**Occupational and Professional Licensing**

**District of Columbia Board of Professional Engineers and Land Surveyors**

**1100 4th Street SW; Suite 500**

**Washington, DC 20024**

**October 26, 2023**

**Meeting Minutes**

***This meeting is governed by the Open Meetings Act.  Please address any questions or complaints arising under this meeting to the Office of Open Government at******opengovoffice@dc.gov****.” 3 DCMR § 10409.2*

The District of Columbia Board of Professional Engineers and Land Surveyors held its regularly scheduled meeting on Thursday, October 26, 2023, 2023, at 11:04 AM. This meeting was held virtually.

**Attendance**

Board Members Present: Mr. Barry Lucas, Chairman, Ms. MaryJean Pajak, Mr. Roland Carter, Mr. Michael McKenna, Mr. Sam Wilson

Board Staff: Ms. Avis Pearson, Board Administrator, Ms. Jah-mai Jefferson, Program Support Specialist, Kevin Cyrus, Education Specialist

Legal Counsel: Mr. Justin Orrison, Esq.

Public Guest: Mr. Ramon Labrador, Deputy Surveyor, Department of Buildings,

 Mr. Roland Dreist

**Agenda Item: Comments from the Public**

Mr. Labrador, Deputy Supervisor, Department of Buildings, joined the meeting and introduced himself to the Board. Mr. Labrador did inform the Board that he will be attending the meetings regularly to keep the Board abreast of industry trends.

**Agenda Item: Draft Minutes**

Upon motion duly made by Ms. Pajak and properly seconded by Mr. Carter, the Board voted unanimously to approve the September 28, 2023, meeting minutes.

**Agenda Item: Application Approvals**

Upon motion duly made by Mr. Wilson and properly seconded by Ms. Pajak, the Board voted unanimously to approve the October 26,2023, list of administrative-approved Professional Engineers and Land Surveyors applications for licensure, attached hereto and made a part of the October 26, 2023, minutes.

**Agenda Item: Old Business**

Mr. Wilson gave a subcommittee update for the 2024 NCEES Interim Zone Meeting scheduled for May 2- May 4, 2024, at the Watergate Hotel. The Board has been tasked to identify a speaker for the event by December 4th. Ideas are still needed for the offsite event for Thursday evening and delegate gifts need to also be purchased. Volunteers will also be required to assist at the registration table. A date has not been determined for the next committee meeting.

There was continued discussion on the Continuing Education Forum. A subcommittee was formed to assist with planning. Mr. Lucas and Ms. Pajak will serve on this committee. Mr. Cyrus, Education Specialist, will assist this committee.

An outreach subcommittee was also established during this meeting. Mr. Carter, Mr. McKenna and Mr. Wilson will serve on this committee. This committee will reach out to schools and discuss/schedule outreach opportunities. In addition to the colleges/universities, McKinley Technology High School, Phelps High School and the Washington School for Girls were also recommended/mentioned for outreach.

**Agenda Item: New Business**

Engineers Week 2024 will be held February 18 – February 24, 2024, in Washington, D.C. at the Building Museum. This is the largest STEM event held to introduce kindergarten-12 graders to engineering and technology.

Mr. Cyrus will assist the Board with a newsletter. All Board members have been encouraged to submit articles to Mr. Cyrus.

The American Council of Engineering Companies of Metropolitan Washington is offering four $5000 scholarships. College students entering their junior, senior, 5th year, or Masters Degree in engineering (includes geomatic engineering/land surveying) are eligible candidates to apply for this scholarship. Additional information can be found on the website (www.acecmw.org/acecmwscholarships)

**Agenda Item: Executive Session** – **(Closed to the Public)**

Upon motion duly made by Mr. Wilson and properly seconded by Ms. Pajak, the Board unanimously voted to enter Executive Session at 12:14pm. Pursuant to D.C. Official Code § 2-575(b) (4) (A); D.C. Official Code § 2-575(b) (9) and 13 to discuss complaints/legal matters, applications, and legal counsel reports.

The Board entered back into public session at 12:33pm.

**Agenda Item: Recommendations**

­Discussion was held during Executive Session by the Board. No recommendations were made.

**Agenda Item: Adjournment**

Upon motion duly made by Mr. Wilson and properly seconded by Ms. Pajak the Board unanimously voted to adjourn the meeting at 12:45pm.

Respectfully submitted,

Mr. Barry Lucas, Chairman

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 Date

Recorder/transcriber: Avis Pearson, Board Administrator