



**GOVERNMENT OF THE DISTRICT OF COLUMBIA**  
**Department of Licensing and Consumer Protection Board of Industrial Trades**  
**Meeting Minutes**  
**September 19, 2023**

The District of Columbia Board of Industrial Trades held its June monthly meeting via WebEx video conference on September 19, 2023.

Brian Cooper, Board Chair called the meeting to order at 1:01 p.m. EST.

**Attendance:**

Board Members Present: Brian Cooper, Chair (Elevator Contractor), Tanya Lewis (Master Electrician), Shawn Ellis (Class One, Steam Engineer), Garth Grannum (Master Refrigeration and Air Conditioning Mechanic, Michael Johnson (Master Plumber Gasfitter), Alex Lemu (Class One, Steam Engineer), Alvin Venson (Master Refrigeration and Air Conditioning), LaVonne Woods (Master Electrician), and Travon Previtere (Asbestos Supervisor).

Staff Members: Tiffany Crowe (DLCP, Acting Director), Kimberly Troxler (Program Support Specialist), Jay Patel (Investigator, DOB), and Chanda Kearney (Program Support Specialist)

Legal Counsel: Marc Nielsen (Legal Counsel)

**Agenda Item: Acceptance of Minutes:**

- Upon a motion duly made by Board member, Michael Johnson, and properly seconded by Board member, LaVonne Woods, the Board unanimously approved the June 20, 2023, minutes, with edits.

**Agenda Item: Comments from the Public:**

- Mr. Cornell McRae - Washington Metropolitan Area Transit Authority (WMATA)

**Agenda Item: Old Business:**

- The Board Chair provided a current list of MOTA and Board vacancies.
- The board unanimously voted that Board Meetings frequency change from monthly to quarterly.
- On 12 June 2023 OPL requested email responses from those with a Term date that's due to Expire and requires Re-Appointments.
- OPL obtained the finalized list of names that attended the NASCLA Annual Conference and funding was approved.
- OPL has been in contact with the Virginia Board of Heating Ventilation and Air Conditioning (HVAC) and the Plumbing Board. We were presented with a Universal program that was implemented on 1 July 2023. Due to time constraints, OPL will have to revisit reciprocity options with them versus pursuing universal options as well. This is ongoing.



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- The Steam Engineers regulation requires updates. OPL is currently working with both board steam engineers to complete the required. This is ongoing. The final updates will be presented to the board for a vote upon completion.

#### **Agenda Item: New Business:**

- The NASCLA 2023 Annual Conference was held in San Antonio, Texas. NASCLA members were present along with sponsors including Lowes and Home Depot. Board of Industrial Trades (BOIT) members attended various seminars that offered educational and networking opportunities.
- OPL has been in contact with both the Maryland and Virginia Board of Heating Ventilation and Air Conditioning (HVAC) and the Plumbing Board. Maryland is currently reviewing our requirements and will contact OPL soon to discuss a plan of action. Virginia is currently completing the implementation of the Universal program and will contact OPL once the influx has slowed. This is ongoing and updates will be provided upon receipt.
- Examinations has noted that the Steam Engineer Examination Waiting period is not currently being implemented due to system issues. Examinations currently working with PSI to obtain means to enforce and will provide periodic updates.
  - OPL has completed round one of the required regulation updates with both Steam Engineers. Currently in round two of updating/providing requests/clarification to legal counsel. This is ongoing and final updates will be presented to the board for a vote upon completion.

#### **Agenda Item: Recommendations:**

- Ms. Chanda Kearney will revisit coordinating with Maryland and Virginia to obtain and discuss reciprocity for Plumbers and Refrigeration and Air Conditioning versus pursuing universal options. This is ongoing.
- Ms. Chanda Kearney will continue to coordinate with Steam Engineers and obtain a complete list of regulation changes/recommended updates. The listing of items will be presented to the board upon completion.
- Legal Counsel will draft a consent order for A. Galindo's fraudulent seal/stamp permit use.
- The board unanimously voted to approve Operating Engineer Construction Equip authorization to test for E. Jerge.
- The board unanimously voted to approve Electrician Apprentice licensure for R. Pearman.
- The board unanimously voted to approve Electrician Journeyman licensure for J. Powell.
- The board unanimously voted to approve Electrician Apprentice licensure for S. Rossell.
- The board unanimously voted to approve Refrigeration/Air Conditioning Journeyman licensure for J. Schmid.
- The board unanimously voted to approve Electrician Journeyman licensure for C. Wood.



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**Agenda Item: Adjournment:**

- Upon a motion duly made by Board member Michael Johnson and seconded by Alex Lemu the Board unanimously voted to adjourn at 2:40 p.m.

The next monthly Board meeting is scheduled for December 19, 2023, at 1 p.m.

Respectfully submitted,

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Brian Cooper, DC Board of Industrial Trades Chair  
Date:

- Recorder: Chanda Kearney, Board Administrator