

**INTERSTATE COMMISSION ON THE POTOMAC RIVER BASIN
SECTION FOR COOPERATIVE WATER SUPPLY OPERATIONS
ON THE POTOMAC RIVER (CO-OP)**

**THIRD QUARTER 2020
JUNE 23, 2020**

**ICPRB HEADQUARTERS AND VIRTUALLY
ROCKVILLE, MD**

FINAL MINUTES

CALL TO ORDER: Chairman Sussman called the Third Quarter 2020 CO-OP Meeting to order at 1:30 p.m. on June 23, 2020. The following Commissioners, staff, and guests attended the meeting in whole or in part.

Commissioners

United States

Robert Sussman (Chair, Commissioner)
MG Jeffrey Milhorn (Commissioner)
Amy Guise (Alt. Commissioner)

District of Columbia

Willem Brakel (Commissioner)
Tiffany Potter (Commissioner)
Kimberly Jones (Alt. Commissioner)
Hamid Karimi (Alt. Commissioner)
James Tsai (Alt. Commissioner)

Maryland

Robert Lewis (Commissioner)
Lee Currey (Alt. Commissioner)

Virginia

Scott Kudlas (Alt. Commissioner)
Mark Peterson (Alt. Commissioner)
Paul Holland (Commissioner)

West Virginia

John Wirts (Alt. Commissioner)

Staff

Michael Nardolilli (Executive Director)
Robert Bolle (General Counsel)
Bo Park (Dir, Administration)
Cherie Schultz (Dir, COOP Operations)
Claire Buchanan (Dir, Program Operations)
Heidi Moltz (Assoc. Dir, Water Resources)
Curtis Dalpra (Communications Manager)
DeeDee Hunter (Administrative Coordinator)
Mike Selckmann (Aquatic Biologist)
Alimatou Seck (Water Resources Engineer)
Christina Davis (Sn. Water Planner)

Guests

Valerie Cappola (COE, NAD)
Rhonda Manning (PA DEP)
Saeid Kasraei (MDE)
Chris Kimple (rep. Del Moul)
Summer Kunkel (PA DEP)
Greg Prelewicz (Fairfax Water)

Mr. Nardolilli explained that this "virtual" meeting is allowed under a revision to the ICPRB By-laws which added Section V(g). That new section was approved by an e-mail vote of the Commission on April 17, 2020 pursuant to Section XIII of the By-laws. Section V(g) permits public meetings by virtual conferencing under the state of emergency declared by Maryland Governor (and ICPRB Commissioner) Larry Hogan on March 5, 2020 and renewed on June 3, 2020."

ADOPTION OF AGENDA: Commissioner Kudlas asked for a modification to the agenda to add Water Supply Study Disclaimer language under New Business, #B. **Commissioner Karimi made a motion to approve the agenda, which was seconded by Commissioner Kudlas. All were in favor.**

APPROVAL OF MARCH 3, 2020 MINUTES: Commissioner Karimi made a motion to approve the minutes, which was seconded by Commissioner Potter. All were in favor.

OLD BUSINESS

Follow-up from March Action Items: Dr. Schultz provided an update on one follow-up action item from the March meeting. It was anticipated that the draft resolution for the Low Flow Allocation Agreement and the Water Supply Coordination Agreement would be completed by this meeting. That has not been done. Chairman Sussman added that the intention was to move forward with a draft resolution and convene meeting of the workgroup to review the draft resolution. There is a working draft that needs to be revised. He will work on the draft resolution for circulation to the workgroup. He asked the staff to get proposed dates for the workgroup meeting to discuss the draft resolution.

Section's Quarterly Report

Dr. Schultz gave an overview of the last quarter's progress. The details are included in the meeting book in Tab 3, Attachment 3.

1. CO-OP Drought Operations

Dr. Schultz reported on current conditions in the basin and on CO-OP real-time tools to assist in drought operations. Hydrologic conditions in the basin are near normal and CO-OP's Water Supply Outlook model indicates that the probability that upstream reservoir releases will be required this summer or fall is below normal. She also discussed recent staff activities to update and maintain CO-OP's real-time tools used in drought operations: the COOP Data Portal and the Low Flow Forecast System (LFSS).

2. 2D Potomac River Spill Model

ICPRB has initiated a project to build a 2-dimensional fate and transport model for oil spills in the Potomac River. Additional funding for this effort may become available from the District of Columbia's recent settlement with the GenOn company related to releases of contaminants from GenOn's Potomac River Generating Station. In the fall of 2019, bathymetric Lidar data was collected by the USGS from Little Falls to Shepherdstown, and when that dataset becomes finalized, staff will construct a 2D steady flow model using NOAA's GNOME software package for simulating oil spills. CO-OP is trying to identify funding sources for additional bathymetric data collection for the Potomac River from Shepherdstown to Hancock, and for construction of a 2D non-steady flow model.

3. 2020 Water Supply Study

CO-OP staff are working to address comments and requests for changes in the draft 2020 Water Supply Study. A total of 145 comments and requests for changes were received from Fairfax Water, Loudoun Water, WSSC Water, and the Maryland Department of Environment. In addition, Washington Aqueduct provided suggested changes in a Track Changes version of the Microsoft Word document. Staff plan to have the report finalized in July.

Commissioner Brakel added that a resolution will be discussed during the Business Meeting to seek adoption of the language describing the position of the Commission defining the study. The language was adopted from past disclaimers to reflect a positive and softened language.

Commissioner Kudlas commended the staff for the Water Supply Study. He expressed appreciation to the staff for additional study that was done in climate change. He added that Virginia did not provide comments because the state is finalizing its own water resources plan.

Financial Statement

Dr. Schultz noted that the CO-OP Section is on budget and on track. At the end of the fiscal year, the Section is expected to have approximately \$325k in the reserve. However, a planned project with Jennings Randolph Reservoir water control scoping project will be postponed.

NOMINATING COMMITTEE FOR FY2021 OFFICER

Chairman Sussman asked for volunteers to serve on the Nominating Committee for FY2021 officers. **Commissioner Karimi volunteered to chair the committee. Commissioners Kudlas and Potter volunteered to serve as members. Commissioner Karimi asked for a list of past officers.**

ADJOURNMENT

Commissioner Karimi made a motion to adjourn the meeting, which was seconded by Commissioner Kudlas. All were in favor. The CO-OP Section meeting adjourned at 2:12 p.m.

Draft Minutes written by: Bo Park, Director, Administration

Reviewed by: Cherie Schultz, Director, CO-OP Operations

Approved by: Michael Nardolilli, Executive Director