**Occupational and Professional Licensing Administration**

**District of Columbia Board of Professional Engineers and Land Surveyors**

**1100 4th Street SW; Suite 500**

**Washington, DC 20024**

**December 14, 2022**

**Meeting Minutes**

***This meeting is governed by the Open Meetings Act.  Please address any questions or complaints arising under this meeting to the Office of Open Government at******opengovoffice@dc.gov****.” 3 DCMR § 10409.2*

The District of Columbia Board of Professional Engineers and Land Surveyors held its regularly scheduled meeting on Wednesday, December 14, 2022, at 11:14 AM. This rescheduled meeting was held due to the November 17, 2022, meeting being cancelled. The meeting was held virtually.

**Attendance**

Board Members Present: Mr. Barry Lucas, Chairman, Ms. MaryJean Pajak, Mr. Sam Wilson, Roland Carter, Mr. Michael McKenna

Board Staff: Ms. Avis Pearson, Board Administrator; Mr. Leon Lewis, Executive Director, Ms. Jahmai Jefferson, Program Support Specialist

Legal Counsel: Mr. Patrick White, Esq.

Public Guest: Mr. Alireza Tashakori, Mr. Roland Dreist, Ms. Catherine Leach

 Ms. Angela Helton, Mr. Dan Louis and Mr. Dan Hanlon

**Agenda Item: Comments from the Public**

Mr. Tashakori inquired about his application stating that he had applied earlier this year and had not heard anything. Ms. Pearson did render an apology and informed Mr. Tashakori of the challenges that the agency had been experiencing with our current application system. Ms. Pearson requested to continue communication offline in attempts to view his application and resolve any issues. Mr. Tashkori provided Ms. Pearson his contact information.

Ms. Helton and Mr. Louis also inquired about the status of their applications. Ms. Pearson scheduled to speak with both applicants offline.

**Agenda Item: Draft Minutes**

Upon motion duly made by Ms. Pajak and properly seconded by Mr. Wilson, the Board voted unanimously to approve the September 22, 2022, meeting minutes with the recommended changes.

**Agenda Item: Application Approvals**

Upon motion duly made by Ms. Pajak and properly seconded by Mr. Wilson the Board voted unanimously to approve the December 14, 2022, list of Professional Engineers applications for licensure, attached hereto and made a part of the December 14, 2022, minutes.

**Agenda Item: Old Business**

The Board is in the process of scheduling outreach for 2023. Ms. Pearson has been in contact with Ms. Griffin from Howard University to discuss the Board meeting with the students. Ms. Griffin has advised that the Board submit possible dates for review by the university and she will assist with coordination. Mr. Lucas will provide Ms. Pearson with dates/times of availability by 12/16/2022. Mr. Wilson will forward contact information to Ms. Pearson for personnel at the UDC and Catholic University to discuss outreach.

**Agenda Item: New Business**

The Engineering Task Force met virtually on 10/31/22 and will meet in person in January 2023.

Mr. Dreist provided feedback from the DCALS Continuing Education Seminar held on 11/18/22.

The event was held at Catholic University and was very well attended.

The PE Board will further discuss in 2023 the planning of an Education Forum to assist licensees with obtaining Continuing Education.

The Member Board Administrator Meeting will meet on January 9-11, 2023, in Greenville, SC. Ms. Pearson will be attending this meeting.

Upon motion duly made by Mr. Carter and properly seconded by Mr. Wilson the Board unanimously voted to approve Board Members and staff to attend the NCEES Interim Zone Meeting on April 27-29, 2023, in Houston, TX.

Upon motion duly made by Mr. Wilson and properly seconded by Ms. Pajak the Board, unanimously voted to approve the 2023 Meeting Calendar. The meeting dates are as follows: 1/26/23, 2/23/23, 3/23/23, APRIL RECESS, 5/25/23, 6/22/23, 7/27/23, AUGUST RECESS, 9/28/23, 10/26/23, 11/16/23, DECEMBER RECESS.

Upon motion duly made by Mr. Wilson and properly seconded by Mr. Carter the Board agreed to continue having virtual meetings. If there is a need to review complaints with multiple drawings the Board Meeting will be held in person.

**Agenda Item: Executive Session** – **(Closed to the Public)**

Upon motion duly made by Mr. Carter and properly seconded by Ms. Pajak, the Board entered Executive Session at 12:21 pm to discuss complaints/legal matters, applications and review the Legal Counsel Report. Pursuant to D.C. Official Code § 2-575(b) (4) (A); D.C. Official Code § 2-575(b) (9) and 13. The Board returned into public session at 1:00pm

**Agenda Item: Recommendations**

Upon motion duly made by Ms. Pajak and properly seconded by Mr. Carter, the Board unanimously voted in the matter of Mr. Abdelfatah to prepare a Notice of Intent to lift the Summary Suspension and impose a fine of $2000.00.

**Agenda Item: Adjournment**

Upon motion duly made by Ms. Pajak and properly seconded by Mr. Carter, the Board unanimously voted to adjourn the meeting at 1:02pm.

***The next Board meeting is scheduled for January 26, 2023 @ 11am.***

Respectfully submitted,

Mr. Barry Lucas, Chairman

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 Date

Recorder/transcriber: Avis Pearson, Board Administrator