



**GOVERNMENT OF THE DISTRICT OF COLUMBIA**  
**Department of Licensing and Consumer Protection Board of Industrial Trades**  
**Meeting Minutes**  
**December 20, 2022**

The District of Columbia Board of Industrial Trades held its December monthly meeting via WebEx video conference on December 20, 2022.

Tanya Lewis, Acting Board Chair called the meeting to order at 1:04 p.m. EST.

**Attendance:**

Board Members Present: Tanya Lewis (Master Electrician), Shawn Ellis (Class One, Steam Engineer), Garth Grannum (Master Refrigeration and Air Conditioning Mechanic), Michael Johnson (Master Plumber Gasfitter), Alex Lemu (Class One, Steam Engineer), Alvin Venson (Master Refrigeration and Air Conditioning), Petrick Washington (Elevator Mechanic), and Lavonne Woods (Master Electrician).

Staff Members: Cynthia Briggs (Program Manager), Nicole McClendon (Program Coordinator), Kimberly Troxler (Program Support Specialist), and Chanda Kearney (Program Support Specialist)

Legal Counsel: Marc Nielsen (Legal Counsel)

**Agenda Item: Acceptance of Minutes:**

- Upon a motion duly made by Board member, Lavonne Woods, and properly seconded by Board member, Petrick Washington, the Board unanimously approved the November 15, 2022, minutes, with edits.

**Agenda Item: Comments from the Public:**

- Chris Gray
- Perry Hугee
- Sheree DeBerry
- Tim Cropp

**Agenda Item: Old Business:**

- The Board Chair will continue to remind and/or provide everyone with MOTA and the Board's current vacancies until they are filled.
- The Board Administrator provided all members with a final updated list of Trade Committees and unfilled areas for members to volunteer.
- The board administrator is working with Legal Counsel to complete a rulemaking to reflect the 90-day waiting period after the second examination failure for steam engineers.



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- Mr. K. Jones provided information via email concerning steam engineer duties, responsibilities, and/or unsafe operating conditions on Federal grounds/facility. DLCP Investigator G. Batista advised that K. Jones should seek further guidance from the agency's general counsel if there are any possible violations. Also, the federal entity should be contacted for further assistance.
- The NASCLA November webinar was held on Wednesday, November 16<sup>th</sup>. There was value in listening to the webinar - as it pertained to a "hot topic" of retaining good employees. Requested that board members add this event to their calendar if time allowed.
- The board reviewed and approved the 2023 proposed meeting dates.

### **Agenda Item: New Business:**

- Reminder that MOTA and the Board's current vacancies are as follows: 2 vacant master plumbers/gasfitters, 2 vacant asbestos, 1 vacant consumer member, and 1 vacant elevator inspector. Occupational Professional Licensing is in the process of preparing an announcement that will assist with the recruitment of candidates.
- The Board Administrator emailed everyone a list of updated/proposed lists of Trade Committees and members. The updated listing is available for input.
- The rulemaking to reflect the 90-day waiting period after the second failure for Steam Engineers is currently with the regulatory specialist awaiting review.

### **Agenda Item: Recommendations:**

- The board unanimously voted to approve licensure for A. Frillman.
- The board unanimously voted to approve licensure for A. Sweetney.
- The board unanimously voted to approve licensure for B. Hernandez.
- The board unanimously voted to approve licensure for D. Blanks.
- The board unanimously voted to approve licensure for P. Bacenet.
- The board unanimously voted to approve licensure for T. McQuay.
- The board unanimously voted to approve renewal for T. Singletary.




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**Agenda Item: Adjournment:**

- Upon a motion duly made by Board member Michael Johnson and seconded by Shawn Ellis the Board unanimously voted to adjourn at 2:16 p.m.

The next monthly Board meeting is scheduled for January 17, 2023, at 1 p.m.

Respectfully submitted,

  
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Tanya Lewis, DC Board of Industrial Trades Acting Chair

Date: 1/17/23

- Recorder: Chanda Kearney, Board Administrator