



DISTRICT OF COLUMBIA
Department of Consumer of Regulatory Affairs
Occupational and Professional Licensing Administration



District of Columbia Board of Real Estate Appraisers
March 15, 2017
Minutes

The District of Columbia Board of Real Estate Appraisers held its regularly scheduled meeting on Wednesday, March 15, 2017, at 10:00 am at 1100 4th Street, S.W., Room 300, Washington, D.C. 20024.

The meeting was called to order by Tamora Papas, Chair, at 10:07 am, and attendance was taken.

Attendance

Board Members Present: Andrew Sullivan, Todd Canterbury, Margot Wilson, Tamora Papas

Board Members Absent: Marguerite Allen

Staff: Patrice Richardson, Board Administrator; Kathy Thomas, Education Liaison; Kevin Cyrus, Education Coordinator;.

Legal Counsel: Kia Winston

Public: None

Agenda Item: Executive Session

At approximately 10:11 am, the following motion was made: Upon motion duly made by Mr. Canterbury and properly seconded by Ms. Wilson, the Board voted unanimously to go into executive session (closed to the public) to discuss complaints/legal matters, applications and legal counsel report.

Agenda Item: Comments from the Public

None

Agenda Item: Draft Minutes, February 15, 2017

Upon motion duly made by Ms. Wilson and properly seconded by Mr. Sullivan, the Board voted unanimously to approve the draft minutes dated February 15, 2017.

Agenda Item: Application for Licensure Recommendations

In the matter Kyle Squires:

Upon motion duly made by Ms. Wilson and properly seconded by Mr. Canterbury, the Board unanimously voted to approve the application of Kyle Squires for the Certified Residential Examination.

Agenda Item: Review of Complaints:

None

Agenda Item: Education Report

Upon motion duly made by Ms. Wilson and properly seconded by Mr. Sullivan, the Board unanimously voted to approve the education report, attached hereto and made part of the March 15, 2017, minutes.

Agenda Item: Budget

None

Agenda Item: Legal Counsel Report

None

Agenda Item: Review of Calendar

Historic Preservation courses will be held at Gallaudet Campus on May 19, 2017.
CLEAR conference will be on June 5th at the Sumner School Building.

Agenda Item: Correspondence

The Board members will respond individually to the Docket Number AS17-01 and discuss at the next board meeting.

Agenda Item: Old Business

Upon motion duly made by Ms. Wilson and properly seconded by Mr. Sullivan, the Board unanimously voted to approve the Real Estate Appraiser board newsletter with noted editions.

Agenda Item: New Business

The chair welcomed the new board member Andrew Sullivan.

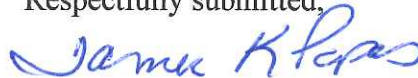
Agenda Item: Next Meeting

Next Scheduled Regular Meeting, April 20, 2017,
1100 4th Street, SW, Room 380, Washington, DC 20024

Agenda Item: Adjournment

Upon motion duly made by Ms. Wilson and properly seconded by Mr. Sullivan, the Board unanimously voted to adjourn. Meeting adjourned at 10:37 am.

Respectfully submitted,



Tamora K. Papas, Chair

Date: April 20, 2017

Recorder: Patrice Richardson



GOVERNMENT OF THE DISTRICT OF COLUMBIA

Board of Real Estate Appraisers

MEMORANDUM

TO : Tamora Papas, Board Chairman
: Members of the DC Board of Real Estate Appraisers

FROM : Marguerite Allen, Education Committee Chairwoman
: Kevin Cyrus, Education Coordinator
: Kathy Thomas, Education Liaison Specialist

DATE : April 20, 2017

SUBJECT : Education Committee Report before the Board

CE/PL APPLICATIONS: The following provider course and instructor applications were recommended for APPROVAL by the Education Coordinator since the March 15, 2017 meeting.

1. Appraisal Institute


Chicago Chapter of Appraisal Institute Seminar	Continuing Education
Advanced Land Valuation: Sound Solutions	
To Perplexing Problems - 6/27/2017	

CE/PL APPLICATIONS: No provider course applications were recommended for DEFERRAL by the Education Specialist since the March 15, 2017 meeting.

To Date: 18 schools have been approved to offer 530 classroom and online courses for the 2016-2018 cycle.

Approved By:


Board Chair Signature


Date

CC: C. Cooks, Program Manager
S. Mason, Program Officer
L. Lewis, Executive Director
P. Richardson, Board Administrator
K. Cyrus, Education Coordinator