**Commission on Out of School Time Grants and Youth Outcomes**

**Meeting Minutes Draft**

**December 8, 2022 at 6:00 p.m. – 7:30 p.m.**

**Virtual Meeting**

[**https://youtu.be/Vo3xjicLI-E**](https://youtu.be/Vo3xjicLI-E)

**Commissioners in Attendance:** Margot Berkey, Hillary Desir, Mat Hanson, Gary Hill, Kierra Jenkins, Chairperson Walter Peacock (6:38), Heather Peeler, Dr. Kelly Rudd Safran, Margaret Siegel, Dr. Shontia Lowe

**Absent:** Marcus Coates, Tacharna Crump, LeKisha Jordan, Kenneth Taylor

**Attending Staff Members:** Renee Abdullah, Alex Brown, Kevin Cataldo, Debra Eichenbaum, Katrina Evans, Gaurav Gawakar

**I. Call to Order**

The commission meeting was called to order by Chairperson Lowe at 6:15 p.m.

**II. Public Comments**

There were no public speakers.

**III. Announcement of a Quorum**

Nine (9) members were present at time of roll call and quorum was announced.

**IV. Approval of the Agenda**

Commissioner Berkey motioned to approve the agenda. Commissioner Siegel seconded the motion. Unanimous approval. Agenda approved.

**V. Approval of the Minutes**

Commissioner Peeler motioned to approve the minutes. Commissioner Jenkins seconded the motion. Commissioners Siegel abstained. All other Commissioners approved. Minutes approved.

**VI. Updates: Office of Out of School Time Grants and Youth Outcomes**

Cataldo provided an update for the Institute for Youth Development. FY23 program site visits are being organized for 83 organizations to occur between January and June 2023.

Evans provided an update on FY23 grants. FY23 grant agreements are in the process of execution. Summer Strong grants are currently open and were released on November 28, 2022. All Summer Strong grants will close on January 9, 2023. The Mentorship grant agreement is being finalized. Conversation ensued regarding the timing of grant payments for FY23 grantees.

Commissioner Lowe provided an update regarding OST Office hiring.

**VII. DC Policy Center Presentation**

Presentation provided by Yesim Sayin, Executive Director of the DC Policy Center on the preliminary findings of the OST Office Needs Assessment. Questions were answered throughout the presentation. A final draft is expected by early January.

**VIII. Commission Updates**

Commissioner Lowe announced that the Coordination and Collaboration Committee is looking for members and a chairperson. Contact Alex Brown for additional information at [Alex.Brown@dc.gov](mailto:Alex.Brown@dc.gov)

Outcomes and Needs Assessment Committee announced and welcomed three new members: Kelli Quinn, Andrea Jones, and Carlos Manjarrez. The 2023 OST Commission meeting dates will be January 26, March 23, May 25, June 22, September 28, and November 16 from 6:00 – 7:30 p.m. Meetings to remain virtual until further notice.

Prior to the next meeting on January 26, 2023, all Committees will meet to discuss any change to the strategic plan based on the Needs Assessment information presented. Any changes to the strategic plan should be finalized and submitted by January 23, 2023.

Chairperson Peacock stated the next meeting will be virtual and will be held on January 26, 2023, from 6:00 - 7:30 p.m. Future meetings to be held on the Teams platform.

**VIII. Adjournment**

Commissioner Peeler made a motion to adjourn. Commissioner Siegel seconded the motion. Unanimous approval. Meeting adjourned at 7:26 p.m.