



Occupational and Professional Licensing Administration

ADDRESS ALL COMMUNICATIONS
TO THE BOARD

DISTRICT OF COLUMBIA
Board of Barber and Cosmetology
1100 4th Street SW, Room E500, Washington, DC 20024
Via Webex
Monday, January 10, 2022
Meeting Minutes

The District of Columbia Board of Barber and Cosmetology (Board) held its monthly meeting on Monday, January 10, 2022 at 1100 4th Street, SW, via Teleconference, Washington, DC 20024. In this Public Meeting and Executive Session, the Board discussed old and new business, regulations, complaints and investigations. This monthly Board meeting was held via the WebEx Events format.

Anwar Saleem, Board Chairman, called the meeting to order at 10:10 a.m.

Board Members Present: Anwar Saleem, Richard DeCarlo, Frances French, Nanita Wilson, Mable Carter, Vonetta Dumas Jennings, Mark Wills, Jared M. Scott, and Raymond Kibler

Board Members Absent: David Calavante, Kandace Murray, Eric Dolye

Staff Present: Cynthia Briggs, *Program Manager*; Nicole McClendon, *Program Coordinator*; Kevin Cyrus, *Education Coordinator*; Dr. Rashan Broadnax, *Board Administrator*; and S. Skip Brown, *Board Administrator*

Legal Counsel: Marc Nielsen, Esq.

Staff Members Absent: Marc Nielsen Esq., Legal Counsel

Agenda Item: COMMENTS FROM THE PUBLIC

- Armetta Holsey – Will continuing education be waived for the 2022-2024 cycle?
 - Continuing Education will not be waived; CEUs will be required but will not impose an undue burden on the license holders.
- Diane Murther – How can I change the designated manager on the Salon Owner’s License?
 - Ms. Murther received Dr. Broadnax’s phone number to call to further discuss.
- Willie Smith – Will there be a fee for continuing education, or will it be free such as with the Annual Forum?
 - The information for Continuing Education will be posted shortly; the Board will make certain not to impose an undue burden on license holders.
- Dante Brown – Has regulation regarding mobile Barbering been passed?
 - We have made strides with the Mobile Barbering Initiative; we are in conversation with DOH currently.
- Sharon Godfrey – Why are we on a 2-year renewal cycle versus a longer cycle?
 - The renewal cycle is set by the city; if the cycle was longer there is a strong possibility the renewal fees would increase.



EXECUTIVE SESSION – CLOSED TO THE PUBLIC

Pursuant to the authority of D.C. Official Code Section 2-575(b) (4) (A) to seek the advice of counsel, D.C. Official Code Section 2-575(b) (9) to discuss disciplinary matters, and D.C. Official Code Section 2-775(b) (13) to deliberate upon a decision in an adjudication action or proceeding.

- Upon a motion duly made by member Dr. Richard DeCarlo, and properly seconded by member Dr. Raymond Kibler, the Board voted unanimously to go into Executive Session.

***Audio from the Executive Session was not captured.*

Agenda Item: APPROVAL OF MINUTES

- Upon a motion duly made by member Dr. Richard DeCarlo, and properly seconded by member Frances French, the Board voted unanimously to approve the October 22, 2021 minutes.

Agenda Item: OLD BUSINESS

- **Mobile Salon/Barbering:** Board Administrator Skip Brown reported there will be follow up with DOH to move forward with the Mobile Barbering Initiative. Following that meeting, information will be presented to the public.
- **Mop Sink:** Board Administrator Brown reported progress has been made; communications have been opened with DCRA Building Code Enforcement. We will Schedule a meeting to go through the Board's recommendation

Agenda Item: NEW BUSINESS

- **Board Meeting dates for 2022:** Board Administrator Brown noted the change of July 4 to July 11, there are no conflicts with the Practical Examination dates.

Upon a motion duly made by member Dr. Richard DeCarlo, and properly seconded by member Frances French, The Board will accept the 2022 meeting dates with the change from July 4 to July 11

- **NABBA Winter and Annual Conference Recap:** Board Administrator S. Brown noted the Mid-Year Convention will be February 20-22 in Columbia SC at the Double Tree by Hilton, the Convention will be September 18-20 in Charlotte, NC.

Upon a motion duly made by member Dr. Richard DeCarlo, and properly seconded by member Dr. Raymond Kibler. Up to 4 Board Members and 1 staff member to attend the NABBA Winter Conference in Columbia, SC.

- **Practical Examination Dates:** Submitted by Examination Coordinator Irina Moore, and approved by Dr. Richard DeCarlo, Head Examiner; all selected dates will not conflict with any other Board activities or dates on the calendar. Program Manager, Cynthia Briggs, noted the change to ensure there are 3 dates per month for Practical Examinations, the updated list forthcoming.
- **Practical Examination review:** Board member Dr. Richard DeCarlo confirm that all test subjects remain the same. Raymond Kibler questioned the number of Barber Proctors per exam session; Dr. DeCarlo noted the number of proctors may vary according to the number of candidates.



- **Education Committee Report:** Education Coordinator Kevin Cyrus reported receipt of one application for approval by the Board from the Brunson International Institute of Cosmetology Arts and Sciences. Course subjects: Cosmetology, Manicuring, Esthetics, and Barber. Recommendation from the Education Committee for the school be approved. Based on the recommendation of the Board (Education Committee), the Education Licensure Commission will make the final determination to approve the school.

Upon a motion duly made by member Dr. Richard DeCarlo, and properly seconded by member Dr. Raymond Kibler. The Board has done it due diligence and will send the approval report to Education Licensure Commission.

- **Continue Education Requirement:** The Board revisited its discussion about waiving the Continuing Education requirements due to health emergency, since it did so last year for the Cosmetology Licensees. Chairman suggested a modified version (from 6 hours to 3 hours) of the requirement.

Motion duly made by member Vonetta Dumas Jennings, for the Board to extend/ waive the CEU requirements for the upcoming cycle. Died for lack of second.

- *Upon a motion duly made by member Dr. Richard DeCarlo, and properly seconded by member Dr. Raymond Kibler, the Board voted unanimously, to modify the Continuing Education Unit requirement to renew licenses for the 2022-2024 cycle, from 6 hours to 3 hours.*
- Introduction of new Board Administrator, Dr. Rashan Broadnax by Program Coordinator, Nicole McClendon. Ms. McClendon also noted all licenses will now be issued digitally and no longer be mailed.
- **NIC New testing:** Program Manager, Cynthia Briggs, noted that NIC has created a written, online practical examination. The Board continues to support in person practical examinations.

Agenda Item: FINAL RECOMMENDATIONS/ACTIONS

- Recommendation of the Education Committee to approve the application for the Brunson International Academy of Cosmetology Arts and Sciences.

Agenda Item: ADJORNMENT

- The meeting adjourned at 11:30 a.m.

Respectfully submitted,

Anwar S. Saleem, Chair Date: April 5, 2021
Prepared by: Rashan Broadnax Board Administrator