



Occupational and Professional Licensing Administration

District of Columbia Board of Architecture, Interior Design and Landscape Architecture
1100 4th Street, SW Suite 400
Washington, DC 20024

March 11, 2022
Minutes

The District of Columbia Board of Architecture, Interior Design and Landscape Architecture held its regularly scheduled meeting on Friday, March 11, 2022, at 9:53am. This meeting was held virtually due to the COVID-19 pandemic.

The meeting was called to order by Ronnie McGhee, Chairman, at 9:53am.

Attendance

Board Members Present: Mr. Ronnie McGhee, Chairman, Ms. Melissa Cohen, Mr. Patrick Williams, Ms. Eileen Vitelli, Ms. Barbara Jones, Mr. Robert Alter

Board Staff: Ms. Avis Pearson, Board Administrator; Mr. Leon Lewis, Program Coordinator, and Mr. Kevin Cyrus, Education Coordinator, Ms. Stephanie Johnston, Program Support Specialist, Ms. Kimberly Troxler, Program Support Specialist, Ms. Cynthia Briggs, Program Manager

Legal Counsel: Mr. Patrick White, Esq. Office of General Counsel

Public Guest: Mr. Patrick Druga, Manager Government Affairs, CLARB

Agenda Item: Comments from the Public

Mr. Druga gave a brief presentation to the Board on the Standard Uniform. This Standard will be voted on April 20, 2022, during the mid-year Membership Meeting. The Uniform Standard will codify education pathways to license and promotes diversity and equity within the profession as well as still holding up the accredited degree. Mr. Druga will forward additional information to the Board to be reviewed by the Board's legal counsel.

Agenda Item: Draft Minutes

Upon motion duly made by Mr. Williams and properly seconded by Ms. Cohen the Board voted unanimously to approve the January 28, 2022, minutes with the amended changes.

Agenda Item: Review of Applications

Upon motion duly made by Ms. Cohen and properly seconded by Mr. Williams the Board voted unanimously to approve the list of architects, interior designers, and landscape architects' applications for licensure, attached hereto and made part of the March 11, 2022, minutes.

The application for professional design firms is now available. Mr. McGhee requested that we have an email blast sent out to notify licensees.

Agenda Item: Education

Ms. Petty was unable to join the meeting today. Ms. Pearson did have the opportunity to speak with her prior to today's meeting. She stated that there had not been any updates. We still have an issue of not having a licensed architect to oversee the Internship Program. Mr. McGhee did request that we schedule a future meeting to discuss other alternatives to this issue.

The Education Forum will be held on March 18, 2022, at 9:30am 12:30pm. The Forum will be on the Webex platform. There will be a "mock" run thru of this event on Monday, March 14th, Mr. Cyrus will send out an invite to the presenters and the Board staff. Mr. Cyrus will also register the Board members for the forum. An email blast has been sent out to all licensees.

The Region 2 Education Symposium will be held in Charlottesville, VA on September 28th. Ms. Kate Nosbisch, Member Board Executive-Va., will host this event. Ms. Nobisch has invited the Board and staff to participate in some of her planning meetings. DC will host the symposium in 2023.

Agenda Item: Old Business

The NCARB Regional Summit was held on 3/3 -3/5/2022. The focus on this year's meeting was Diversity, Equity and Inclusion. The Member Board Executive Session presented discussion during most of it's session on the topic. Information on attestation was gathered from other jurisdictions. This information will be presented at a future meeting by Board staff. The Resolutions were also presented during the Saturday session. Voting on the Resolutions will be done in at the Annual Meeting in June. The meeting was attended by Mr. Cyrus, Ms. Cohen, Mr. Lewis, Mr. McGhee, Ms. Pearson, and Mr. Williams.

Agenda Item: New Business

The NCARB Annual Meeting is scheduled for June 1-4, 2022, in Austin, TX. Ms. Cohen, Mr. McGhee, and Mr. Williams will all attend in person. Mr. McGhee is the voting delegate and Ms. Cohen is the alternate. Mr. Lewis will attend as the Member Board Executive.

A copy of the Resolutions was sent to all Board meetings. These Resolutions will be discussed by the Board at the April meeting.

The AXP Meeting is scheduled at UDC March 31st at 6:30pm.

Agenda Item: Review of Correspondence

There was no correspondence presented at this meeting.

Agenda Item: Executive Session – (Closed to the Public)

Pursuant to D.C. Official Code § 2-575(b) (4) (A); D.C. Official Code § 2-575 (b) (9) and (13) to discuss complaints/legal matters, applications, and legal counsel report. The Executive Session did not occur at this meeting.

Agenda Item: Recommendations

There were not any recommendations made during this meeting. Mr. Alter received clarification that Professional Design Firms providing business in DC must have a Professional Design Firm license.

There is an ongoing concern with landscape architects having to collect a service or sales tax, which none of the other professional are required to do. This is an old law when landscape architects were not recognized.

Agenda Item: Adjournment

Upon motion duly made by Mr. Alter and properly seconded by Ms. Vitelli, the Board unanimously voted to adjourn at 11:37am.

Respectfully submitted,

Mr. Ronnie McGhee, Chairman

07-04-22

Date

Recorder/transcriber: Avis Pearson, Board Administrator