



November 15, 2023 DC Board of Real Estate Appraisers Meeting Minutes

****This meeting is governed by the Open Meetings Act. Please address any questions or complaints arising under this meeting to the Office of Open Government at opengovoffice@dc.gov ****

The District of Columbia Board of Real Estate Appraisers held its regularly scheduled meeting on Wednesday, November 15, 2023, at 10:00 am via virtual.

The meeting was called to order by Tamora Papas, Chair, at 10:03 am, and attendance was taken.

Attendance

Board Members Present: Tamora Papas, Andrew Sullivan, Anthony Bolling, Marty Skolnik

Staff: Brittney Cheshier, Board Administrator; Jacqueline Noisette, Deputy Associate Administrator, Business and Professional Licensing; Leon Lewis, Program Manager; Stacey Price, Board Administrator; Jahmai Jefferson, Program Support Specialist; Kevin Cyrus, Education Coordinator, of Occupational and Professional Licensing

Legal Counsel: Marc Nielsen, Attorney, Office of the General Counsel

Public Member(s): Scott Dibiasio, The Appraisal Institute
Ryan Paulus
Neah Evering, Councilman White's Office

Agenda Item: Comments from the Public

No comments were presented from public attendees.

Agenda Item: Executive Session

At approximately 10:46 am, the following motion was made:

Upon a motion duly made by Mr. Sullivan and properly seconded by Mr. Bolling, the Board unanimously voted to enter into closed session pursuant to the authority of D.C. Official Code Section 2-575(b)(4)(A) to seek the advice of counsel, D.C. Official Code Section 2-575(b)(9) to discuss disciplinary matters, and D.C. Official Code Section 2-775(b)(13) to deliberate upon a decision in an adjudication action or proceeding and to discuss:

Technical Applications
Approved Applications

The public session of the meeting was resumed at 11:07 am.

Agenda Item: Draft Minutes, October 18, 2023



Upon motion duly made by Mr. Bolling and properly seconded by Mr. Sullivan, the Board voted unanimously to approve the draft minutes dated October 18, 2023.

Agenda Item: Application for Licensure Recommendations

Upon motion duly made by Mr. Sullivan, and properly seconded by Mr. Bolling, the Board voted unanimously to approve the November 15, 2023, application list administratively approved by OPL staff, attached hereto, and made a part of the November 15, 2023, minutes.

Agenda Item: Complaints and Legal Matters

Upon a motion duly made by Mr. Bolling and properly seconded by Mr. Sullivan, the Board unanimously voted to approve the temporary certified general license for Donald Guarino.

Agenda Item: Education Committee Report

Upon a motion duly made by Mr. Sullivan and properly seconded by Mr. Bolling, the board voted unanimously to approve the education report for November 15, 2023.

AIDC - Washington DC Metro Chapter of the Appraisal Institute

Appraisal Bias - Denial is a Must (classroom)

Appraiser eLearning LLC

2024-25 7 Hour National USPAP (classroom/online)

Appraisal Institute

2024-25 7 Hour National USPAP (online)

2024-25 7 Hour National USPAP (classroom/online)

McKissock, LP

Live Webinar: 2024 -2025 7 Hour National USPAP Update Course

Agenda Item: Budget Update

None.

Agenda Item: Correspondence

Mr. Lewis stated that the Appraisal Education Fund balance was still above \$100,000 and that expenditures thus far this fiscal year were for training of board members and staff, and that there will be expenditures from the upcoming Board-sponsored 7-hour USPAP required course for renewing appraiser licensees.

Agenda Item: Old Business

Kevin Cyrus provided an update on the change of venue for the USPAP course scheduled for December 1, 2023. The USPAP course will now be held at 1100 4th Street SW #E200.



The Board will postpone their vote on hybrid (in-person/virtual) meetings. Leon Lewis advised the Board that the building will be undergoing renovations, which may prevent in-person meeting options at this time.

Update on the Board's consumer member vacancy provided by Leon Lewis. Potential candidates will be contacted regarding this position.

Agenda Item: New Business

New course requirements for 2026 licensing will include the mandatory 7-hour USPAP course and the required Fair Housing course.

Kevin Cyrus provided an update on the 2024 Appraiser Board Newsletter, and the process for publishing the newsletter. Upon motion duly made by Mr. Sullivan and properly seconded by Mr. Bolling, the Board unanimously voted to approve publication of the 2024 Appraiser Board newsletter.

Upon motion duly made by Mr. Sullivan and properly seconded by Mr. Bolling, the Board unanimously voted to move the June 19, 2024, meeting to June 12, 2024.

The 2024 Spring AARO Conference date has been confirmed for May 3-5, 2024, in Nashville, TN.

Appraisers are scheduled to complete renewals by February 29, 2024. DLCPCP anticipates issuing the renewal notices for the 2024 renewals by December 2023.

Agenda Item: Next Meeting

The next scheduled regular meeting is December 20, 2023, via WebEx.

Agenda Item: Adjournment

Upon motion duly made by Mr. Sullivan and properly seconded by Mr. Bolling, the Board unanimously voted to adjourn. Meeting adjourned at 11:14 am.

Respectfully submitted,

Tamora K. Papas

Tamora Papas Chair

Date: November 15, 2023 Recorder/transcriber: Brittney Cheshier