



DC Board of Accountancy
1100 4th Street SW, Room E-300
Washington, DC 20024



Meeting Minutes
August 9, 2017

The District of Columbia Board of Accountancy (Board) held its regularly scheduled meeting on Wednesday, August 09, 2017, at 1100 4th Street SW, 3rd Floor, Washington DC, 20024.

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The meeting was called to order at 9:10 a.m. by Board Chair, Robert Todero, and attendance was taken.

Board Members Present: Robert Todero, Joseph Drew, Kayla Futch and Bridgett Gagne

Board Members Absent: Angela Avant

Staff Present: Clifford Cooks, Program Manager, Grace Yeboah Ofori, Board Administrator, Leon Lewis, Executive Director, Kevin Cyrus, Education Coordinator, Kathy Thomas

Legal Counsel: None

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Agenda Items: Comments from the Public: Paul Thrasher and Megan McClellan attended from the Greater Washington Society of CPA's. They had no comments. Mr. Todero welcomed and invited members of the public to provide comments. No comments were provided at this time.

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Agenda Items: Acceptance of Minutes

Upon motion duly made by member Joseph Drew and properly seconded by Chair Robert Todero, the Board voted unanimously to approve the June 2, 2017, Board meeting minutes with revisions.

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Agenda Items: Old Business

1) New Business

A. Review Board Calendar – 2017 meeting dates / Conferences/ Meetings

2017 Meeting Dates:

Table with 3 columns: Meeting Date, Meeting Date, Meeting Date. Rows include January 6, February 3, March 3, April 5 (Recess), May 5, June 2, July 7 (No Meeting), August 9, September 8, October 6, November 3, December 6.

The September 1, 2017, board meeting was changed to Friday, September 8, 2017.
The December 1, 2014, board meeting was changed to Wednesday, December 6, 2017

Report - Eastern Regional Meeting – June 27-29, 2017- Newport, RI – Dr. Drew led the discussion on the Eastern Regional Meeting, recently held in Newport, Rhode Island. He stated there were presentations on new regulatory developments facing the accounting profession, such as big data and legal challenges and changes ahead that will affect the profession. Mr. Todero also reported that there was discussion on the use of Management Accountant titles; promoting meaningful ethics standards; embrace new technology; CPE model rules; ensure high accreditation standards; and administer effective peer review programs.

110th Annual Meeting – Oct. 29 – Nov. 1, 2017 New York, NY – No changes were made to the conference attendance.

Board Meeting at Howard University – The board will host its October board meeting at Howard University on October 6, 2017.

AICPA/NASBA UAA Language for Use of Titles - Exposure Draft Comments due by September 30, 2017- The Board voted to submit the comment letter in response to the exposure draft for use of titles.

Firm license reinstatement questions – The board discussed making changes to the screening questions for firm reinstatement applications.

Fall/Winter Newsletter – Possible topics were discussed and board members were asked to submit topics to be included in the fall/Winter E- newsletter.

Collaboration with Becker Professional Education – Presentation at KPMG – August 11, 2017- Board staff collaborated with Becker Professional Education to speak to 100 interns at KPMG on August 11, 2017 at 10:00am on DC CPA requirements. The session will include information on eligibility requirements for the CPA examination and licensure requirements in the District of Columbia.

American University Outreach Event- September 11, 2017: Staff have organized an outreach event to speak to Accountancy students on DC CPA requirements.

The board congratulated Paul Thrasher from the Greater Washington Society on his new appointment as an officer of the Atomic Bomb Casualties Commission

EXECUTIVE SESSION

Upon motion duly made by member, Bridgett Gagne, and properly seconded by member, Kayla Futch , the Board unanimously voted to enter into closed session at 9:53 a.m. pursuant to the authority of D.C. Official Code Section 2-575(b) (4) (A) to seek the advice of counsel, D.C. Official Code Section 2-575(b) (9) to discuss disciplinary matters, and D.C. Official Code Section 2-775(b)(13) to deliberate upon a decision in an adjudication action or proceeding.

- Complaints/legal matters: Hernandez vs. Helfer
- CPE Audit Process- Result of Audit (Report) – Kevin Cyrus – The audit process is still ongoing. Result of audit will be emailed to licensees.

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Agenda Item: Reinstatement Applications

The following actions were taken as a result of the closed session:

- Upon motion duly made by board member, Joseph Drew, and properly seconded by member, Bridgett Gagne Futch, the Board unanimously voted to grant authority to the board administrator, Grace Yeboah Ofori to approve reinstatement applications that do not have any technical issues.
- The Board unanimously agreed to take no action in the case of Hernandez vs. Helfer and defer case to the Legal Counsel, Kia Winston.
- In the matter of Kearney & Company, PC vs District of Columbia Board of Accountancy: Upon motion duly made by board member, Bridgett Gagne, and properly seconded by member, Kayla Futch, the Board voted to investigate whether or not the firm was performing CPA services in the District Columbia while firm license had expired. Mr. Todero recused himself.
- Upon motion duly made by board member, Kayla Futch, and properly seconded by member, Bridgett Gagne, the Board unanimously voted to approve the firm reinstatement applications.

- Upon motion duly made by board member, Bridgett Gagne, and properly seconded by member, Kayla Futch, the Board unanimously voted to approve the Technical Review applications for Klein Kathleen, Morgan Justin David, Rubin Brown LLP and deny the application of Kevin Harney to sit for the CPA exam.
- Upon motion duly made by board member, Kayla Futch, and properly seconded by member, Bridgett Gagne, the Board unanimously voted to approve the individual reinstatement applications.
- Upon Motion duly made by board member, Kayla Futch, and properly seconded by member, Bridgett Gagne the board unanimously voted to approve the individual reinstatement application of George Prillaman contingent upon his confirmation that he was not performing attestation work and to require that he submit his CPE in a proper format and to be validated.
- Upon Motion duly made by board member Kayla Futch and properly seconded by Bridgett Gagn, the Board voted to approve the reinstatement application of Jerome Watters upon verification of his CPEs.
- Upon Motion duly made by board member Bridgett Gagne and properly seconded by Kayla Futch the board voted to submit a comment letter opposing the proposed model language as it relates to the use of management accountant designations by non – CPA’s.

REINSTATEMENT APPLICATIONS : CPA

NAME	LICENSE TYPE	APPROVED
AJAYI, KAREN B	CPA	X
FELDMAN, CAROLE L	CPA	X
GREEN, COLLEEN M.	CPA	X
HEIMES, KARYN L.	CPA	X
MUSSON, LORI A.	CPA	X
NICKLIN, BRADLEY P.	CPA	X
PATTERSON, BRENDA M	CPA	X
PRILLAMAN, GEORGE G.	CPA	Approved contingent upon submission of CPE’s with proper codes and confirmation that he was not performing attest work while his license had expired.
SINCOFF, GREGG M.	CPA	X
SIPPLE, LAUREN	CPA	X
TOMLINSON, LESLIE J	CPA	X
WALTERS, JEROME DOUGLAS	CPA	Approved pending clarification of CPE provider

FIRM REINSTATEMENT APPLICATIONS

NAME	LICENSE TYPE	APPROVED
R.T. MCCALPIN & ASSOCIATES, LLC	CPC	X

HOLMES & COMPANY, LLC	CPC	X
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TECHNICAL REVIEW APPLICATION

TECHNICAL REVIEW APPLICATION		
NAME	LICENSE TYPE	APPROVED
KLEIN, KATHLEEN	CPA – Reciprocity	X
KEVIN HARNEY	CPN – Exams	Denied
MORGAN, JUSTIN DAVID	CPA- Exams/Experience	X

Agenda Item: Legal Matters: None

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Agenda Item: Correspondence

Adjourn

Upon motion duly made by board member, Bridgett Gagne, and properly seconded by board member, Kayla Futch, the Board voted unanimously to adjourn at 11:43 a.m.

The Board of Accountancy has scheduled its next meeting on Friday,, September 8, 2017, at 9:00 a.m. Howard University Department of Accounting, Room 322, School of Business, Washington, DC 20059

Respectfully submitted,

Robert Todero, Chair

Date

Recorder: Grace Yeboah Ofori, Board Administrator