

**INTERSTATE COMMISSION ON THE POTOMAC RIVER BASIN
CO-OP SECTION**

**FOURTH QUARTER 2017
AUGUST 29, 2017**

**ICPRB
ROCKVILLE, MD**

DRAFT MINUTES

CALL TO ORDER: Vice Chairman Madden called the Fourth Quarter 2017 CO-OP Meeting to order at 8:34 AM on August 29, 2017. The following Commissioners, staff, and guests were in attendance in whole or in part.

Commissioners

West Virginia

Patrick Campbell (Alt. Commissioner)

District of Columbia

Tiffany Potter (Alt. Commissioner) Dialed-In
Annemargaret Connelly (Alt. Com) Dialed-In

Maryland

Virginia Kearney (Alt. Commissioner)
Robert Lewis (Commissioner)
Nancy Hausrath (Al. Commissioner)

Virginia

Scott Kudlas (Alt. Commissioner)
Paul Holland (Alt. Commissioner)

United States

Darryl Madden (Commissioner)
Robert Sussman (Commissioner)

Staff and Guests

Staff

Robert Bolle (General Counsel)
Bo Park (Dir, Administration)
Cherie Schultz (Dir, CO-OP Section)
Claire Buchanan (Dir, Program Operations)
Curtis Dalpra (Communications Manager)
Heidi Moltz (Assoc Dir, Water Resources)

Guests

Valerie Cappola (USCOE NAD for Gen. Graham)
John Wirts (WV, DEP)
Collin Burrell (DC, DOEE for H. Karimi)

ADOPTION OF AGENDA: FY 2018 CO-OP Budget discussion and approval was added to the agenda as a first item under New Business. **Commissioner Campbell made a motion to approve the agenda, which was seconded by Commissioner Kearney. All were in favor.**

APPROVAL OF MINUTES: With spelling corrections on pages 1, “gage” to “gauge” and page 2, third paragraph from bottom, “Loudon” to “Loudoun,” **Commissioner Lewis made a motion to approve the Minutes, which was seconded by Commissioner Kudlas. All were in favor.**

OLD BUSINESS

Follow-up from June Action Items: As a follow-up action item from June, a conference call was organized to discuss the Alternatives Study.

Section Quarterly Report: Dr. Schultz reported on a few items from the Section’s quarterly activities which can be found in Tab 3, Attachment 2 of the meeting book.

Dr. Schultz provided updates of the Water Supply Alternative Study and the communications plan, the review of the Water Supply Coordination Agreement, a scoping project for revision of Jennings Randolph Water Control Plan, and the Travilah Quarry.

Financial Statement: Ms. Park reported on the financial status of COOP Operations.

NEW BUSINESS

FY 2018 COOP Section Officers: Commissioner Kudlas, Chair of the Nominations Committee, with the committee members, Commissioners Campbell and Lewis, nominated Commissioner Sussman as Chair and Kudlas as Vice Chair for the FY 2018. **Commissioner Kudlas made a motion to accept the nominations as presented. Commissioner Holland seconded the motion with all in favor.**

FY 2018 COOP Section Budget: Dr. Schultz presented the COOP Section budget for the upcoming year, which was accepted by the utilities. **Commissioner Kudlas made a motion to approved the FY2018 budget, which was seconded by Commissioner Lewis. All were in favor.**

ADJOURNMENT

The CO-OP Section meeting adjourned at 9:14AM.

Draft Minutes written by: Bo Park, Director, Administration

Reviewed by: H. Carlton Haywood, Executive Director