

Department of Licensing & Consumer Protection

Occupational & Professional Licensing ≺ Board of Accountancy 2023

The mission of the DC Board of Accountancy is to establish educational and professional standards of competence and conduct of certified public accountants in providing financial services for District businesses and citizens. The Board accomplishes this mission through a framework of examination, licensure, continuing education, accounting standards, investigation of consumer complaints, and enforcement of laws and regulations.

Regulatory Body's Duty

- The Board shall regulate the licenses of professional accountants, CPA firms and protects consumers by upholding the District of Columbia license law & accountancy regulations.
- The Board Consists of five (5) members. Four (4) shall be Certified Public Accountants.
 One shall be consumer member.
- All members of the Board shall be residents of the District of Columbia during their tenure.
- Promote and protect the public interest by implementing the provisions of the Act.
- Leverage accounting knowledge and enhance reliability of information used in financial transactions.
- Protect the accounting profession of commercial, noncommercial, and governmental enterprises.

CPA REQUIREMENTS



Pass the Uniform CPA Exam



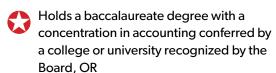
Meet Licensing Requirements

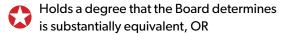
When it comes to licensure requirements, remember the three Es:

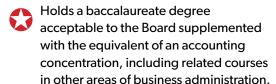
EEE EDUCATION | EXAMINATION | EXPERIENCE

EDUCATION REQUIREMENTS

DEGREE REQUIREMENTS







COURSE REQUIREMENTS

COURSES	CREDIT HOURS
Commercial (Business Law)	3
Financial Accounting	3
Auditing	3
Cost (Managerial) Accounting	3
Federal Income Taxes	3
Required Subjects Total	15
Other Accounting and	12 (Total)
Accounting Related Subjects	
Overall Credits Needed	27

Requirements for licensure if you earned your degree after January 1, 2000:



Bachelor's degree from a regionally accredited institution



150 semester hours (24 semester hrs. in accounting subjects)

CPA APPLICATION ROUTES

CERTIFIED NOT TO PRACTICE (CPN)

CERTIFIED PUBLIC ACCOUNTANT (CPA)

120 credit Complete Complete Pass the Complete an hour required 27 work Uniform CPA additional 30 **CPA License** baccalaureate credit hour experience Examination credit hours Degree courses requirement*

Work Experience Requirement

Must have 2,000 hours of work experience in no less than 1 year and no more than 3 years. (Experience obtained within the 10 years immediately preceding the application)

Experience in government, industry, academia or public practice will be accepted.

Experience must be validated by a CPA licensed in the District of Columbia or another state.

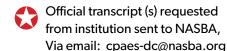


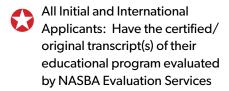
Department of Licensing & Consumer Protection

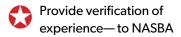
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DOCUMENTATION REQUIREMENTS

U.S. CANDIDATES

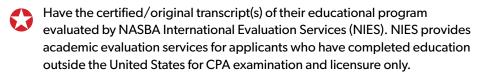






INTERNATIONAL CANDIDATES

International applicants must be evaluated to determine courses fulfill the educational requirements. International applicants must:



Have completed a course in federal income taxes (minimum of three semester hours) at an accredited university or college in the United States.



READY TO APPLY? Here's what you will need before you apply.



One 2x2 passport style photo (jpeg format).



Government-issued identification (driver's license, foreign passport, etc.).

Debit or credit card to pay application exam or license fees.



CPA APPLICATION PROCESS

- Submit application to NASBA for eligibility determination at https://cpacentral.nasba.org/.
- 2 Submit required documentation e.g. request official transcript from institutions attended.
- Application is evaluated to verify eligibility to sit for CPA examination.
- Candidates will receive a notification to access the Notice to Schedule (NTS) via email from NASBA.
- Sign into NASBA candidate portal link to access your NTS at https://candidate-portal.nasba.org.
- Schedule Exams with Prometric after retrieving your NTS at https://www.prometric.com/test-takers/search/cpa.

INDIVIDUAL LICENSE PROCESS CERTIFIED PUBLIC ACCOUNTANT (CPA)

Submit Application: Eligibility Determination



NASBA Determines Eligiblity





Submit
The Dist
in Access

Submit Application to The District of Columbia in Access DC

RESOURCES

Board Website: https://dlcp.dc.gov/node/1617381

Board Email: opla.accountancy@dc.gov
CPA License: www.mycpalicense.org
CPA License Email: opaes-dc@nasba.org

Examination Info: https://nasba.org/exams/cpaexam/

Accountancy Regulation: https://www.dcregs.dc.gov/Common/DCMR/RuleList.aspx?ChapterNum=17-25