



Occupational and Professional Licensing Administration

Real Estate Commission

February 13, 2018

Minutes

The District of Columbia Real Estate Commission held its regularly scheduled meeting on Tuesday, February 13, 2018, at 1100 4th Street, S.W., Room 300B, Washington, D.C. 20024. The meeting was called to order by Chairperson Josephine Ricks at 9:30 am and attendance was taken.

Attendance

Commission Members Present: Josephine Ricks, Frank Pietranton, Ulani Gulstone, Christine Warnke, David Forster, Edward Downs

Commission Members Absent: Danai Mattison Sky

Staff: Leon W. Lewis, Executive Director Kevin Cyrus, Education Coordinator, Kathy Thomas, Education Specialist, Stephanie Johnston, Program Support Specialist, Patrice Richardson, Board Administrator, Clifford Cooks, Program Manager.

Legal Counsel: Kia Winston, Assistant Attorney General

Public Consumers Present: None.

Agenda Item: Comments from the Public

There were no public consumers present at this meeting.

Upon motion duly made by Commissioner Pietranton and properly seconded by Commissioner Gulstone, the Commission unanimously voted to enter into closed session pursuant to the authority of D.C. Official Code Section 2-575(b)(4)(A) to seek the advice of counsel, D.C. Official Code Section 2-575(b)(9) to discuss disciplinary matters, and D.C. Official Code Section 2-775(b)(13) to deliberate upon a decision in an adjudication action or proceeding at 9:55 am and to discuss:

Complaints, technical applications and legislation

The public session of the meeting was resumed at approximately 11:15 am.

Agenda Item: Draft Minutes

Upon motion duly made by Commissioner Pietranton and properly seconded by Commissioner Forster, the Commission voted unanimously to accept draft minutes dated January 9, 2018.

Agenda Item: Application for Licensure Recommendations

Upon motion duly made by Commissioner Forester and properly seconded by Commissioner Downs, the Commission unanimously voted to approve Jessica Biggs' property manager application.

Upon motion duly made by Commissioner Downs and properly seconded by Commissioner Pietranton, the Commission unanimously voted to forward Terrence Coles to Office of the General Council for Notice of Intent to Deny License.

Agenda Item: Complaints and Legal Committee Recommendations

In the matter of Alex Fox – Send to OPLA investigations

In the matter of Iris Ralston –Close; non substantiated violation(s)

In the matter of Andrew Baluah and Roger Tilton - Prepare and issue a consent order against the sales person and brokerage with \$1,500 fine each.

In the matter of Dianah Shaw – Close; no violations.

In the matter of Randolph Perrin – The board deferred to the next board meeting.

Upon motion duly made by Commissioner Gulstone and properly seconded by Commissioner Forster, the Commission unanimously voted to approve the recommendations of the Legal Committee.

Agenda Item: Education Report

Upon motion duly made by Commissioner Pietranton and properly seconded by Commissioner Forster, the Board unanimously voted to approve the education report, attached hereto and made a part of the January 9, 2018.

Agenda Item: Budget

The Commission budget was presented by Mr. Cooks with \$826,000 approximately 10% spent on travel and 6.9% for contracting services , 1.2% salaries and the remaining balances used toward equipment, administrative services, education.

Agenda Item: Review of Calendar

Fair Housing Development Workshop February 28, 2018 and
Real Estate Mandatory Courses scheduled for May 10, 2018; September 27, 2018.

Agenda Item: Old Business

Regarding the Property Management Task Force, Mr. Cyrus reported that the task force is working on property management continuing education offerings for the next licensing cycle.

Agenda Item: New Business

Property Manager Licensing Amendment Act of 2018 – review and comments were provided to Kimie Matsuo, Legislative Counsel.

Oversight Hearing with Council Member Anita Bonds, Chairperson, Committee on Housing and Neighborhood Revitalization is scheduled for March 2, 2018.

CBC Amendments B22-022-0523 (criminal background checks) - removing barriers for licensing was discussed.

Chairperson Ricks made the following committee appointments: Chair, Education Committee – Danai Mattison, Education Committee; David Forster, Education Committee; and Edward Downs, Legal Committee.

Agenda Item: Correspondence

None

Agenda Item: Next Meeting

Next Scheduled Regular Meeting, March 13, 2018
1100 4th Street, SW, Room 300B, Washington, DC 20024

Agenda Item: Adjournment

Upon motion duly made by Commissioner Pietranton and properly seconded by Commissioner Downs, the meeting was adjourned at 10:39 am.

Respectfully submitted,


Josephine Ricks, Chairperson

March 13, 2018
Date

Recorder: Stephanie Johnston, Program Support Specialist
Transcriber: Patrice Richardson, Board Administrator