



GOVERNMENT OF THE DISTRICT OF COLUMBIA
Department of Licensing and Consumer Protection Board of Industrial Trades
Meeting Minutes
November 15, 2022

The District of Columbia Board of Industrial Trades held its November monthly meeting via WebEx video conference on November 15, 2022.

Brian Cooper, Board Chair called the meeting to order at 1:10 p.m. EST.

Attendance:

Board Members Present: Brian Cooper, Chair (Elevator Contractor), Shawn Ellis (Class One, Steam Engineer), Garth Grannum (Master Refrigeration and Air Conditioning Mechanic), Michael Johnson (Master Plumber Gasfitter), Alex Lemu (Class One, Steam Engineer), Tanya Lewis (Master Electrician), Alvin Venson (Master Refrigeration and Air Conditioning), Petrick Washington (Elevator Mechanic), and Lavonne Woods (Master Electrician).

Staff Members: Josef Gasimov (Administrator, BPLA), Cynthia Briggs (Program Manager), Nicole McClendon (Program Coordinator), Kimberly Troxler (Program Support Specialist), George Batista (Investigator), and Chanda Kearney (Program Support Specialist)

Legal Counsel: Marc Nielsen (Legal Counsel)

Agenda Item: Acceptance of Minutes:

- Upon a motion duly made by Board member, Michael Johnson, and properly seconded by Board member, Alex Lemu, the Board unanimously approved the October 18, 2022, minutes, with edits.

Agenda Item: Comments from the Public:

- Percy Deza

Agenda Item: Old Business:

- The Board Chair provided all members with a reminder that MOTAs and the Board's current vacancies are as follows: 2 vacant master plumbers/gasfitters, 2 vacant asbestos, 1 vacant consumer member, and 1 vacant elevator inspector
- The Board Administrator sent the remaining vacant list of committees (complaints, investigations, legislative or rulemaking, examinations, and/or continuing education, etc.) for members to volunteer. The goal is to form the committees by November and identify desired accomplishments. The Chair would like to appoint members no later than January.



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- The Board Administrator emailed a list of Trade Sub-Committees (Electricians, Plumbers/Gasfitters, and Refrigeration and Air Conditioning (HVAC)) to board members. The sub-committees will be responsible for providing guidance with the reciprocity matrix and comparable experience information.
- The Test First Information has been included on the Industrial Trades Homepage. It was placed up front on the landing page so that this information is easy for the public to see and/or find.
- The Board Administrator developed an email listing (trade licensees and/or stakeholders/associations) that will be available for mass notification in the future.
- The board unanimously voted to approve steam engineers the ability to test twice for licensure. There will be a waiting period of 90 days any time after the second exam failure.
- The board unanimously voted to approve the authorization to test for G. Adelmak.
- The board unanimously voted to approve the authorization to test for S. Ramser.

Agenda Item: New Business:

- The Board Chair will continue to remind and/or provide everyone with MOTAs and the Board's current vacancies until they are filled.
- The Board Administrator will provide all members with a final updated list of Trade Committees and unfilled areas for members to volunteer.
- The board administrator is working with Legal Counsel to complete a rulemaking to reflect the 90-day waiting period after the second examination failure for steam engineers.
- Mr. K. Jones provided information via email concerning steam engineer duties, responsibilities, and/or unsafe operating conditions on Federal grounds/facility. DLCP Investigator G. Batista advised that K. Jones should seek further guidance from the agency's general counsel if there are any possible violations. Also, the federal entity should be contacted for further assistance.
- The NASCLA November webinar will be held on Wednesday, November 16th. Please plan to attend. There will be value in listening to the webinar - as it pertains to a "hot topic" of retaining good employees. Please add this event to your calendar if your time allows it.
- The board will review the 2023 proposed meeting dates and approve

Agenda Item: Recommendations:

- The board unanimously voted to approve the 2023 proposed meeting dates.
- The board unanimously voted to disapprove the application for P. Deza. The application does not meet the requirements.
- The board unanimously voted to approve licensure for A. Lee.
- The board unanimously voted to approve licensure for D. Repass.
- The board unanimously voted to approve licensure for J. Brown.



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Agenda Item: Adjournment:

- Upon a motion duly made by Board member Michael Johnson and seconded by Shawn Ellis the Board unanimously voted to adjourn at 1:56 p.m.

The next monthly Board meeting is scheduled for December 20, 2022, at 1 p.m.

Respectfully submitted,

Tanya Lewis

Tanya Lewis, DC Board of Industrial Trades Acting Chair

Date: *12/20/22*

- Recorder: Chanda Kearney, Board Administrator