



**Department of Licensing and Consumer Protection
Occupational and Professional Licensing
District of Columbia Board of Barber and Cosmetology**

**MEETING MINUTES
Monday, June 3, 2024**

The District of Columbia Board of Barber and Cosmetology (Board) held its monthly meeting on **Monday, June 3rd, virtually via Webex Teleconference**. In this Public Meeting and Executive Session, the Board discussed old and new business, regulations, complaints, and investigations.

Dr. Anwar Saleem, Board Chair, called the public meeting to order at **10:11 a.m.** and attendance was taken.

Board Members Present: *Dr. Anwar Saleem (Chair), Mr. Vernon Martin, Ms. Vonetta Dumas Jennings, Mr. Patrick Guarniere, Mr. Raymond Kibler, Mr. Mark Wills, Mr. Jared Scott, Ms. Nanita Wilson and Dr. Richard DeCarlo*

Board Members Absent: *Mr. David Cavalcante and Ms. Mable Carter*

Staff Present: *Ms. Nicole McClendon (Program Manager), Ms. Jacqueline Noisette (Assistant Deputy Administrator), Mr. Mark Nielsen (Legal Counsel), Mr. Kevin Cyrus (Education Coordinator), April Randall (Legislative Director), Terron McAbee (Program Support Specialist)*

Staff Members Absent: *Irina Moore (Exam Coordinator)*

Agenda Item: COMMENTS FROM THE PUBLIC

- **Armenetta Holsey** – Caller had a question regarding notices of board meetings and the upcoming Practitioners Forum. Explained that meeting notices are posted on the Board website and email reminders are sent a few days before the meeting by our Comms Team. Ms. April Randall added that notices appear on the BEGA website and the DC Registry, in addition to be posted in the DLCP office as a physical posting is also required. Caller was also given day, time and location for the forum, as well the email address for Mr. Kevin Cyrus for the registration link.
- **Gwendolyn Fields** – Had a question about license renewal. Explained that all cosmetology licenses expire April 15th of even numbered years. She was informed that if she attends this year's forum, she could use that certificate to renew/reinstate her license.
- **Crystal Jones** – No comment.
- **Marc Francis (DOH)** – No comment.
- **Patricia Shields (CSW)** – No comment.
- **Maia Turner (HELC)** – No comment.

Agenda Item: EXECUTIVE SESSION – CLOSED TO THE PUBLIC

- We will now go into executive session, which is closed to the public, in order to consult with our attorneys to seek legal advice; to discuss disciplinary matters; and to deliberate upon decisions in adjudication actions and proceedings, as provided by D.C. Code § 2-575(b)(4)(A), § 2-575(b)(9), and § 2-575(b)(13). We will resume the public portion of the meeting at the conclusion of the executive session. Please stand by for our return if you are participating online.

Upon a motion duly made by Ms. Vonetta Dumas Jennings, and properly seconded by Dr. Richard DeCarlo, the Board voted unanimously to enter Executive Session via individual roll call.

Agenda Item: APPROVAL OF MINUTES

- May 6, 2024 Meeting Minutes

Upon a motion duly made by Patrick Guarnier, and properly seconded by Mr. Vernon Martin, the Board voted unanimously to approve the meeting minutes for May 6, 2024.

Agenda Item: COMPLAINTS

- None.

Agenda Item: CORRESPONDENCE

- None

Agenda Item: Board Committees

- **Rules Related to Hours** – Chairman Saleem wants to form a committee consisting of Dr. DeCarlo, Ms. Dumas Jennings, Mr. Guarniere, and Mr. Marting to review the rules in reference to training hours, particularly instructor hours. He’s giving the committee 2 months (September 9th meeting) to come back with recommendations.
- **Annual CE Forum Update** – The event is scheduled for Monday, June 17th at the Martin Luther King Library from 9am – 4pm. Registration begins at 8am. The agenda consists of a full day of sessions in the auditorium, moving to breakout rooms in the afternoon. The sessions will cover topics such as Social Media and Infection Control. Participants will be allowed to choose the topics they are interested in for the breakout sessions including nail technology, barbering, cosmetology and esthetics. Afterward there will be a raffle and awards ceremony. Every participant must register to attend. CE certificates will be emailed to the licensees that remain for the duration of the forum.

Agenda Item: OLD BUSINESS

- **NIC 69th Annual Conference** – Registration is now open. Those board members who are planning to attend need to confirm with Ms. Troxler. Hotel rooms are open for reservations. The problem with scheduling reservations has been fixed, per Ms. Rosanne Kinley at NIC. Mr. Guarniere, Mr. Martin, and Ms. Dumas Jennings have expressed an interest in attending.

- **New Examiner Update** – Ongoing
- **Mobile Barbering Initiative Update** – Ongoing

Agenda Item: NEW BUSINESS

- **NABBA 97TH Annual Conference** – This year’s conference will be held September 15-19, 2024 in Oklahoma City, OK. Hotel and registration information is available on their website. Mr. Mark Wills expressed an interest in attending. Ms. Troxler needs to know who is planning to attend.
- **NIC Practice Exams** – Now available on the NIC website for Barbering (Styling), Barbering (No Chemical), Cosmetology, Manicuring, and Esthetics.

Agenda Item: Reports

- **Exam Committee** – Dr. DeCarlo presented the Practical Examination Summary Report for June 2024. After he presented the report, Dr. DeCarlo had a question in reference to the number of times candidates can retest. He stated that many candidates fail because they are not fluent in English. Ms. Troxler stated that the regs state that candidates must know the English language when taking the practical exam, no interpreters allowed. That information is included in the letter sent to applicants when they get the approval to take the written exam. Ms. Noisette indicated that she, Ms. Moore and Ms. Shantell Weaver-Thompson are working with legal council to establish reexamination fees and guidelines for retesting, and a resolution should be forthcoming.

Agenda Item: APPLICATIONS

- None

Agenda Item: RECOMMENDATIONS

- **New License Recommendations** – Ms. April Randall indicated that she would reach out to Mr. Guarniere and Mr. Martin to set up a meeting with Mr. Jatarious Frazier to discuss the legislative process for amending licensure legislation.

Agenda Item: ADJOURNMENT

- The meeting ended at **11:11** am.

Respectfully submitted,

Dr. Anwar Saleem, Board Chair



Date

Minutes Recorded & Prepared by: Ms. Kimberly Troxler, DLCP/OPL Board Administrator