



**Department of Licensing and Consumer Protection
Occupational and Professional Licensing
District of Columbia Board of Barber and Cosmetology**

**MEETING MINUTES
Monday, July 1, 2024**

The District of Columbia Board of Barber and Cosmetology (Board) held its monthly meeting on **Monday, July 1st, virtually via Webex Teleconference**. In this Public Meeting and Executive Session, the Board discussed old and new business, regulations, complaints, and investigations.

Dr. Anwar Saleem, Board Chair, called the public meeting to order at **10:07 a.m.** and attendance was taken.

Board Members Present: *Dr. Anwar Saleem (Chair), Dr. Richard DeCarlo, Mr. Patrick Guarniere, Mr. Vernon Martin, Dr. Raymon Kibler, Ms. Vonnetta Dumas Jennings, Mr. Jared Scott, Mr. Mark Wills, and Ms. Mable Carter*

Board Members Absent: *Mr. David Cavalcante and Ms. Nanita Wilson*

Staff Members Present: *Ms. Nicole McClendon (Program Manager), Ms. Jacqueline Noisette (Assistant Deputy Administrator), Mr. Marc Nielson (Legal Counsel), April Randall (Legislative Director), Jatarious Frazier (Policy Analyst), Kevin Cyrus (Education Coordinator), Terron McAbee (Program Support Specialist) and Kimberly Troxler (Board Administrator)*

Staff Members Absent: *Ms. Irina Moore (Education Coordinator) and Ms. Tiffany Crowe (Director)*

Agenda Item: COMMENTS TO THE PUBLIC

- **Armenetta Holsey** – No Comment
- **Priscilla Wilson** – Had a question about receiving a physical license. Ms. Troxler explained that DLCP/OPL has moved to an all digital platform, post covid pandemic. All licenses are available via licensees Access DC account.
- **Sheila Lewis** – No Comment
- **Federico Lindo** – No Comment
- **KDD** – An attorney seeking clarification on changes in licensing requirements for operating a salon since 2018, specifically concerning a salon manager's license. Ms. Troxler explained the process and indicated that no changes had been made to the requirement of salon owners having a designated manager on duty during shop hours. Provided further contact for follow-up.
- **Marc Francis (DOH)** – No Comment

Agenda Item: EXECUTIVE SESSION – CLOSED TO THE PUBLIC

We will now go into executive session, which is closed to the public, in order to consult with our attorneys to seek legal advice; to discuss disciplinary matters; and to deliberate upon decisions in adjudication actions and proceedings, as provided by D.C. Code § 2-575(b)(4)(A), § 2-575(b)(9), and § 2-575(b)(13). We will resume the public portion of the meeting at the conclusion of the executive session. Please stand by for our return if you are participating online.

Upon a motion duly made by Dr. Richard DeCarlo, and properly seconded by Mr. Vernon Martin, the Board voted unanimously to enter Executive Session via individual roll call.

Agenda Item: APPROVAL OF MINUTES

- June 3, 2024 Meeting Minutes

Upon a motion duly made by Dr. Richard DeCarlo and properly seconded by Ms. Mable Carter, the Board voted unanimously to approve the meeting minutes for June 3, 2024.

Agenda Item: COMPLAINTS

- **Georgetown Aveda Spa & Salon COO200256/Samantha Li Complainant** – CPU Investigator Myeshia Roberts completed investigation of unlicensed activity and shop sanitation/hygiene. The owner license and operator license for Ziya Gultekin COP5004052 are both valid. No Board action required.

Agenda Item: CORRESPONDENCE

- None

Agenda Item: BOARD COMMITTEES

- **CE/Practitioners Forum Recap** – The consensus from board members is that it was a great event. The feedback from attendees has been positive. Mr. Guarniere stated he was proud of the hard work that made the Forum a success and gave kudos to his co-chair Mr. Martin and the staff their help.
- **Committee to Review Instructor Training Hours** – The board agreed to take a look at the training hours for instructor licenses and examine the criteria for qualified instructors. Chair Saleem stated that this issue will remain on the agenda until the committee meets.

Agenda Item: OLD BUSINESS

- **NIC 2024 Conference** – Ms. Troxler asked those who are planning to attend the conference to make their hotel reservations and send her the confirmations so she and Ms. McClendon can begin putting the travel packages together.

- **NABBA 2024 Conference** – Mr. Wills and Mr. Scott have expressed interest in attending this year’s conference. Ms. Troxler requested they make their hotel reservations and send her the confirmation for the travel package.

Agenda Item: NEW BUSINESS

- **New Licensing Recommendations** - The DLCP legislative team met with Board members to discuss the legislative process for new and amended regulations. The meeting included Ms. Randall, Mr. Frazier, Mr. Nielsen, Ms. Bramstedt, Ms. Troxler and Ms. McClendon from DLCP and Mr. Guarnier and Mr. Martin from the Board. The goal is to begin the process of updating the Board’s regulations. The legislative team will work on preparing the legislative package as the Board provides content on the changes it wants. The committee reviewing the training hours will become the subcommittee under this project.
- **Liberty and Health Alliance Mega Clinic** - Are sponsoring a free medical clinic held at RFK Stadium, July 11th , 12th and 14th. Along with providing free health services, the Alliance is also offering free haircuts by licensed barbers and cosmetologists volunteering from DC and other states. Ms. Troxler has been in contact with Ms. Linda Gilbert, DNP, who is the Liberty and Health Clinic Manager. She will be providing the licenses for the volunteers.

Agenda Item: REPORTS

- **Exam Committee** – Dr. DeCarlo presented the Practical Examination Summary Report for June 2024. Out of the 46 candidates who were tested, 26 failed, most of them for cosmetology. Dr. Saleem expressed concern for the high failure rate. Dr. DeCarlo explained that the failures were mostly partial, involving finger waves. Members of the Board then began to discuss use of finger waves and how it’s a lesser used art form. Dr. Saleem suggested this should be a topic of discussion in committee for licensing requirements because finger waves should be an obstacle for candidates that keeps them from working, especially since it’s a style trend that’s rarely used among hairstyling professionals. Dr. DeCarlo also stated that he believes facials and manicuring should ultimately be removed from the cosmetology examination. Ms. Dumas Jennings indicated that finger waves serves as a method of teaching dexterity in the fingers and even though it may antiquated, it’s still a useful part of the curriculum. Mr. Scott noted that styles resurge all the time.

Upon a motion duly made by Mr. Vernon Martin and properly seconded by Mr. Jared Scott, the Board voted unanimously to approve the Practical Examination Summary Report for June 2024.

Agenda Item: APPLICATIONS

- **Darnetra Walker COP40000822** – Previously license since 2001 but not consistently. License expired 4/15/2018 (COP7310). Applied for new license and provided proof of 6 CE credits.

Upon a motion duly made by Dr. Richard DeCarlo and properly seconded by Mr. Vernon Martin, the Board voted unanimously to approve the cosmetologist license application for Darnetra Walker.

- **Dayna Fields COP4000339** – Provided an apprenticeship certificate from DOES through PR Partners Academy in Virginia for 500 hours. Spoke with someone at the school who indicated there apprenticeship program is 3000 hours (1500 classroom & 1500 apprentice). I sent an email to the school director requesting an official transcript as proof of completion. The applicant passed the written exam and is scheduled to take the practical exam on 7/15/2024. The application is incomplete until proof of 1500 hours is confirmed.

Upon a motion duly made by Dr. Richard DeCarlo and properly seconded by Mr. Vernon Martin, the Board voted unanimously to not approve the cosmetologist license application for Dayna Fields without the submission of a transcript showing proof of completion of 1500 instruction hours of a cosmetology course.

Agenda Item: RECOMMENDATIONS

- **PSI Testing Requirements** – Chairman Saleem wanted to go on record to state that Barber/Cosmetology license applicants must show proof of course curriculum hours prior to taking the exam. Candidates will no longer be allowed to take the test first and then apply for a license. Staff will coordinate with PSI to update the process.

Upon a motion duly made by Mr. Vernon Martin and properly seconded by Dr. Richard DeCarlo, the Board voted unanimously to require that candidates show proof of course hours prior to taking the exam through PSI.

- **Apprenticeship and Prison Programs** – Ms. Dumas Jennings wanted to know about the distinction between apprenticeship and prison programs. She wanted to clarity on required hours and qualifications for these programs. Programs are currently sponsored through the Department of Employment Services (DOES).

***Recommendation:** Dr. Saleem stated that the board needs to form a subcommittee to establish guidelines for those programs with DOES and DLCP.*

Agenda Item: ADJOURNMENT

- Meeting Ended at 11:37 am.



Respectfully submitted,

Dr. Anwar Saleem, Board Chair

Date

Minutes Recorded & Prepared by: Ms. Kimberly Troxler, DLCP/OPL Board Administrator

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