



DISTRICT OF COLUMBIA
Board of Funeral Directors
1100 4th Street SW, Washington, DC 20024
Meeting Minutes
Thursday, May 4, 2017

The District of Columbia Board of Funeral Directors held its regularly scheduled meeting on Thursday, May 4, 2017, at 1100 4th Street, S.W., Room E 300A-B, Washington, D.C. The Board held its Executive Session to discuss complaints and legal counsel report.

The meeting was called to order by Chairperson Lynn Armstrong Patterson at 1:15 p.m.

Board Members Present: Lynn Armstrong Patterson, Randolph Horton, John McGuire, and Asanti Williams

Staff Present: S. J. Brown, *Board Administrator* Pamela Hall, *Board Administrator*, George Batista, *Investigator*, Ashia Dumas, *Investigator*, Cynthia Briggs, *Board Coordinator*

Agenda Item - Comments from the Public – None

Agenda Item - Minutes

Upon a motion duly made by Board member John McGuire and properly seconded by Board member Asanti Williams, the Board unanimously voted to approve the meeting minutes for April 6, 2017.

Agenda Items – Complaint(s)

1. In the matter of Shaun A. Reid Funeral Services and Memorial Chapel, LLC.
Upon a motion duly made by Board member John McGuire and properly seconded by Board member Asanti Williams, the Board unanimously voted, to investigate all Designated Funeral Directors who worked with Shaun Reid and Shaun Reid Funeral Services and Memorial Chapel, LLC funeral establishment beginning October 10, 2016 through March 16, 2017 be investigated to ascertain their knowledge of the illegal activities while working for Shaun Reid.

2. In the matter of R.N. Horton Company Morticians, Inc:
 - (a) Complaint filed by LaToria Moore
Upon a motion duly made by John McGuire and properly seconded by Board member Asanti Williams, the Board unanimously voted to dismiss the complaint received from LaToria Moore; the Board found no violations against R.N. Horton Company Morticians, Inc.



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(b) Complaint filed by Samaria P. Smith

Upon a motion duly made by Board member Asanti Williams and properly seconded by Board member John McGuire, the Board unanimously voted to issue R.N. Horton Company Morticians, Inc., a letter of an Informal Admonition concerning the lack of timely communication and information about her family member's remains and death certificate.

Agenda Item Application(s)

Upon a motion duly made by Board member Asanti Williams and properly seconded by Board member Randolph B. Horton, the Board unanimously voted to approve the Funeral Home Establishment application of Wilson Wesley Chavis III.

Upon a motion duly made by Board member John McGuire and properly seconded by Board member Randolph B. Horton, the Board unanimously voted to approve the Funeral Director reinstatement application of Domenico R. Amodeo upon receiving all required documents.

Agenda Item - Pre-Need

A status and report of the Pre-Need Audit letter that was mailed and emailed to all Funeral Home Establishments (FHE) was provided to the Board. The Credential Management System currently lists twenty one (21) FHEs with pre-need escrow contracts. Board Administrator Pamela Hall indicated that while we have received more than half responses from the inquiry, FHEs are still submitting the Attestation Forms. The Board will receive the final audit results at the June 1, 2017 scheduled meeting.

New Business

In accordance with § 47-2831.07 (a), Lynn Armstrong-Patterson, Chairperson, Board of Funeral Director, is no longer on the Board of Funeral Directors, effective with this May 4, 2017 meeting. Ms. Armstrong-Patterson, after asking for volunteers, nominated John McGuire to be the new Board of Funeral Directors Chairman, to begin June 1, 2017; and with a majority vote, the nomination passed.

Member Asanti Williams was nominated as Vice-Chairperson, and with a majority vote Ms. Williams selected.



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Agenda Item Adjourn

Upon a motion duly made by Board member John McGuire and properly seconded by Board member Asanti Williams, the Board unanimously voted to adjourn the meeting.

Respectfully submitted,

John McGuire, Chairperson

Date

Recorder: Pamela Hall, Board Administrator