



DISTRICT OF COLUMBIA
Department of Consumer of Regulatory Affairs
Occupational and Professional Licensing Administration



District of Columbia Board of Real Estate Appraisers
February 15, 2017
Minutes

The District of Columbia Board of Real Estate Appraisers held its regularly scheduled meeting on Wednesday, February 15, 2017, at 10:00 am at 1100 4th Street, S.W., Room 300, Washington, D.C. 20024.

The meeting was called to order by Tamora Papas, Chair, at 10:10 am, and attendance was taken.

Attendance

Board Members Present: Todd Canterbury, Margot Wilson, Tamora Papas

Board Members Absent: Marguerite Allen

Staff: Patrice Richardson, Board Administrator; Avis Pearson, Board Administrator; Kathy Thomas, Education Liaison; Clifford Cooks, Program Manager, Leon Lewis, Executive Director.

Legal Counsel: Kia Winston

Public: None

Agenda Item: Executive Session

At approximately 10:11 am, the following motion was made: Upon motion duly made by Mr. Canterbury and properly seconded by Ms. Wilson, the Board voted unanimously to go into executive session (closed to the public) to discuss complaints/legal matters, applications and legal counsel report.

Agenda Item: Comments from the Public

None

Agenda Item: Draft Minutes, January 18, 2017

Upon motion duly made by Mr. Canterbury and properly seconded by Ms. Wilson, the Board voted unanimously to approve the draft minutes dated January 18, 2017.

Agenda Item: Application for Licensure Recommendations

In the matter Vicki Trang:

Upon motion duly made by Ms. Wilson and properly seconded by Mr. Canterbury, the Board unanimously voted to approve the Certified Residential License application of Vicki Trang.

In the matter Kyle Squires:

Upon motion duly made by Ms. Wilson and properly seconded by Mr. Canterbury, the Board unanimously voted to defer the application of Kyle Squires for additional work samples.

Agenda Item: Review of Complaints:

In the matter Tommie J. Reeves:

Upon motion duly made by Ms. Wilson and properly seconded by Mr. Canterbury, the Board unanimously voted to issue Tommie Reeves an informal admonition.

Agenda Item: Education Report

Upon motion duly made by Mr. Canterbury and properly seconded by Ms. Wilson, the Board unanimously voted to approve the education report, attached hereto and made part of the January 18, 2017, minutes.

Agenda Item: Budget

FY 17 Budget was presented by Mr. Clifford Cooks; the budget is approximately \$76,000, currently only 10% in contractor expenses; and 49% in conference and travel expenses.

Agenda Item: Legal Counsel Report

None

Agenda Item: Review of Calendar

Upon motion duly made by Mr. Canterbury and properly seconded by Ms. Wilson, the Board unanimously voted to change the April 19th meeting to April 20, 2017.

Agenda Item: Correspondence

The Board deferred the review of Docket Number AS17-01 for discussion and comment at the next board meeting.

Agenda Item: Old Business

None

Agenda Item: New Business

AARO conference asked for topics that come up in different aspects of board administration such as investigations, administration, legal, AMC's.

Tamora testified at the oversight committee with councilmember Bonds, the meeting went well.

Agenda Item: Next Meeting

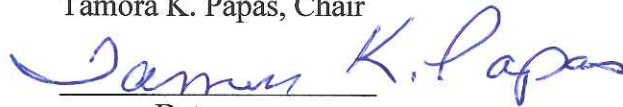
Next Scheduled Regular Meeting, *March 15, 2017*,
1100 4th Street, SW, Room 300B, Washington, DC 20024

Agenda Item: Adjournment

Upon motion duly made by Ms. Wilson and properly seconded by Mr. Canterbury, the Board unanimously voted to adjourn. Meeting adjourned at 11:06 am.

Respectfully submitted,

Tamora K. Papas, Chair



Date

2-15-17

Recorder: Patrice Richardson