



Occupational and Professional Licensing Administration

District of Columbia Board of Real Estate Appraisers

September 19, 2018

Minutes

The District of Columbia Board of Real Estate Appraisers held its regularly scheduled meeting on Wednesday, September 19, 2018, at 10:00 am at 1100 4th Street, S.W., Room 300, Washington, D.C. 20024.

The meeting was called to order by Tamora Papas, Chair, at 10:07 am, and attendance was taken.

Attendance

Board Members Present: Todd Canterbury; Tamora Papas; Andrew Sullivan; Margot Wilson; Marguerite Allen

Board Members Telephone: Tamora Papas

Staff: Patrice Richardson, Board Administrator; Stacey Williams; Program Support Specialist; Kevin Cyrus, Education Coordinator; Leon Lewis, Executive Director; Cynthia Briggs, Interim Program Manager.

Legal Counsel: Kia Winston, Assistant Attorney General

Agenda Item: Executive Session

At approximately 11:07 am, the following motion was made: Upon motion duly made by Mr. Sullivan and properly seconded by Mr. Canterbury, the Board voted unanimously to go into executive session (closed to the public) to discuss complaints/legal matters, applications and legal counsel report.

Agenda Item: Comments from the Public

Mr. Jahmaal Gayle and Ms. Annemarie Stephens both appraiser trainees attended the meeting to observe the process and to obtain information on how to become an appraiser and the requirements for education, experience and examination for licensure. Mr. Canterbury, Ms. Wilson and Ms. Papas provided additional website resources.

Agenda Item: Draft Minutes, July 18, 2018

Upon motion duly made by Ms. Wilson and properly seconded by Mr. Canterbury, the Board voted unanimously to approve the draft minutes dated July 18, 2018.

Agenda Item: Application for Licensure Recommendations

Appraiser: (5) Certified General; (4) Certified Residential; (9) Temp Certified General

Upon motion duly made by Mr. Canterbury and properly seconded by Mr. Sullivan, the Board voted unanimously to approve the attached September 19, 2018, list of appraiser applications for licensure, attached hereto and made a part of the September 19, 2018, minutes.

Upon motion duly made by Ms. Wilson and properly seconded by Mr. Canterbury, the Board voted unanimously to approve Enio Russe-Garcia application by reciprocity for a Certified General license.

Upon motion duly made by Ms. Wilson and properly seconded by Mr. Sullivan, the Board voted unanimously to approve George Robinson to take the Certified General Examination administered by PSI.

Upon motion duly made by Mr. Canterbury and properly seconded by Ms. Wilson, the Board voted unanimously to approve Licensed Residential licensure for Alvin Jackson based on the work samples submitted that did meet USPAP compliance.

Upon motion duly made by Mr. Canterbury and properly seconded by Mr. Sullivan, the Board voted unanimously to approve Andrew Gallagher to take the Certified General Examination administered by PSI.

Agenda Item: Review of Complaints:

None

Agenda Item: Education Report

Upon motion duly made by Mr. Canterbury and properly seconded by Mr. Sullivan, the Board unanimously voted to approve the Education Committee Report, attached hereto and made a part of the September 19, 2018, minutes.

Agenda Item: Budget

There was no budget report provided at this meeting.

Agenda Item: Legal Counsel Report

None

Agenda Item: Review of Calendar

Upon motion duly made by Mr. Sullivan and properly seconded by Mr. Canterbury, the Board voted unanimously to approve the Fall 2018 AARO Conference attendees: Tamora Papas, Andrew Sullivan, Kevin Cyrus, and Leon Lewis.

Upon motion duly made by Mr. Canterbury and properly seconded by Mr. Sullivan, the Board voted unanimously to approve the *2019 Proposed Meeting Dates*:

January 16, 2019	May 15, 2019	September 18, 2019
February 20, 2019	June 9, 2019	October 16, 2019
March 20, 2019	July 17, 2019	November 20, 2019
April 17, 2019	August – Recess	December 18, 2019

Upon motion duly made by Mr. Sullivan and properly seconded by Mr. Canterbury, the Board voted unanimously to table the vote for attendance to the 2019 Appraisal Institute Conference.

Upon motion duly made by Mr. Sullivan and properly seconded by Mr. Canterbury, the Board voted unanimously to revisit the attendance to the 2019 Appraisal Institute Conference.

Upon motion duly made by Mr. Sullivan and properly seconded by Mr. Canterbury, the Board voted unanimously to approve the attendance to the 2019 Appraisal Institute Conference attendees: Tamora Papas, Andrew Sullivan and Cynthia Briggs.

Agenda Item: Correspondence

Review ASC letter that granted the DC Board of Real Estate Appraiser's request for an extension until August 10, 2019 for the regulation of AMCs.

Agenda Item: Old Business

None

Agenda Item: New Business

None

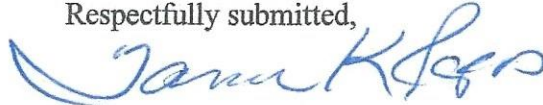
Agenda Item: Next Meeting

Next Scheduled Regular Meeting, October 17, 2018
1100 4th Street, SW, Room 300B, Washington, DC 20024

Agenda Item: Adjournment

Upon motion duly made by Mr. Canterbury and properly seconded by Mr. Sullivan, the Board unanimously voted to adjourn. Meeting adjourned at 11:50 am.

Respectfully submitted,



Tamora K. Papas, Chair
Date: October 17, 2018

Recorder/transcriber: Patrice Richardson



GOVERNMENT OF THE DISTRICT OF COLUMBIA
Board of Real Estate Appraisers

ADDRESS ALL COMMUNICATIONS
TO THE BOARD

MEMORANDUM

TO : Tamora Papas, Board Chairman
: Members of the DC Board of Real Estate Appraisers

FROM : Education Committee
Kevin Cyrus, Education Coordinator

DATE : September 19, 2018

SUBJECT : Education Committee Report before the Board

CE/PL APPLICATIONS: The following provider course applications were recommended for APPROVAL by the Education Specialist since the May 16, 2018 meeting:

1. American Society of Farm Managers and Rural Appraisers

Rapid Fire Case Studies 2018	Classroom	Continuing Education
ASFMRA 89th Annual Convention Day 1	Classroom	Continuing Education
ASFMRA 89th Annual Convention Day 2	Classroom	Continuing Education

2. Appraisal Institute

Online AI's Cool Tools: New Technology for the Real Estate Appraisers	Online	Continuing Education
Online Business Practices & Ethics	Online	Continuing Education
Online General Appraiser Income Approach Part 1	Online	Continuing Education
Online Eminent Domain and Condemnation	Online	Continuing Education
Advanced Concepts and Case Studies Synchronous	Online	Continuing Education
Property and Valuation Analysis for FHA N/A	Online	Continuing Education



CE/PL APPLICATIONS: The following provider course applications were recommended for APPROVAL by the Education Specialist since the July 18, 2018 meeting:

4. Mckissock, LP

Evaluations, Desktops and
Other Limited Scope Appraisals

Online

Continuing Education

5. United States Environmental Protection Agency

Aquatic Resources Awareness
for Real Estate Appraisers

Online

Continuing Education

CE/PL APPLICATIONS: No provider course applications were recommended for DEFERRAL by the Education Specialist since the July 18, 2018 meeting.

CC: C. Briggs, Interim Program Manager
L. Lewis, Executive Director
P. Richardson, Board Administrator