



Occupational and Professional Licensing Administration

District of Columbia Board of Architecture, Interior Design and Landscape Architecture
1100 4th Street, SW Suite 400
Washington, DC 20024

April 22, 2022
Minutes

The District of Columbia Board of Architecture, Interior Design and Landscape Architecture held its regularly scheduled meeting on Friday, April 22, 2022, at 9:46am. This meeting was held virtually due to the COVID-19 pandemic.

The meeting was called to order by Ronnie McGhee, Chairman, at 9:46am.

Attendance

Board Members Present: Mr. Ronnie McGhee, Chairman, Mr. Patrick Williams, Ms. Eileen Vitelli, Ms. Barbara Jones, Mr. Robert Alter

Board Members Absent: Ms. Melissa Cohen, Mr. Cametrick Nesmith

Board Staff: Ms. Avis Pearson, Board Administrator; Mr. Leon Lewis, Program Coordinator, and Mr. Kevin Cyrus, Education Coordinator, Ms. Stephanie Johnston, Program Support Specialist

Legal Counsel: Mr. Patrick White, Esq. Office of General Counsel

Agenda Item: Comments from the Public

There were no comments from the public.

Agenda Item: Draft Minutes

Upon motion duly made by Mr. Williams and properly seconded by Ms. Jones the Board voted unanimously to approve the April 22, 2022, minutes with the amended changes.

Agenda Item: Review of Applications

Upon motion duly made by Mr. Alter and properly seconded by Ms. Vitelli the Board voted unanimously to approve the list of Architects, Interior Designers, and Landscape Architects' applications for licensure, attached hereto and made part of the April 22, 2022, minutes.

Agenda Item: Education

Mr. Cyrus gave feedback from the Education Forum. The presenters have been responsive with sending out the Certificates. Overall, the event was successful. Mr. McGhee gave kudos to the entire Education Committee, Ms. Cohen, Ms. Vitelli and Mr. Williams. Mr. Williams also gave feedback regarding the Forum. He suggested DCRA create a cadre of different presenters whose courses have already been

accredited by AIA, IDCEC, and LACES. He further expressed added value in finding courses that may have multiple certifications or accreditations, to make the forum have even greater appeal.

Mr. Lewis reported to the Board that most states allow attestation of courses for Architects. He has conducted research by reaching out to other jurisdictions regarding this topic and will present a full report to the Board later.

Agenda Item: Old Business

Virtual outreach was held at UDC and Howard University on March 31, 2022, and April 6, 2022 respectively. NCARB representatives participated in both events and the events were well attended at both schools. Mr. McGhee expressed the need for also having outreach for Interior Designers and Landscape Architects. Ms. Vitelli is a member of the American Society of Interior Designers (ASID) and has participated in past outreach with this association. Ms. Vitelli did express that she would be willing assist with Board outreach and thought that it would be a good idea to have a representative from NCIDQ available as well. Outreach for Landscape Architects is a challenge since there isn't a school in DC. But we may be able to connect with Felts High School in NE since they have a professional practice platform. Mr. Alter will also assist with this outreach.

The NCARB Annual Business Meeting is scheduled for June 1-4, 2022, in Austin, TX. Ms. Cohen, Mr. McGhee, Ms. Johnston, Mr. Lewis, Ms. Pearson and Mr. Williams will attend in person. Mr. McGhee is the voting delegate and Ms. Cohen is the alternate. Mr. Lewis has been nominated to receive the Presidential Award during this meeting.

The ASLA Annual Meeting will be held in Omaha, NE September 21-23, 2022. Mr. Alter may be interested in attending this meeting virtually.

The CIDQ Annual Meeting will be held in November 11-13, 2022. Details on the conference have not been sent out. Ms. Vitelli and Mr. McGhee have both expressed an interest with attending this meeting.

There are candidates who are being considered to fill the Interior Designer position on the Board. Ms. Jones is being reappointed to the Board and will be sworn in at the next meeting.

Agenda Item: New Business

Mr. Lewis will follow up with Ms. Briggs regarding Board Member Training for new Board Members.

Mr. Williams spoke with the Board about having a social media presence. He will send information regarding the Next-Door app to Mr. Lewis and Ms. Pearson. This information will be forwarded to Ms. Briggs and the Communications Department.

Agenda Item: Review of Correspondence

There was no correspondence presented at this meeting.

Agenda Item: Executive Session – (Closed to the Public)

Upon motion duly made Mr. Williams and properly seconded by Ms. Jones the Board entered Executive Session at 10:48am, pursuant to D.C. Official Code § 2-575(b) (4) (A); D.C. Official Code § 2-575 (b) (9) and (13) to discuss complaints/legal matters, applications, and legal counsel report.

Agenda Item: Recommendations

There are no recommendations

Agenda Item: Adjournment

Upon motion duly made by Mr. Alter and properly seconded by Mr. Williams, the Board unanimously voted to adjourn at 11:45am. The next meeting is scheduled for June 10, 2022 @ 9:30am.

Respectfully submitted,

Mr. Ronnie McGhee, Chairman

07-04-22

Date

Recorder/transcriber: Avis Pearson