**Occupational and Professional Licensing Administration**

**District of Columbia Board of Architecture, Interior Design and Landscape Architecture**

**March 13, 2020**

**Minutes**

The District of Columbia Board of Architecture, Interior Design and Landscape Architecture held its regularly scheduled meeting on Friday, March 13, 2020 at 9:30 am at 1100 4th Street, S.W., Room E300, Washington, D.C. 20024.

The meeting was held via teleconference. It was called to order by Ronnie McGhee, Chairman, at 9:33A.

**Attendance**

Board Members Present: Mr. Ronnie McGhee, Chairman, Ms. Mathilda Cox, Ms. Barbara Jones, Mr. Patrick Williams, Mr. Cametrick Williams and Ms. Melissa Cohen

Board Staff: Ms. Avis Pearson, Board Administrator; Mr. Leon Lewis, Executive Director; Mr. Kevin Cyrus, Education Coordinator

Legal Counsel: Ms. Kia Winston, Esq.

Public Consumer: Robert Alter

**Agenda Item: Executive Session**

No complaints/legal matters, technical applications or legal counsel reports were presented during this meeting.

**Agenda Item: Comments from the Public**

Mr. Alter inquired about the status of the licensing of the Landscape Architect. The Application Instructions has been posted on the Board’s website. An email blast is set to go out on 3/16 or 3/17/2020. Once the blast has gone out the application will be made available for the public.

**Agenda Item: Draft Minutes**

Upon motion duly made by Mr. Nesmith and properly seconded by Ms. Cox, the Board voted unanimously to approve the draft minutes with the recommended changes.

**Agenda Item: Application for Licensure**

***Architects:*** *(20) Endorsement, (10) Exam*

***Architects:*** *(1) Reinstatement,* ***Interior Design:*** *(1) Reinstatement*

Upon motion duly made by Ms. Cohen and properly seconded by Ms. Jones, the Board voted unanimously to approve the March 13, 2020, list of Architects and Interior Design applications for licensure, attached hereto and made a part of the March 13, 2020, minutes.

**Agenda Item: Education**

The Education Forum scheduled for March 27, 2020 will be postponed until a later date due to the

COVID-19 virus. Mr. Cyrus will contact the speakers for the event as well as the vendor to cancel the meeting space. A proposed meeting date has not been discussed.

**Agenda Item: Old Business**

* Mr. McGhee gave an overview of the NCARB Regional Summit. Ms. Pearson will send an electronic copy of the Bylaws and the 2020 DRAFT Resolutions for Consideration that were presented during the Summit. Mr. McGhee was recognized for his efforts in his role as Region 2 Secretary. KUDOS to Mr. McGhee on a job well done.
* Mr. Lewis also gave an overview of the Member Board Executive Workshop. The proposal for modifications for the education standard is available until June 12, 2020. Ms. Pearson will send and electronic copy to the Board for review.
* The outreach events held at the University District of Columbia and Howard University on 2/19/20 and 2/26/20 respectively; were both well attended.

**Agenda Item: New Business**

* The 2020 Education Symposium will be held in September 2020 in Charlottesville. Ms. Pearson will send out information once it is received. Mr. Cyrus, Education Liaison, will attend the event. This event will be held in Washington, DC in 2022.
* Mr. Cyrus requested information for the 2020 Newsletter by April 15th.

**Agenda Item: Adjournment**

Upon motion duly made by Mr. Williams and properly seconded by Ms. Jones, the Board unanimously voted to adjourn at 10:17 AM.

Respectfully submitted,

Mr. Ronnie McGhee, Chairman

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Date

Recorder/transcriber: Avis Pearson