) (4) (A); D.C. Official Code § 2-575 (b) (9) and (13) to discuss complaints/legal matters, applications, and legal counsel report.

**Agenda Item: Recommendations**

No recommendations

**Agenda Item: Adjournment**

Upon motion duly made by Ms. Cohen and properly seconded by Ms. Jones, the Board unanimously voted to adjourn at 11:20 a.m.

Respectfully submitted,

Mr. Ronnie McGhee, Chairman

07-04-22

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Date

Recorder/transcriber: Avis Pearson, Board Administrator