**MAYOR’S ADVISORY COMMISSION ON CARIBBEAN COMMUNITY AFFAIRS (MACCCA)**

**MACCCA MEETING MINUTES**

**Tuesday, November 3, 2015**

**6:30 – 8:30 PM**

Location: Board of Ethics and Government Accountability

Hearing Room, Suite 540 South

One Judiciary Square, 441 4th Street, NW

Washington, DC 20001

1. Meeting called to Order at 6:45PM
2. Roll call and introduction of Commissioners: Michael Yates, Shurland Oliver, Chris Toussaint, Michael Campbell, Abby Charles, Li Angus, Ursula Lauriston, Larissa Bako and Roger Caruth were present. Willair St. Vil was absent.
3. Community Introductions: There were no community members present in the meeting.
4. Chair Updates: Chairman Yates discussed the Overview and Objectives of MACCCA. We discussed the Mayor’s Order, which is to enhance education, social culture, and economic life of Caribbean residents in Washington DC. There was a discussion about streamlined activities and operating framework in FY16.
5. Commissioners Update:
   1. Ethics Training: There are 4 commissioners remaining that need to take ethics training.
   2. Website Development: MACCCA’s operating framework and focus for the website said to include, Outreach and Social Media, Economic Development, Social Cultural Festivals, Education Workshops and Traditional Media. Roger Caruth was charged to lead as website developer.
   3. Business Cards: How do we go about ordering business cards for the commissioners?
   4. Town Hall Meeting: We want to host a town hall meeting with the Caribbean community to see what their needs are and what MACCCA needs to focus on. Meeting postponed until November 17th.
   5. Meeting Schedule: Body decided to host meetings every second Tuesday of the month.
   6. CPAC Meeting: Invite all commissioners to the Caribbean Political Action Committee meeting taking place on November 7th.
6. **Meeting was adjourned at 8:45PM.**

Michael Yates

MACCCA Commissioner

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