



Occupational and Professional Licensing Administration

District of Columbia Board of Real Estate Appraisers

February 21, 2018

Minutes

The District of Columbia Board of Real Estate Appraisers held its regularly scheduled meeting on Wednesday, February 21, 2018, at 10:00 am at 1100 4th Street, S.W., Room 300, Washington, D.C. 20024.

The meeting was called to order by Tamora Papas, Chair, at 10:17 am, and attendance was taken.

Attendance

Board Members Present: Todd Canterbury; Tamora Papas; Andrew Sullivan via telephone

Board Members Absent: Margot Wilson, Marguerite Allen

Staff: Patrice Richardson, Board Administrator; Kathy Thomas, Education Liaison; Leon Lewis, Executive Director; Clifford Cooks, Program Manager

Legal Counsel: Kia Winston, Assistant Attorney General

Public: None

Agenda Item: Executive Session

At approximately 10:44 am, the following motion was made: Upon motion duly made by Mr. Canterbury and properly seconded by Mr. Sullivan, the Board voted unanimously to go into executive session (closed to the public) to discuss complaints/legal matters, applications and legal counsel report.

Agenda Item: Comments from the Public

None

Agenda Item: Draft Minutes, December 20, 2017

Upon motion duly made by Mr. Canterbury and properly seconded by Mr. Sullivan, the Board voted unanimously to approve the draft minutes dated December 20, 2017.

Agenda Item: Application for Licensure Recommendations

Appraiser: (7) Certified General; (5) Certified Residential and (1) Licensed Residential; (1) Trainee

Upon motion duly made by Mr. Canterbury and properly seconded by Mr. Sullivan, the Board voted unanimously to approve the attached February 21, 2018, list of appraiser applications for licensure, attached hereto and made a part of the February 21, 2018, minutes.

Agenda Item: Review of Complaints:

In the matter Michael & Lawana Dobyys vs Jason Brunn

Upon motion duly made by Mr. Canterbury and properly seconded by Mr. Sullivan, the Board unanimously voted to issue an informal admonition.

In the matter of Neal Seckler

Upon motion duly made by Mr. Canterbury and properly seconded by Mr. Sullivan, the Board unanimously voted to dismiss and close the complaint; no violations.

Agenda Item: Education Report

Upon motion duly made by Mr. Canterbury and properly seconded by Mr. Sullivan, the Board unanimously voted to approve the education report, attached hereto and made part of the February 21, 2018, minutes.

Agenda Item: Budget

FY 17 funds – \$1 Million dollars of the funds were swept the Mayor.
FY 18 allocated budget was \$148,000 we have approximately \$24,000 left with 77% spent on contracting services.

Agenda Item: Legal Counsel Report

None

Agenda Item: Review of Calendar

The board confirmed May 16, 2018 as the May meeting date.

Upon motion duly made by Mr. Canterbury and properly seconded by Mr. Sullivan, the Board unanimously voted to approve Tamora Papas, Andrew Sullivan and Patrice Richardson, to attend the 2018 Spring AARO Conference in Seattle, Washington.

Agenda Item: Correspondence

None.

Agenda Item: Old Business

None

Agenda Item: New Business

The Board of Real Estate Appraiser's City Council Oversight Hearing is scheduled for March 2, 2018, Tamora K. Papas will testify on behalf of the board.

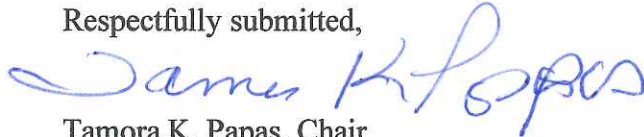
Agenda Item: Next Meeting

Next Scheduled Regular Meeting, *March 21, 2018*
1100 4th Street, SW, Room 300B, Washington, DC 20024

Agenda Item: Adjournment

Upon motion duly made by Mr. Canterbury and properly seconded by Mr. Sullivan, the Board unanimously voted to adjourn. Meeting adjourned at 11:58 am.

Respectfully submitted,



Tamora K. Papas, Chair

Date: March 21, 2018

Recorder: Patrice Richardson