



# Occupational and Professional Licensing Administration BOARD OF ACCOUNTANCY

## Meeting Minutes March 2, 2018

The District of Columbia Board of Accountancy (Board) held its regularly scheduled meeting on Friday, March 2, 2018, at 1100 4<sup>th</sup> Street SW, 3rd Floor, Washington DC, 20024.

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The meeting was called to order at 9:15 a.m. by Board Chair, Robert Todero, and attendance was taken.

**Board Members Present:** Robert Todero, Joseph Drew, Kayla Futch, Antonia Browning Smiley and Angela Avant.

**Board Members Absent:** None

**Staff Present:** Grace Yeboah Ofori, Board Administrator, Clifford Cooks, Program Manager, Leon Lewis, Executive Director, Kathy Thomas, Education Specialist and Kevin Cyrus, Education Coordinator.

**Legal Counsel:** Kia Winston

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**Agenda Items: Public Consumers and Comments from the Public:** Dr. Drew introduced Dr. Tim Parsons as a friend, visiting from Burlington, Vermont. He stated that Dr. Parsons used to be a Principal in a school in Newark and Vermont and was one of the founders of the Head Start Program and help built the Youth Build Program. Dr. Parsons stated that he respects the work of CPA’s because of the significant impact the duties of a CPA have on the lives of individuals’ and businesses. Mr. Paul Thrasher from the Greater Washington Society of CPAs was also present.

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### **Agenda Items: Acceptance of Minutes**

Upon motion duly made by member Antonia Smiley and properly seconded by member Dr. Joseph Drew, the Board voted unanimously to approve the February 2, 2018.

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### **Agenda Items: Old Business**

Review Board Calendar – 2018 Meeting dates - The board reviewed the proposed 2018 meeting dates. No changes were made to the meeting dates.



January 5	February 2	March 2
April 6 (Recess)	May 4	June 1
July 6 (No meeting)	August 3	September 7
October 5	November 2	December 7

**New Business**

Vote for conference attendance – The board reviewed the 2018 NASBA Conferences/Meetings calendar. The Board voted for the following members, Robert Todero, Kayla Futch and Dr. Drew to attend the Eastern Regional Meeting on June 5-7, 2018, in Orlando, FL.

Review Board contact list – The board reviewed the contact list and made some changes to the list.

NASBA Middle Atlantic Regional Conference Call – Mr. Todero shared some of the topics discussed on the teleconference on February 12, 2018. The call was led by Ms. Stephanie Saunders, NASBA Middle Atlantic Regional Director. Some of the topics discussed included CPE audits, upcoming legislation, and the Boards discussed what was happening in their respective State Boards.

Candidate Care Q4 2017 – The board discussed the candidate concerns in this reporting cycle.

Educational Requirements- The board discussed changes to the existing educational requirements in the Municipal Regulations to sit for the CPA exam. Further review, recommendations and discussion ensued.

**EXECUTIVE SESSION**

Upon motion duly made by member, Joseph Drew, and properly seconded by member, Antonia Smiley, the Board unanimously voted to enter into closed session at 10:54 a.m. pursuant to the authority of D.C. Official Code Section 2-575(b) (4) (A) to seek the advice of counsel, D.C. Official Code Section 2-575(b) (9) to discuss disciplinary matters, and D.C. Official Code Section 2-775(b)(13) to deliberate upon a decision in an adjudication action or proceeding.

- Complaints/legal matters
- Applications
- 2017 CPE Audit Final Results

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**Agenda Item: Reinstatement Applications**

The following actions were taken as a result of the closed session:

- Upon motion duly made by Board member, Kayla Futch, and properly seconded by member, Angela Avant, the Board unanimously voted to approve the reinstatement applications submitted for review.
- Upon motion duly made by board member, Angela Avant, and properly seconded by member, Kayla Futch, the Board unanimously voted to close this matter with no action as it is a civil matter in the case of Ginsberg Boyd CPA’s, PLLC vs. Alan Helfer.



REINSTATEMENT APPLICATION		
NAME	LICENSE TYPE	APPROVED
SEAN CARLIN	CPA	X

**Agenda Item: Legal Matters: None**

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**Agenda Item: Correspondence** – Professional Accounting Organizations in UK and U.S. Sign Mutual Recognition Agreement – Discussion ensued around this topic.

**Adjourn**

Upon motion duly made by Board member, Angela Avant, the Board voted unanimously to adjourn at 11:05 a.m.

The Board of Accountancy has scheduled its next meeting on Friday, May 4, 2018, at 9:00 a.m., April 2018 Recess , 1100 4<sup>th</sup> Street, SW, Room E300, Washington, DC

Respectfully submitted,

  
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 Robert Todero, Chair

5-11-2018  
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 Date

Recorder: Grace Yeboah Ofori, Board Administrator