



Occupational and Professional Licensing Administration

District of Columbia Board of Real Estate Appraisers

May 16, 2018

Minutes

The District of Columbia Board of Real Estate Appraisers held its regularly scheduled meeting on Wednesday, April 18, 2018, at 10:00 am at 1100 4th Street, S.W., Room 300, Washington, D.C. 20024.

The meeting was called to order by Tamora Papas, Chair, at 10:14 am, and attendance was taken.

Attendance

Board Members Present: Todd Canterbury; Tamora Papas; Andrew Sullivan; Margot Wilson

Board Members Absent: Marguerite Allen

Staff: Patrice Richardson, Board Administrator; Virginia Bryant; Program Support Specialist; Kevin Cyrus, Education Coordinator; Leon Lewis, Executive Director; Clifford Cooks, Program Manager

Legal Counsel: Kia Winston, Assistant Attorney General

Agenda Item: Executive Session

At approximately 10:47 am, the following motion was made: Upon motion duly made by Mr. Canterbury and properly seconded by Mr. Sullivan, the Board voted unanimously to go into executive session (closed to the public) to discuss complaints/legal matters, applications and legal counsel report.

Agenda Item: Comments from the Public

None

Agenda Item: Draft Minutes, April 18, 2018

Upon motion duly made by Mr. Canterbury and properly seconded by Mr. Sullivan, the Board voted unanimously to approve the draft minutes dated April 18, 2018.

Agenda Item: Application for Licensure Recommendations

Appraiser: (8) Certified General; (4) Certified Residential; (4) Temp Certified General and (2) Trainee

Upon motion duly made by Mr. Canterbury and properly seconded by Mr. Sullivan, the Board voted unanimously to approve the attached May 16, 2018, list of appraiser applications for licensure, attached hereto and made a part of the May 16, 2018, minutes.

Agenda Item: Review of Complaints:

None

Agenda Item: Education Report

Upon motion duly made by Mr. Canterbury and properly seconded by Mr. Sullivan, the Board unanimously voted to approve the Education Committee Report, attached hereto and made a part of the May 16, 2018, minutes.

Agenda Item: Budget

There was no budget report provided at this meeting.

Agenda Item: Legal Counsel Report

None

Agenda Item: Review of Calendar

June 8, 2018, Historic Preservation seminars;
The meeting date was changed from November 21, 2018, to November 14, 2018; and
The meeting date was changed from December 19, 2018, to December 12, 2018.

Agenda Item: Correspondence

Mr. Lewis stated that Ms. Kathy Thomas would communicate with Chairperson Tamora Papas on the topics/content areas for publication on the Board's newsletter in June.

Agenda Item: Old Business

Upon motion duly made by Mr. Canterbury and properly seconded by Mr. Sullivan, the Board unanimously voted to adopt the AQB ruling for the education and experience pre-licensure requirements as of May 1, 2018, effective May 16, 2018.

Upon motion duly made by Mr. Canterbury and properly seconded by Mr. Sullivan, the Board unanimously voted to amend the current application instructions and post the requirements online for the new AQB ruling, effective May 16, 2018.

Agenda Item: New Business

The Board members discussed numerous educational initiatives that can be completed and sponsored with funds from the Appraisal Education Fund during the 2019 fiscal year, including USPAP courses.

The Board members discussed the AARO Annual Conference, which will be held at the Westin Hotel in Washington, DC for the next three years during the month of October.

Chairperson Tamora Papas, Andrew Sullivan and Patrice Richardson attended the Association of Appraiser Regulatory Officials' Spring Conference in Seattle, Washington on May 4-6, 2018. One of the hot topics was shared by Patrice Richardson about a new pilot program to be implemented by developing a regulatory training manual for new Board members and administrators. Chairperson Papas discussed PAREA (Practical Applications Real Estate Appraisal), which is an online course to train/educate trainees using virtual reality cameras to teach new trainees on how to prepare a proper inspection/appraisal reports.

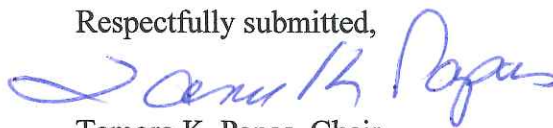
Agenda Item: Next Meeting

Next Scheduled Regular Meeting, June 20, 2018
1100 4th Street, SW, Room 300B, Washington, DC 20024

Agenda Item: Adjournment

Upon motion duly made by Mr. Sullivan and properly seconded by Mr. Canterbury, the Board unanimously voted to adjourn. Meeting adjourned at 11:40 am.

Respectfully submitted,



Tamora K. Papas, Chair

Date: July 18, 2018

Recorder: Virginia Bryant