



GOVERNMENT OF THE DISTRICT OF COLUMBIA  
CONSTRUCTION CODES COORDINATING BOARD

REGULAR MEETING

Thursday, July 18, 2024  
Video Conference Call  
10:30 am-12:30 pm

Transcript of this Board meeting can be found [here](#).

UNAPPROVED MEETING MINUTES

Board Members Present	Board Members Not Present	DOB Staff Present	Other Persons Present
Marc Fetterman, Vice Chair	Jason Wright	Ali Alaswadi	John Catlett, <i>AOBA</i>
Matt Borger		Janeal Beck	Chuck Elkins, <i>ANC 3D01</i>
Mike Brown		LaTrease Christian	Hampton
Joel Causey		Ashley Delgado	Perrilyn Fanfulik, <i>WMATA</i>
Anthony Dale		Helen Hooks Scott	Robert Hawkins, <i>BerlinRosen</i>
Mitchell Kannry		William Johnson	Brandon Lewis
Gus Mehrdad		Sana Sandra Karbal	David Mallof, <i>Ward 2 Resident</i>
Harrison Miller		Esther McGraw	Tasneem Osman, <i>NEEP</i>
Keith Parsons		Nicole Rogers	Mamie Preston
Jeff Reiss			Will Schaier
Casey Studhalter			Nick Zuppas, <i>Stateside Assoc.</i>
Jeff Viano			

**1. Preliminary Matters**

**i. Call to Order and Roll Call**

The meeting was called to order by Marc Fetterman, Board Vice Chair, at 10:37am. Roll call of Board members and other persons present was initiated by Marc Fetterman. All members and other persons present participated via WebEx video conference.

**ii. Adoption of Meeting Agenda**

Marc Fetterman presented the meeting agenda for the Board's approval. A motion to adopt the meeting agenda was made by Mike Brown and seconded by Anthony Dale. Without any objections, the agenda was adopted.

**iii. Review and Adoption of Minutes of April 18, 2024, Regular Meeting**

Marc Fetterman presented the meeting minutes from the April 18, 2024, Board Meeting for the Board's approval. A motion to approve the meeting minutes was made by Mike Brown and seconded by Jeff Viano. Without any objections, the minutes were adopted.

**2. Code Change Proposals for Consideration**

i. Building Code: OAG Requested Change to Chapter 1, Section 112

Amendment No.	Code/Section	CCCB Presentation	Procedural History	CCCB Action & Date
BC-AE-1-1-23	112.7, 112.7.1	7/20/23		8/17/23 – Approved 7/18/2024 Approved as Amended

- a. The DOB Office of the General Counsel has requested to revise the periods for neighbor notification technical objections to 30 calendar days. Matt Borger objected to giving DOB additional time for their response. This amendment to a previously approved code change was approved by Roll Call Vote 7-2, with 3 abstentions.

**Roll Call Vote**

Marc Fetterman	Yes
Matt Borger	No
Mike Brown	Yes
Joel Causey	Yes
Anthony Dale	Abstained
Mitchell Kannry	Yes
Gus Mehrdad	Abstained
Harrison Miller	No
Keith Parsons	Yes
Jeff Reiss	Yes
Casey Studhalter	Yes
Jeff Viano	Abstained

**3. Administrative & Other Matters**

**i. CCCB Private-Sector Members Renewal of Appointments Still at MOTA**

- a. The Board is still waiting on the Mayor’s Office of Talent & Appointments (MOTA) for the reappointment of most private-sector Board members. Terms for these members expired June 2024. The only private-sector member not on the list is Matt Borger. (As the Council representative, he is appointed by the Council, not by the Mayor.)

**ii. CCCB Private-Sector Members Requisite Yearly Ethics Training**

- a. No discussion.

**iii & iv Next Steps for Adoption of 2017 Code Changes and Next Steps for Adoption of 2023 Code Changes: Mike Brown**

- a. A team, assembled by Mike Brown, has reviewed the Board meeting minutes and confirmed the code changes that were approved. Some small errors were found and have been corrected. These code changes will make up the Proposed Rulemaking that will be published for public comment twice. A timeframe for this effort may be available at the next CCCB meeting. Prior public comment periods have been 45 business days and no objection was expressed to using this number for these upcoming public comment periods.
- b. William Daming and Mike Brown will be meeting with Council staff about this code adoption process.

- c. Worst case scenario, the amendments will be published for initial public comment in February 2025.
- d. DOB has applied for a FEMA / HSEMA grant to fund the administrative support of the CCCB. The grant has been awarded, tentatively, and should be available September 2024. The grant will run through September 2026. Staff contemplated to be hired with these funds include a full-time paralegal and part-time support by an attorney. If any Board members are interested in being on the interview panel for people considered for these positions, please contact Mike Brown. It is envisioned that the paralegal will assist with all TAG meetings, as well as CCCB meetings. This person will be an initial point of contact with the public and will participate in the development of new web pages to allow the work of the Board to be viewed by all.

**v. Next CCCB Regular Meeting – August 15, 2024**

**4. Comments by Board Members and Members of the Public**

- i. No additional comments were offered by Board members or by members of the public.

**5. Adjournment**

Meeting was adjourned at 11:32 am.

This meeting is governed by the Open Meetings Act. Please address any questions or complaints arising under this meeting to the Office of Open Government at [opengovoffice@dc.gov](mailto:opengovoffice@dc.gov).