



**Department of Licensing and Consumer Protection  
Occupational and Professional Licensing  
District of Columbia Board of Barber and Cosmetology**

**MEETING MINUTES  
Monday, March 4, 2024**

The District of Columbia Board of Barber and Cosmetology (Board) held its monthly meeting on **Monday, March 4<sup>th</sup>, at the offices of SPACES, 609 H St, NE, Washington, DC 20002 in person and via Webex Teleconference.** In this Public Meeting and Executive Session, the Board discussed old and new business, regulations, complaints, and investigations. This monthly Board meeting was held with Board Members in person and the public via the Webex Event platform.

Dr. Anwar Saleem, Board Chair, called the public meeting to order at **10:23 a.m.** and attendance was taken.

**Board Members Present:** *Dr. Anwar Saleem (Chair), Dr. Richard DeCarlo, Mr. Vernon Martin, Ms. Vonetta Dumas-Jennings, Mr. Patrick Guarniere, Mr. Jared Scott, Mr. Raymond Kibler, Ms. Nanita Wilson*

**Board Members Absent:** *Mr. Mark Wills, Ms. Mable Carter,*

**Staff Present:** *Ms. Tiffany Crowe (Director), Ms. Nicole McClendon (Program Manager), Ms. Jacqueline Noisette (Assistant Deputy Administrator), Mr. Mark Nielsen (Legal Counsel), Mr. Kevin Cyrus (Education Coordinator), Ms. Kimberly Troxler (Board Administrator), April Randall (Legislative Director)*

**Staff Members Absent:** *Ms. Harriett Broadie (Deputy Administrator), Ms. Irina Moore (Exam Coordinator)*

**Agenda Item: COMMENTS FROM THE PUBLIC**

- **Amenetta Holsey** – No comment.
- **Dante Brown** – Asked about Mobile Barbering. Informed Mr. Brown that the Board has passed the initiative and updates will be forthcoming.
- **Denise Lucas (DOH)** – Addressed the Mobile Barbering issue.
- **Federico Lindo** – No comment.
- **Dr. Jermal Small** – No comment.
- **M. Francis** – No comment.
- **T. Allen** - No comment.



### **Agenda Item: EXECUTIVE SESSION – CLOSED TO THE PUBLIC**

- We will now go into executive session, which is closed to the public, in order to consult with our attorneys to seek legal advice; to discuss disciplinary matters; and to deliberate upon decisions in adjudication actions and proceedings, as provided by D.C. Code § 2-575(b)(4)(A), § 2-575(b)(9), and § 2-575(b)(13). We will resume the public portion of the meeting at the conclusion of the executive session. Please stand by for our return if you are participating online.

*Upon a motion duly made by Dr. Richard DiCarlo, and properly seconded by Mr. Vernon Martin, the Board voted unanimously to enter Executive Session.*

### **Agenda Item: APPROVAL OF MEETING MINUTES**

- February 5<sup>th</sup> 2024 Meeting Minutes
  - *Upon a motion duly made by Mr. Patrick Guarniere, and properly seconded by Mr. Vernon Martin, the Board voted unanimously to approve the meeting minutes for February 5<sup>th</sup> 2024.*

### **Agenda Item: COMPLAINTS**

- Per Director Tiffany Crowe, the process for Board handling of complaints is to wait until the complaint has been fully investigated by CPU and a final report has been delivered to the Board in advance of the meeting. This month's Complaints will be forwarded to the CPU for investigation:
  - European Wax, 300 Morse Rd.
  - Miga Tugendhat, Instyle Nail Bar, 980 Maine Ave., SW
  - Teyana L., 2251 Sherman Ave., NW
  - Marguetta Braiding Shop, 3305 Georgia Ave., NW

### **Agenda Item: CORRESPONDENCE**

- None

### **Agenda Item: OLD BUSINESS**

- **DOH Pop-Up Inspections** – Several Board Members have been receiving complaints about the pop-up inspections being conducted by the DC Department of Health, Division of Community Hygiene. Ms. Denise Lucas (DOH), Program Leader, was not aware of any complaints from shop owners about the inspections. She reiterated that there is a QR code on the back of the inspection page given to shop owners for a survey where they can comment on their experience with inspectors and the inspection process.
- **Instructors Forum** – The Forum Committee will have a planning meeting during the week of March 11 – March 15, 2024. Scheduled for April 15, 2024, at Bennett Career Institute. Board Member Jared Scott and DLCP Education Coordinator Kevin Cyrus will chair the event.



- **Annual CE Forum** –Chairman Saleem confirmed that sufficient space is available with the Martin Luther King Public Library for the Board’s annual Forum on June 17, 2024.

### **Agenda Item: NEW BUSINESS**

- **New Examiner Search** – New test examiners are needed to proctor practical exams at Bennett Institute. There are currently only 2 examiners at the school. Dr. Saleem recommends a search for a pool of examiners who can be available as needed. Wants a notice about the search posted on the BBC website.
- **English Proficiency Requirement for Practical Exams** – Under the advisement of Legal Counsel Mr. Justin Orrison, the Board should re-examine and clarify what the Regs consider English proficiency and how to demonstrate proficiency for candidates who have passed the theory exam and are trying to pass the practical exams but don’t have a strong command of the English language. Chairman Saleem reiterated the need to clarify the process so that candidates are aware of DC laws and regulations regarding competency with the English language through attestation.

*Upon a motion duly made by Mr. Vernon Martin, and properly seconded by Mr. Jared Scott, the Board voted unanimously to approve preparing a clear process for determining English language proficiency for practical examinations.*

### **Agenda Item: BOARD COMMITTEES**

- Exam Committee – Dr. Richard DiCarlo presented the Practical Examination Summary Report for February 2024.

*Upon a motion duly made by Mr. Jared Scott, and properly seconded by Mr. Vernon Martin, the Board voted unanimously to approve the February Practical Exam Summary Report.*

### **Agenda Item: APPLICATIONS**

- Alisa Lewis (COP0000762) – Approved for DC licensure exam.
- Anastassia Maksimova (BAMB40000016) – Approved for DC licensure exam.

*Upon a motion duly made by Mr. Patrick Guarniere, and properly seconded by Mr. Vernon Martin, the Board voted unanimously to approve these candidates to take the NIC exam.*

### **Agenda Item: RECOMMENDATIONS**

- None



**Agenda Item: ADJOURNMENT**

- The meeting ended at **12:10** pm.

Respectfully submitted,

*Dr. Anwar Saleem*

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Dr. Anwar Saleem, Board Chair

*April 1, 2024*

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Date

*Minutes Recorded & Prepared by: Mr. Kevin Cyrus, DLCP/OPL Education Coordinator and Ms. Kimberly Troxler, DLCP/OPL Board Administrator*